

WMAC Meeting Minutes – January 14, 2021

Attendees: David Crosby – Chair, David Brookfield, Anne Carney, David Hearne, Lealdon Langley, Robert (Rory) McGregor – Secretary, Chris Pimentel – Vice-Chair

Guests: Eric Hooper, Superintendent- Sharon DPW, Rob Terpstra – Water Department Supervisor, Sharon DPW, Antonetta Ackerman – Water Department, Sharon DPW, Margaret McCarthy - VP, Weston & Sampson; Rebecca (Gonsalves-Montagne) Navarro - Engineer, Weston & Sampson

1. WMAC minutes for meeting held on January 7th 2021 were approved.
2. David Crosby moved the committee into Executive Session to discuss the technical proposals submitted by potential vendors to supply new water meters and data collection/management networks for Sharon residences, municipal buildings, and businesses.

Eric Hooper reviewed the ranking of 7 vendor proposals based on evaluation scores from WMAC members and himself. The top 4 proposals had numerical scores that were grouped relatively close to one another. The bottom 3 proposals were also grouped close to one another, but well below the top 4 proposals. The decision to interview only the top 4 vendors was supported by this evaluation.

Weston & Sampson reviewed questions they had submitted to two of the top 4 vendors, FW Webb/Kamstrup and Stiles/Badger, concerning information in their technical proposals. Additional questions raised by WMAC members were then discussed. Online interviews were conducted via Zoom separately with each vendor. Discussion after the interviews reviewed points of concern from WMAC members and the Water Department that may require further investigation with the vendors.

3. The following schedule maps out WMAC's plan for completing the interviews and ranking the vendors:

January 21 – Interview 2 vendors

January 28 – Establish final ranking for vendor technical proposals

4. Next WMAC meeting is January 21st 2021 at 7:00pm via ZOOM conference call.

Respectfully submitted,

Rory McGregor, Secretary