

MINUTES
SHARON BOARD OF SELECTMEN
December 5, 2017

The meeting of the Sharon Board of Selectmen was called to order at 7:07pm in the Town Hearing Room at the Sharon Community Center with Chairman John J. McGrath, Selectman Walter B. Roach, Town Administrator Frederic E. Turkington, Jr. and Assistant to the Town Administrator Lauren Barnes. The meeting commenced with the recitation of the Pledge of Allegiance.

Jack Cosgrove Field Sign Discussion

Michael Cosgrove, son of Jack Cosgrove, explained that the plaque would be made of bronze and mounted on a rock; the committee is working with school officials on the siting of the rock at the middle school. He expects it to be placed in the spring. Chairman McGrath and Selectman Roach are pleased the recognition of Jack Cosgrove is occurring.

MOTION: To approve
(McGrath – Roach) 2-0 **PASSES**

Janelle Dominique – Candidate for Historical Commission

Janelle Dominique appeared before the Board.

Chairman McGrath asked Ms. Dominique to tell the Board a little about herself and why she wants to serve on the Historical Commission. Ms. Dominique explained that she moved to Sharon two years ago into a hundred year old plus home on Billings Street and became very interested in the history of her home. She went on to say that she is interested in history in general and wants to help invest in the town's history. In response to a question by Selectman Roach, she would consider serving the town on another board if she is not selected to serve on the Historical Commission.

The Board thanked Ms. Dominique for coming in and noted that the Board does not typically appoint the night of the interview.

Municipal Solid Waste & Recycling RFP Bids Discussion

The Board of Selectmen sought competitive pricing proposals for all aspects of the solid waste and recycling collection program to become effective July 1, 2018. We have seized the opportunity to consider changes to the program in response to escalating costs for disposal of trash, a desire to increase recycling, and to enhance the service provided to residents.

As part of the request for proposal submissions, the responding four vendors (Republic, Waste Management, Howland, and Dooley) were asked to submit price proposals for a number of options, which are shown on the spreadsheets:

	Description	Republic Services	Howland Disposal Service	Waste Management	Dooley Disposal
1A	Manual MSW collection	\$102.00	\$146.07	\$104.44	\$136.00
	<i>Cost:</i>	<i>\$536,010.00</i>	<i>\$767,597.85</i>	<i>\$548,832.20</i>	<i>\$714,680.00</i>
1B	Automated 35g MSW	\$114.00	\$117.22	\$96.00	\$100.00
	<i>Cost @ 4,255 households:</i>	<i>\$485,070.00</i>	<i>\$498,771.10</i>	<i>\$408,480.00</i>	<i>\$425,500.00</i>
	add second 35g cart to 1,000 households	\$57.00	\$33.00	\$65.00	\$10.00
	<i>Cost:</i>	<i>\$171,000.00</i>	<i>\$150,220.00</i>	<i>\$161,000.00</i>	<i>\$110,000.00</i>
	<i>Total Cost:</i>	<i>\$656,070.00</i>	<i>\$648,991.10</i>	<i>\$569,480.00</i>	<i>\$535,500.00</i>
1C	Automated 65g MSW	\$93.60	\$115.63	\$96.00	\$108.00
	<i>Cost:</i>	<i>\$491,868.00</i>	<i>\$607,635.65</i>	<i>\$504,480.00</i>	<i>\$567,540.00</i>
1D	Automated 96g MSW	\$102.00	\$115.63	\$101.00	\$126.00
	<i>Cost:</i>	<i>\$536,010.00</i>	<i>\$607,635.65</i>	<i>\$530,755.00</i>	<i>\$662,130.00</i>
1E	Automated variable MSW				
	<i>35g (assume 60% or 3150 households)</i>	\$93.60	\$117.22	\$96.00	\$100.00
		<i>\$294,840.00</i>	<i>\$369,243.00</i>	<i>\$302,400.00</i>	<i>\$315,000.00</i>
	<i>65g (assume 28% or 1470 households)</i>	\$93.60	\$115.63	\$96.00	\$108.00
		<i>\$137,592.00</i>	<i>\$169,976.10</i>	<i>\$141,120.00</i>	<i>\$158,760.00</i>
	<i>96g (assume 12% or 635 households)</i>	\$93.60	\$115.63	\$101.00	\$126.00
		<i>\$59,436.00</i>	<i>\$73,425.05</i>	<i>\$64,135.00</i>	<i>\$80,010.00</i>
	<i>Total Cost:</i>	<i>\$491,868.00</i>	<i>\$612,644.15</i>	<i>\$507,655.00</i>	<i>\$553,770.00</i>
2	Recycling materials process (assume 1700 tons, net \$45/ton)	<i>\$79.00</i>	<i>no bid</i>	<i>\$85.00</i>	<i>\$45.00</i>
		<i>\$76,500.00</i>	<i>\$86,700.00</i>	<i>\$86,700.00</i>	<i>\$76,500.00</i>
3A	Automated recycling every other week (current)	\$57.48	\$62.13	\$60.00	\$72.00
	<i>Cost (@5,255 accounts):</i>	<i>\$302,057.40</i>	<i>\$326,493.15</i>	<i>\$315,300.00</i>	<i>\$378,360.00</i>
3B	Automated recycling every other week (enhanced)	\$57.48	\$62.13	\$60.00	\$72.00
	<i>Cost (@4,255 accounts):</i>	<i>\$244,577.40</i>	<i>\$264,363.15</i>	<i>\$255,300.00</i>	<i>\$306,360.00</i>
	add second 96g cart to 1,000 households	\$28.74	\$62.13	\$40.00	\$78.00
	<i>Cost (@1,000 accounts):</i>	<i>\$86,220.00</i>	<i>\$124,260.00</i>	<i>\$100,000.00</i>	<i>\$150,000.00</i>
	<i>Total cost:</i>	<i>\$330,797.40</i>	<i>\$388,623.15</i>	<i>\$355,300.00</i>	<i>\$456,360.00</i>
3C	Automated recycling weekly	\$102.00	\$108.84	\$96.00	\$96.00
	<i>Cost:</i>	<i>\$536,010.00</i>	<i>\$571,954.20</i>	<i>\$504,480.00</i>	<i>\$504,480.00</i>
4A	Bulky waste 1 week/month	\$25/\$32	\$16.40	\$25.00	\$10 - \$50
	<i>Cost:</i>		<i>\$86,182.00</i>		
4B	Electronics collection 1x/quarter	\$25/\$40/\$50	\$4.18	\$35.00	\$10 - \$50
	<i>Cost:</i>		<i>\$21,965.90</i>		
5	Municipal/School MSW & recycling (scheduled)	\$49,673.22	\$54,639.00	\$76,750.00	\$49,835.00
6	Yard waste (2x in spring, 6x in fall, 2x holiday trees)	\$7.68	\$10.43	\$15.70	included
	<i>Cost:</i>	<i>\$40,358.40</i>	<i>\$54,809.65</i>	<i>\$82,503.50</i>	<i>included</i>

