

WMAC Meeting Minutes – January 7, 2021

Attendees: David Crosby – Chair, David Brookfield, Anne Carney, David Hearne, Lealdon Langley, Robert (Rory) McGregor – Secretary, Chris Pimentel – Vice-Chair

Guests: Eric Hooper, Superintendent- Sharon DPW, Rob Terpstra – Water Department Supervisor, Sharon DPW, Antonetta Ackerman – Water Department, Sharon DPW, Margaret McCarthy - VP, Weston & Sampson; Rebecca (Gonsalves-Montagne) Navarro - Engineer, Weston & Sampson

1. WMAC minutes for meeting held on December 23rd 2020 were approved.
2. David Crosby moved the committee into Executive Session to review the four remaining proposals submitted by vendors in response to the Water Department RFP for replacement of water meters throughout Sharon and associated communications network for data gathering/management. (3 proposals were reviewed during the December 23, 2020 meeting.) Weston & Sampson had already reviewed all technical proposals to determine whether vendors complied with Water Department requirements. WMAC used the evaluation scorecard prepared by Weston & Sampson for assessing the merits of each proposal.
3. The following schedule maps out WMAC's plan for completing the technical review of all proposals:
January 14 – Interview 2 vendors
January 21 – Interview 2 vendors
January 28 – Establish final ranking for vendor technical proposals
4. Next WMAC meeting is January 14th 2021 at 7:00pm via ZOOM conference call.

Respectfully submitted,

Rory McGregor, Secretary