

MINUTES
SHARON BOARD OF SELECTMEN
February 23, 2016

The meeting of the Sharon Board of Selectmen was called to order in the Town Hearing Room at the Community Center at 6:30pm with Chairman William A. Heitin, Clerk Walter B. Roach, Selectman John J. McGrath, and Town Administrator Frederic E. Turkington, Jr.

Bond Authorization Note Approval

Finance Director Cindy Doherty was present before the Board.

Chairman Heitin explained that the interest rate was almost at historic lows and noted that Moody's removed the negative outlook.

Ms. Doherty explained that the Town received competitive bids for a \$1,335,000 11-year general obligation taxable bond issue and an \$8,030,000 10-year general obligation tax-exempt bond issue. The refundings will generate savings of \$789,889 over the remaining life of the Bonds.

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's (i) \$5,375,000 General Obligation Municipal Purpose Loan of 2005 Bonds dated September 15, 2005 maturing on and after September 15, 2016, (ii) \$13,860,000 General Obligation Municipal Purpose Loan of 2006 Bonds dated October 15, 2006 maturing on and after February 1, 2019, and (iii) \$3,625,000 General Obligation Land Acquisition Bonds dated August 15, 2007 maturing on and after August 15, 2018 (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$1,355,000 General Obligation Refunding Bonds, Series A (Subject to Federal and Massachusetts Income Taxation) of the Town dated February 26, 2016 (the "Series A Bonds"), to Robert W. Baird & Co., Inc. at the price of \$1,359,842.76, is hereby approved and confirmed. The Bonds shall be payable on August 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$ 20,000	2.00%	2022	\$145,000	3.00%
2017	20,000	2.00	2023	140,000	3.00
2018	160,000	2.00	2024	140,000	3.00
2019	155,000	2.00	2025	130,000	3.00
2020	150,000	2.00	2026	130,000	3.00
2021	145,000	2.00			

Further Voted: that the sale of the \$8,030,000 General Obligation Municipal Purpose Loan of 2016 Bonds, Series B of the Town dated February 26, 2016 (the "Series B Bonds", and together with the Series A Bonds, the "Bonds"), to Robert W. Baird & Co., Inc. at the price of \$8,858,910.84, is hereby approved and confirmed. The Bonds shall be payable on August 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$ 470,000	2.00%	2021	\$835,000	4.00%
2017	455,000	2.00	2022	835,000	4.00
2018	1,015,000	4.00	2023	825,000	3.00
2019	1,020,000	4.00	2024	795,000	3.00
2020	995,000	2.00	2025	785,000	4.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 10, 2016, and a final Official Statement dated February 18, 2016 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: to authorize the execution and delivery of a Refunding Escrow Agreement to be dated February 26, 2016, between the Town and U.S. Bank National Association, as Refunding Escrow Agent.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures in such form as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Series B Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

(Heitin - McGrath) 3-0 **PASSES**

SYBSA Opening Weekend Activities & Carnival

Larry Yaffe from SYBSA was present before the Board.

SYBSA Opening Weekend Thursday, April 28th – Sunday May 1st:

Purpose:

The purpose of SYBSA opening weekend is to create excitement, enthusiasm and sense of community involvement for the softball and baseball programs. Secondly, these events will be a fundraiser for SYBSA.

Communication with the following town organizations in process:

- Rec Department
- Fire Department
- Police Department
- DPW
- Board of Health

- Town Selectmen

Carnival Set up and hrs (approximation):

- Setup Monday and Tuesday
- State Inspections on Wednesday
- Operating Hours
 - Thursday 5pm - 10:00pm
 - Friday 5pm - 10:30pm
 - Saturday Noon - 10:30pm
 - Sunday 1pm - 8pm

Friday Evening, April 29th - opening Weekend Officially begins with Carnival at Deb Sampson parking lot w/ snack open, SYBSA ceremonies, DJ playing and games under the lights.