Municipal/School Dumpsters:

Stops	Description	Republic	Republic	Howland	Howland	WM	WM	Dooley	Dooley
104	Community Center 10 yd MSW	\$44.57	\$4,635.28	\$50.00	\$5,200.00	\$70.00	\$7,280.00	\$45.00	\$4,680.00
52	Community Center 10 yd recycling	\$31.60	\$1,643.20	\$40.00	\$2,080.00	\$45.00	\$2,340.00	\$30.00	\$1,560.00
26	Town office 6 yd MSW	\$26.69	\$693.94	\$30.00	\$780.00	\$42.00	\$1,092.00	\$45.00	\$1,170.00
52	Town office curbside recycling	\$3.95	\$205.40	\$1.00	\$52.00	\$6.00	\$312.00	\$0.00	\$0.00
35	Deborah Sampson 10 yd MSW	\$44.57	\$1,559.95	\$50.00	\$1,750.00	\$70.00	\$2,450.00	\$45.00	\$1,575.00
31	Community Center beach 4 yd MSW	\$17.32	\$536.92	\$25.00	\$775.00	\$28.00	\$868.00	\$25.00	\$775.00
28	Veterans beach 10 yd MSW	\$44.57	\$1,247.96	\$50.00	\$1,400.00	\$70.00	\$1,960.00	\$45.00	\$1,260.00
28	Veterans beach 6 yd recycling	\$18.96	\$530.88	\$25.00	\$700.00	\$27.00	\$756.00	\$30.00	\$840.00
28	Ames Street playground 4 yd MSW	\$17.32	\$484.96	\$25.00	\$700.00	\$28.00	\$784.00	\$25.00	\$700.00
14	Ames Street playground 6 yd recycling	\$18.96	\$265.44	\$25.00	\$350.00	\$27.00	\$378.00	\$30.00	\$420.00
52	DPW garage recycling	\$3.95	\$205.40	\$1.00	\$52.00	\$6.00	\$312.00	\$0.00	\$0.00
208	Sharon HS 10 yd MSW	\$44.57	\$9,270.56	\$50.00	\$10,400.00	\$70.00	\$14,560.00	\$45.00	\$9,360.00
126	Sharon MS 10 yd MSW	\$44.57	\$5,615.82	\$50.00	\$6,300.00	\$70.00	\$8,820.00	\$45.00	\$5,670.00
126	Sharon MS 4 yd MSW	\$17.32	\$2,182.32	\$25.00	\$3,150.00	\$28.00	\$3,528.00	\$25.00	\$3,150.00
255	elementary 10 yd MSW	\$44.57	\$11,365.35	\$50.00	\$12,750.00	\$70.00	\$17,850.00	\$45.00	\$11,475.00
8	Heights 10 yd MSW summer	\$44.57	\$356.56	\$50.00	\$400.00	\$70.00	\$560.00	\$45.00	\$360.00
44	Sharon HS 10 yd recycling	\$31.60	\$1,390.40	\$40.00	\$1,760.00	\$45.00	\$1,980.00	\$30.00	\$1,320.00
704	Sharon HS 96g carts (8 carts)	\$3.95	\$2,780.80	\$0.00	\$0.00	\$6.00	\$4,224.00	\$0.00	\$0.00
44	Sharon MS 10 yd recycling	\$31.60	\$1,390.40	\$40.00	\$1,760.00	\$45.00	\$1,980.00	\$30.00	\$1,320.00
44	Cottage 6 yd recycling	\$18.96	\$834.24	\$25.00	\$1,100.00	\$27.00	\$1,188.00	\$30.00	\$1,320.00
44	East 6 yd recycling	\$18.96	\$834.24	\$25.00	\$1,100.00	\$27.00	\$1,188.00	\$30.00	\$1,320.00
52	Heights 10 yd recycling	\$31.60	\$1,643.20	\$40.00	\$2,080.00	\$45.00	\$2,340.00	\$30.00	\$1,560.00
	TOTAL		\$49,673.22		\$54,639.00		\$76,750.00		\$49,835.00

