

MINUTES
SHARON BOARD OF SELECTMEN
July 31, 2018

The meeting of the Sharon Board of Selectmen was called to order at 7:00pm in the Adult Center Multi-Purpose Room at the Sharon Community Center with Chairman William A. Heitin, Clerk Walter B. Roach, Jr., Selectwoman Emily E. Smith-Lee, Town Administrator Frederic E. Turkington, Jr. and Assistant to the Town Administrator Lauren Barnes. The meeting commenced with the recitation of the Pledge of Allegiance.

Pinning Ceremony – Fire Lieutenants

Fire Chief James Wright appeared before the Board with the Fire Department's lieutenants: Daniel Greenfield, William Morrissey, Marlene Herman and Andrew Solden. Chief Wright thanked the Board for the opportunity to promote these firefighters and invited the person they each selected to pin on their new badge. They were given a round of applause from the Board and their family and friends who joined them. Also in attendance were many members of the Fire and Police departments.

The Board took a brief recess for the room to clear.

Pending Matters Updates

Energy Advisory Committee

Mr. Turkington explained that the newly formed committee has already met twice, and are looking at issues related to electrical aggregation for residents as well as the lease of town-owned land for solar. They plan on meeting once a month, and will appear before the Board soon to update them on their activities. One of the items they are working on is a Request for Proposals (RFP) for an energy broker, who will assist the Town in the design and implementation of the aggregation plan.

Transportation Advisory Board

Chairman Heitin explained that the revived board is working on issues related to: parking at the train station, the quarterly parking pass program, traffic flow in and around the train station, and train station security. They too have already met twice and will be meeting with the consultant hired by the Town to explore the possibility of a parking deck.

Status of FY2019 state revenue

Mr. Turkington explained that the Governor recently signed the state budget, and that funding for the Ezra Schwartz Memorial Pavilion is available after the House and Senate overrode the Governor's veto. In short, Sharon will receive \$72,000 in additional local aid, above what the town projected for FY2019.

Request for proposal for 12-17 Farnham Road

Mr. Turkington explained that one business is interested in accessing the land at the base of the cell tower.

Licensing marijuana establishments

Mr. Turkington explained that two companies have recently reached out, expressing interest in space for marijuana cultivation, but one has decided against it after speaking with the owner of the potential property owner and the other has not gotten back in touch with him. Four Daughters Compassionate Care is finalizing their license application for the 1200 General Edwards Highway site.

High School field lighting project

Chairman Heitin explained that \$300,000 was donated by the developer of Sharon Residences, and to date, three of the four concrete footings have been poured. The goal of the School Department is to have the lights operational for Friday evening games this fall.

Appointments to Priorities Committee and Capital Outlay Committee

Chairman Heitin noted that in the Board's packets are suggested member appointments to the Capital Outlay Committee and the Priorities Committee. There were no objections to the following proposed appointments:

Capital Outlay Committee

Bill Heitin
Joe Roach
Emily Smith-Lee as alternate

Priorities Committee

Bill Heitin
Emily Smith-Lee
Joe Roach as alternate

MOTION: To approve the recommendations
(Smith-Lee – Roach) 3-0 **PASSES**

Consent Calendar

- I. Vote to approve regular & executive session minutes of July 10, 2018
- II. Vote to approve the Robin Road block party request to close Robin Road at Woodland and Ames Street on Sunday, August 26, 2018 from 4:00pm to 8:00pm
- III. Vote to approve the following banner request: Friends of the Sharon Public Library for May 13-20, 2019 in 2nd position
- IV. Vote to authorize the Sharon Historical Society to use the High Street Municipal Parking Lot on Sunday, September 23, 2018 for their Annual Antique Car Display per proposal
- V. Vote to issue the previously approved one-day alcohol licenses for events at Ward's Berry Farm on Friday, August 3, 2018 from 5:30pm to 8:30pm and Saturday, September 29, 2018 from 6:00pm to 10:00pm
- VI. Vote to approve request by Sharon Firefighters Local 1880 for their annual MDA "Fill the Boot" fundraiser, to be held on Saturday, August 25 and Sunday, August 26 from 10am – 2pm in Post Office Square
- VII. Vote to schedule Employee Development Day for Friday, October 19, 2018 and to close Town offices

MOTION: To approve the July 30, 2018 consent calendar
(Roach – Smith-Lee) 3-0 **PASSES**

Town Administrator's Report

The Town Administrator reported the following:

- He and Selectman Roach have met three times with the bargaining team for the SMEA group; and he and Selectwoman Smith-Lee have met once with the Police bargaining team. Bargaining sessions with both groups will resume in a couple of weeks.
- Valeda Britton has submitted her resignation from the Personnel Board. If any of the Board members know of residents with human resources or employment law experience to fill this vacancy, please let him know. It is a Moderator's appointment. Both Chairman Heitin and Selectwoman Smith-Lee indicated they knew of some individuals that may be interested.
- On July 24, he participated in interviews with four candidates for promotion to sergeant in the police department. Tomorrow, he will participate in interviews with five candidates for promotion to

lieutenant. This is the first promotional procedure undertaken since the elimination of civil service and the development of internal policies related to promotion. We hope to present recommendation for appointment at the August 21 meeting.

- With respect to the new trash program, the quarterly fee for solid waste and recycling collection was included with the water bills. 64% of households chose the 35g cart, 23% chose the 65g cart, and 13% chose the 96g cart. He thanked town staff, particularly the staff from IT and DPW for their work involved with cart distribution, public outreach and billing. Rolling out a new trash program is difficult enough but with having multiple cart sizes, it has been a big undertaking.
- Agenda items for the Board's August 21 meeting include a review of the draft FY2020/2019 ATM schedule, and a discussion of the promotional recommendations for sergeant and lieutenant.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Chairman Heitin read the following announcement about Square Jam:

Join us on Thursday, August 2 from 6:00pm – 8:30pm in Post Office Square for the 24th Annual Square Jam! There will be great music, delicious food samples, activities for the kids and fun for all ages. Please visit the Town's website at townofsharon.net for more information, including road closures and parking options.

Executive Session – 7:30pm

MOTION: To enter into Executive Session to discuss strategy with respect pending litigation with regard to real property, public records request and collective bargaining, at the end, to adjourn for the evening. Discussion of these items in open session may have a detrimental effect on the bargaining position of the Town.

(Smith-Lee – Roach) 3-0 **PASSES**

Heitin	Aye
Roach	Aye
Smith-Lee	Aye

Adjournment

MOTION: To adjourn at 8:45pm

(Smith-Lee – Roach) 3-0 **PASSES**

Heitin	Aye
Roach	Aye
Smith-Lee	Aye

List of Documents

- FY2020 Budget Committee proposed appointments spreadsheet
- July 10, 2018 Board of Selectmen regular and executive session minutes
- Block Party Request Form: Andrea Pannone - Robin Road
- Fire Chief Wright – Email correspondence re: Robin Road block party
- Police Chief Ford – Email correspondence re: Robin Road block party
- Banner Requests Form: Friends of the Sharon Public Library
- Shirley Schofield, Sharon Historical Society and Susanne Mullin of First Congregational Church of Sharon – email request re: Annual Antique Car Display at High Street municipal parking lot
- One Day Alcohol Licenses Applications: Ward's Berry Farm, August 3, 2018 and September 29, 2018
- Sharon Firefighters Local 1880 – request to hold their annual MDA "Fill the Boot" fundraiser
- Bi-weekly report of the Town Administrator
- Miscellaneous Correspondence