Friday, 6:00 pm Introduction of all Softball and Baseball Teams at Deborah Sampson Field B

- Drop off time to start at 5:30
- SYBSA officials supervising drop off and player organization on behind Snack Shack at Deborah Sampson
- Coaches and SYBSA officials will lead and organize players
- DJ Playing at Deborah Sampson as players arrive
- Deborah Sampson snack shack opening and functioning as it does for tournaments
- Each team is called onto the field by DJ
- Anthem
- First Pitch thrown out by designated honoree(s)
- Selectmen to be recognized
- Additional items to the program to be added (i.e. address by a Town official etc.)

After ceremonies, all softball & baseball players playing in their last year of the program will play in exhibition games. Each player will be recognized by being introduced on PA System and will receive a gift from SYBSA. Softball game will be all Grade 8 girls playing vs. Parents of Grade 8 girls on Field B at DS. In addition, all Grade 8 girls will participate in a home run derby competition before the game.

Baseball game will be all 12 year old boys playing against each other on Field A at DS. All 12 year olds will participate in a home run derby competition before the game.

Saturday & Sunday afternoon/ evening - Games for Softball at Ames and Baseball on DS

Saturday evening at Deb Sampson- Carnival resumes, Shack open, Dj playing, Games under the lights.

Carnival Safety/ logistics:

- Police attendance requested at all times during carnival operation or per town ordinances
- Fire department on notice and does not require attendance per Chief Wright (from 2013)
- Parking to be available on Field next to tennis Courts (Mites field), on East Foxboro, Gun House and other surrounding side streets as appropriate and per town ordinances
- SYBSA to coordinate parking lot attendant to supervise vehicles
- SYBSA to provide and set up appropriate parking signs to direct traffic
- SYBSA officials to be in attendance
- SYBSA officials will wear 'Staff' shirts
- Restrooms open at DS

Marketing and Communications:

- Messaging on Community Involvement, attendance and excitement
- To include that the event is in partnership between SYBSA and Selectmen (if desired)
- Banner in center of town (potentially)
- Carnival company to post marketing material
- Placement in Advocate and Patch
- SYBSA email notifications
- Coaches and Parents word of mouth

Clean Up:

- SYBSA and Carnival Company will provide necessary resources for clean up at DS facilities working with town
- Parking lot to be inspected by SYBSA and Fiesta officials. Any damage to asphalt will be repaired in an acceptable and timely manner. Town officials welcome to inspect before and after.

Inclement Weather Contingency:

- Alternate weekend plan would be May 6th for the ceremonies only.

MOTION: To approve SYBSA's request for their 2016 opening weekend activities and carnival, subject to obtaining necessary approvals from Police, Fire, DPW and Board of Health
(Heitin - Roach) 3-0 **PASSES**

Change of Manager Alcohol License Change - Coriander

Attorney Raymond Watstein represents Coriander Restaurant. Sam has been the manager for the past five years, and they have filed a Change of Manager application for Dhruba Ghimire to serve as the new manager. He lives in Everett and is an employee of the Cambridge Housing Authority. He is originally from Nepal and became a US citizen in 2010. He'll be at the restaurant 7 days a week. When asked by Selectman Roach, Mr. Ghimire explained that he was the Indian Café Restaurant in Brookline for several years.

MOTION: To approve the change of manager transaction for Machapurchre, Inc. dba Coriander Restaurant as discussed
(Heitin - Roach) 3-0 **PASSES**

Consent Calendar

- I. Vote to approve regular session minutes of February 2, 2016
- II. Vote to approve for the Town to join the HGAC Buy cooperative purchasing program
- III. Vote to approve the banner request of the Sharon Historical Society for May 31 - June 6, 2016 in first position and to waive the fee

MOTION: To approve the February 23, 2016 consent calendar
(Heitin - McGrath) 3-0 **PASSES**

Town Administrator's Report

The Town Administrator reported the following:

- Patti Morrison has retired and her position was filled by the Senior Clerk. The Senior Clerk position was recently advertised and interviews will take place in the coming week or two.