Trash collection

1A – manual collection of municipal solid waste (MSW) in order to compare to current pricing

1B – automated collection of 35g carts from all 5,255 accounts, with an option to service up to 1,000 accounts with a second 35g cart (meant to take advantage of SMART program and related grants while providing option for larger households with advantage for down-sizing as household needs change)

1C – automated collection of 65g carts from all 5,255 accounts

1D – automated collection of 96g carts from all 5,255 accounts

1E – variable size container program (currently used in Brookline) in which households chose the size container and pay a proportionally higher fee for containers greater than 35g (options and fee differential to be determined)

2 – Vendors provide a proposal for the cost of recycling materials processing. While trash is taken to SEMASS under a contract with the Town, recyclable materials are taken to one of a few facilities within reasonable distance from Sharon for a disposal fee, typically reduced by the price for sale of commodities such as glass, cardboard and mixed paper which fluctuates with market changes. The four vendors took different approaches, but we can assume \$45/ton to dispose of recyclable materials, with the potential to spend less in market-favorable months (\$20-\$40/ton).

Recycling collection

3A – current program of automated every other week collection for 5,255 accounts

3B – every other week collection, with up to 1,000 accounts given second cart based on demand

3C – weekly recycling for all 5,255 accounts

Bulky waste

4A – Bulky waste collection scheduled by and paid by residents directly with vendor during a specific week each month (2 items per month). Only Howland proposed a fee per account to have the service available, with residents also absorbing disposal cost.

4B – Electronics collection scheduled by and paid for by residents directly with vendor during a specific week each quarter. Only Howland proposed a fee per account to have the service available, with residents also absorbing disposal cost.

Town and School collection

5 - Proposals for servicing containers for trash and recycling at municipal buildings and parks, as well as school buildings (see separate detailed spread sheet which shows cost for regularly scheduled stops; unit price column shows cost for “on call” collection which is utilized in summer for schools and during off-season at parks). Note that these costs are covered within the Town budget financed by taxes, not by the quarterly user fee for trash and recycling collection and disposal.

Yard waste

6 - Provides for 6 weeks of collection from late October to early December, 2 weeks of spring clean-up collection to be held on the week that includes the fourth Monday of April and the third Monday of May, and 2 weeks of collection in early January of holiday trees.

We plan to shift to an automated collection system (just as was done in 2010 with recycling) to make collection more efficient. Each household will receive a cart with a hinged lid for weekly trash collection. The size of the container will be determined by the Selectmen after thorough discussion of the various options. Any changes required in the quarterly fee to finance the program will be considered as various options are discussed. We will also consider whether to include pay-as-you-throw (PAYT) bags for purchase at several stores in and near Sharon to accommodate occasional overflow needs.

Mr. Turkington reviewed the RFP and public comment processes. He noted the outpouring of comments in favor of 35g barrels, but has heard from several residents that feel the 35g barrels are too small. Any changes required in the quarterly fee to finance the program will be considered as various options are discussed. We will also consider whether to include pay-as-you-throw (PAYT) bags for purchase at several stores in and near Sharon to accommodate occasional overflow needs. Approximately 65-70% of the user fee goes toward collection costs. Weekly recycling will cost approximately \$180,000 more.

Chairman McGrath commented that he and his family (wife and two daughters) tried the 35g barrel. It took a couple of days to adjust but it can be done and was not that difficult. Selectman Roach met with the citizens group advocating for the 35g barrel and is beginning to come around to the idea, but added that he likes the option of offering a second 35g barrel.

A lengthy discussion took place between the Board/Mr. Turkington and interested residents. Topics discussed/questions raised involved:

- Household needs vary, and the town has an opportunity to design a program that maximizes the efficiency of collection/cost. That goal contrasts with the convenience of a single approach both in service model and single user fee.
- Moving to automated collection will reduce capacity (currently up to 5 bags/barrels a week). The choice of cart size will set a baseline level of trash disposal. How do we address service requirements for large disposers of MSW (second cart or variable cart selection)?
- How do we address individual need for overflow in any particular week (PAYT)?

- Are we prepared to charge a different user fee based on cart size selected (e.g. like electricity and water)? Some residents feel this information would be helpful prior to them offering their feedback to the Board.
- Should the user fee include any residual cost for cart purchase, thus allowing 2-3 years of fee stability as costs grow replacing cart purchase portion of fee, or include a one-time surcharge on the April 2018 quarterly bill for the purchase?

Chairman McGrath thanked everyone for their comments and concluded the discussion by stating that the Board will try to do what is best for the most number of people, and thanked everyone for attending.

Consent Calendar

- I. Vote to approve regular & executive session minutes of November 14, 2017
- II. Vote to approve and sign the 2018 Alcohol licenses for:

a. American Legion	g. Sharon Country Club
b. Bread N Butter	h. Sharon Market
c. Coriander Bistro	i. Sichuan Gourmet
d. Mandarin Taste	j. The Cape Club of Sharon
e. Mick Morgan's	k. VFW
f. Sapphire Manor & Inn	l. Vinovations
- III. Vote to approve and sign the 2018 Common Victualler's licenses for:

a. 7-Eleven	j. Pizza Market
b. Assorti	k. Pizzigando
c. Best Western	l. Salvation Army
d. Carriage House	m. Sapphire Manor
e. Charlies Deli	n. Sharon Country Club
f. Coriander	o. Sichuan Gourmet
g. Dunkin Donuts	p. The Cape Club of Sharon
h. Mandarin Taste	q. Ward's Berry Farm
i. Mick Morgan's	
- IV. Vote to approve and sign the 2018 Class I Auto Dealers license for Herb Chambers Lexus of Sharon
- V. Vote to approve and sign the 2018 Class II Auto Dealers license for Herb Chambers Lexus of Sharon
- VI. Vote to authorize Town Administrator Frederic E. Turkington, Jr. to execute the First Amendment to the Project Funding Agreement between the Town of Sharon and the Massachusetts School Building Authority for the Heights Elementary School Project (MSBA Project No. 201602660015)
- VII. Vote to approve the Objectives and Priorities for November 1, 2017 to October 31, 2018

MOTION: To approve the December 5, 2017 consent calendar, as read and understood
(Roach - McGrath) 2-0 **PASSES**

Town Administrator's Report

Mr. Turkington reported the following:

- The Finance Committee is contemplating a change in assignment of several departments/committees budget from one sector to another. The goal is to have elected boards under the FinComm sector and appointed boards under the Selectmen sector. Ultimately, the Finance Committee has final recommendations to Annual Town Meeting on operating and capital budgets, so this is merely an

effort to adhere to best practices. The Board is in agreement that the appointed boards' budgets should be reviewed by them, and the elected boards' budgets should be reviewed by the Finance Committee.

- Topics at the December 19 meeting include: a Board discussion and vote on the trash/recycling program; a vote to extend Republic Services' contract to June 30, 2018; and a discussion with Four Daughters Compassionate Care on a possible modification to the host community agreement for the cultivation of medical marijuana.
- The Annual Town Meeting warrant opens the day after the Board's first meeting in January.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

None

Adjournment

MOTION: To adjourn at 8:25pm
(Roach - McGrath) 2-0 **PASSES**

- Plaque rendering for Jack Cosgrove Field
- Historical Commission Application for Janelle Dominique
- Historical Commission letter of recommendation for full member
- Executive Summary of solid waste and recycling bids
- November 14, 2017 Board of Selectmen minutes
- MSBA Accelerated Repair Project Funding Agreement (MSBA Project No. 201602660015)
- Board of Selectmen Objectives and Priorities for November 1, 2017 to October 2018
- Report of the Town Administrator
- Miscellaneous Correspondence