- Bruce Giggey, Operations Supervisor in the Department of Public Works, has also retired. The Town Administrator will be meeting with DPW Superintendent Eric Hooper to discuss staffing issues related to the retirement.
- Moody's has dropped the negative outlook on the town's bond rating. We received outstanding interest rates on the bonds.
- Finance Committee will hear the Selectmen's sector budget on February 29; School budget on March 7.
- Priorities and Capital Outlay are scheduled to meet on March 14.
- Items on the March 8 agenda include an overview of Birch Road subdivision; Substance Abuse Prevention Coalition seeking official board status; reordering of warrant articles and review of language for capital outlay articles.
- Codification project will not be ready for this annual Town Meeting and the article will be dropped.

Selectman Roach asked of the status of the Priorities Committee and Chairman Heitin noted that they are scheduled to meet on March 14 to finalize the allocation of 3.18%. The School Committee is set to approve their budget tonight.

Chairman Heitin made the following announcements:

- Due to recent weather conditions, the Farnham Road compost site will be open to residents on Saturday, February 27th and Sunday, February 28th from 11:00 a.m. to 4:00 p.m. for disposal of tree limbs and brush.
- The Presidential Primary is next Tuesday, March 1 from 7:00am - 8:00pm. It's not too late to vote absentee yet; please contact the Town Clerk's Office for more information.

The Board took a five-minute recess.

2016 Beach Procedures & Beach Fees

Interim Recreation Director Christine Kasparian was present before the Board.

With respect to **beach procedures**, the beach operating dates are May 28 - August 28, 2016; with weekends only from May 28 - June 19 and full-time from June 22 - August 30. The full time start date will be based on the last day of school. Operating hours are recommended to be from 10am - 7pm. After 7pm, the gates will remain open. In previous years, locking the gate has not decreased the amount of vandalism and does not allow instant and immediate access for the police department. Police will monitor the beach after 7pm throughout the evening and overnight with instant and immediate access. If we close at 8:00pm, there may be a strain on resources, including financial and manpower.

With respect to **beach fees**, the department is recommending the rates remain the same for 2016. If we project the same experience in sales as last season, and not increase the pay rates, we will not need to increase fees in the 2016 season.

The proposed 2016 beach fees are as follows:

RESIDENT

Beach Walk In	– \$19.00
Car Pass	– \$67.00
Add'l Car Pass	– \$37.00
Handicap Car	– \$35.00

Add'l Handicap Car	– \$20.00
Family Combo Pass	– \$90.00
Boat Ramp Pass Resident	– \$75.00
Beach Car w/ Boat Pass	– \$37.00

SENIORS

Senior Walk In	– \$12.00
Senior Car Pass	– \$34.00
Add'l Sr. Car Pass	– \$19.00
Senior Handicap Car Pass	– \$18.00
Add'l Sr. Handicap Car Pass	– \$10.50
Senior Combo Pass	– \$50.00

NON-RESIDENT

Non-Res Tag (C.C. Beach)	– \$100.00
Boat Ramp Pass Non-Resident	– \$150.00

DAILY PASSES

Community Center Beach ONLY

Individual Daily Pass	– \$10.00
Family Daily Pass	– \$20.00

Selectman McGrath asked for a free beach pass for disabled veterans.

MOTION: To add in a category for disabled veterans with no fee
(Roach – McGrath) 3-0 **PASSES**

Selectman Roach believes that the gate should be open until 8:00pm during the season. He believes that the permit fee generated from the triathlon should cover the costs associated with keeping the gates open later. Ms. Kasparian noted that she is not worried about the money as much as she is aware of the stretch on the resources with respect to staff, including staffing it with college students and the difficulty in finding lifeguards. Selectman McGrath brought up the issue of having someone at the gate but not staffing the beach with lifeguards. Ms. Kasparian noted that there is a false sense of security by allowing the beach to be open but not have lifeguards. Mr. Turkington said that we can provide appropriate signage and notification that tell people to swim at their own risk. Ms. Kasparian noted that she had to stretch the staff and deal with their own vacation schedules and college orientations, etc. Selectman McGrath said that if the main gate and other gate are open, people will still come in, even after 7:00pm. Mr. Turkington said that there is no added liability to having a gate guard there until 8:00pm and no lifeguard. Selectman Roach said that with respect to liability and lifeguards, as long as there was appropriate signage on the backs of the lifeguard stands, there was no added liability. He feels the gate guards deter the people from exhibiting their poor behavior.

MOTION: To approve the beach procedures, with an 8:00pm closing time; gate guards until 8:00pm and a lifeguard until then, whenever possible, depending on availability of lifeguards
(Roach – McGrath) 3-0 **PASSES**

MOTION: To approve the 2016 beach fees, as amended
(Heitin – McGrath) 3-0 **PASSES**

Recreation Director Interview – Tiffany Quinn

Chairman Heitin welcomed Ms. Quinn to Sharon and thanked her for her participation in the recruitment and selection process for her interest in Sharon.

He asked her to talk a little bit about herself and why she applied for this position. Ms. Quinn replied that she has been the Recreation Director for the Town of East Haddam for the past seventeen years. Her children are grown and living in this area and is looking for a new opportunity to use her skills and abilities.

Chairman Heitin asked what specifically attracted Ms. Quinn to Sharon and what specifically does she find appealing about Sharon Recreation and the current programming and facilities. Ms. Quinn replied that Sharon is very similar to the community she works for now. She loves the cultural diversity here and added that the Community Center is a wonderful building.

Selectman Roach asked Ms. Quinn to describe the working relationship she envisions with the Recreation Advisory Committee, the Town Administrator and the Board of Selectmen. Ms. Quinn replied that she enjoys working with people and comes from a collaborative background. Her leadership style is that she wouldn't ask someone to do something that she wouldn't do herself.

Selectman McGrath asked if she has a creative solution to the beach problem we have. Ms. Quinn noted that she is an EMT as well; in her community, they lock the gate to the beach and not to the parking lot. She likes the idea of a gate guard.

Selectman McGrath asked what programs has she developed of which she is especially proud and might like to replicate in Sharon. Ms. Quinn replied that she developed the "Music on the River" summer concert series, which is completely self-funded and draws 1,200 people weekly. They have 40 boats that dock up to listen to the music. Another new program she is excited about is an app that shows all the trails in the community.

Selectman Roach asked if Ms. Quinn could provide examples of working in conjunction with comparable community organizations as we have in Sharon such as Camp Everwood and town departments such as schools, DPW, senior services and library. Ms. Quinn replied that she works with her town's departments on a daily basis. She added that she is active on boards and organizations in the community as well. She works closely with the school department as all of her department's programming takes place in their schools, as they do not have a community center like Sharon.

Selectman Roach asked about the non-traditional hours that are required for this position. Ms. Quinn replied that that has been her life for the past seventeen years and expects that. He went on to ask about how many people she supervises. She replied that she is the only full-time person in the department, but they do have a part-time Administrative Assistant. During the course of the year, she supervises 45-75 people each year, depending on the programming offered.

Selectman McGrath asked about her beach programming and staff. Ms. Quinn said that she has mostly teens/college staff and has a Waterfront Director that works part-time during the season.

Chairman Heitin asked Ms. Quinn if she has any questions or would like to share anything with the Board. She asked what the Board of Selectmen needs/wants in a Recreation Department. Selectman McGrath noted that there is a need for field/open space. He is looking for a creative person to deal with the finances and new programming. Selectman Roach said that he is looking for someone to work up a five-year plan of where the department is headed. Chairman Heitin agrees with all of his colleagues.

Chairman Heitin asked what she thought of the screening committee process. She was very comfortable with it, despite that she hasn't done a lot of interviewing in her seventeen years.

The Board thanked her for her time.

Recreation Director Interview – Christine Kasparian

Chairman Heitin welcomed Ms. Kasparian and thanked her for her participation in the recruitment and selection process for her interest in the position.

He asked her to talk a little bit about herself and why she applied for this position, even though they know her well. Ms. Kasparian stated that she is a Sharon High School graduate and has a solid camp background and has experience in arts/music education and sports programming.

Selectman Roach asked Ms. Kasparian to describe the working relationship she envisions with the Recreation Advisory Committee, the Town Administrator and the Board of Selectmen. Ms. Kasparian believes we need to push the reset button. They need to be the eyes and ears of the community and would like to be involved with them more in the community. She believes she is personable and smart and has a good working relationship with the Board. She is a people person and enjoys working with the various boards.

Selectman McGrath asked how she will assess community recreation needs and to tell the Board about a recreation program she developed to meet a specific community need that she considers to be a success starting with the steps you took. Ms. Kasparian likes to use social media and online surveys to assess community recreation needs. She also likes to get out in the community at events and talk to people, as that can be helpful in determining that people are looking for. She began the Create program, which she collaborated with Sharon Community Education to create a town-wide arts and music program.

Selectman McGrath asked about her budgetary background. Ms. Kasparian replied that the former Recreation Director kept her involved in the budget. She noted that she has used the budget tracking tool to keep track of the department's budget.

Selectman Roach asked if Ms. Kasparian could provide examples of working in conjunction with community organizations as we have in Sharon such as Camp Everwood and town departments such as schools, DPW, senior services and library. Ms. Kasparian believes that collaboration is important. She is looking into working with the library on some programming this summer. She added that the Recreation Department works well with the Department of Public Works and used the Clean-Up Day as an example.

Chairman Heitin asked Ms. Kasparian what she likes to do for fun. She enjoys spending time with her husband and pets, sings, hikes and likes to go to the theater, and is a huge Boston sports fan.

Selectman Roach asked where she sees the department in five years. Ms. Kasparian replied that she would like to see recreation accessible and available for everyone in town. She would like to expand the utilization of social media and wants to look at the big picture for the community.

Chairman Heitin asked if she has any questions or final things to convey to the Board. Ms. Kasparian replied that she is a passionate person and the Recreation Department is a reflection of the community and that's her – she is from Sharon and has a lot of vested interest in Sharon and wants to make it a better place to live.

The Board thanked her for her time.

Recreation Director Interview – Linda Berger

Chairman Heitin welcomed Ms. Berger to Sharon and thanked her for her participation in the recruitment and selection process for her interest in Sharon.

He asked her to talk a little bit about herself and why she applied for this position. Ms. Berger thanked the Board for their time and the opportunity to participate in this process. She grew up in Stoughton and spent a lot of time in Sharon as a youth. She spent several years at the YMCA in the north shore for several years and described her experiences in these roles. She fell in love with programming – after-school initiatives and programming. She moved closer to home and has been working as the Recreation Program Director for the Town of Norwood since 2010.

Chairman Heitin asked about the Norwood Recreation Department. Ms. Berger explained that they have “one-time hits”, dance classes, exercise classes, a fitness center and Moms & Tots, LifeWorks, etc.

Chairman Heitin asked how the programs are funded and Ms. Berger said that they are fee based. She started a Father-Daughter Dance, which is now self-supporting. She knows that not all programs will generate revenues, but some do, but they like to try things and see how they run. Selectman McGrath asked about programming she helped to develop for kids with disabilities. Ms. Berger explained that the YMCAs where she worked had several adaptive programs for kids with special needs.

Selectman Roach asked Ms. Berger about how many programs she created in Norwood. Ms. Berger replied that of the 65-70 programs in their current brochure, she initiated 30-40 programs. Selectman Roach said that she seems to involve all different age groups. Ms. Berger replied that she works with the COA Director to develop programming. Selectman Roach asked about partnerships with Camp Everwood and town departments. Ms. Berger replied that collaboration is key.

Selectman Roach asked about the size of Norwood’s Recreation staff. Ms. Berger replied that there is a Superintendent that she reports to, there is an Administrator and two custodians; 10 instructors and several vendors; pool staff 40 in summer; 45-50 for summer camp.

Selectman Roach asked Ms. Berger to describe the working relationship she envisions with the Recreation Advisory Committee, the Town Administrator and the Board of Selectmen. Ms. Berger replied that the Recreation Advisory Committee is the eyes and ears and that there needs to be two-way community. Additionally, she proposed that a needs assessment be conducted.

Selectman McGrath asked about the size of Norwood’s budget. Ms. Berger replied that it is just under \$1 million.

Chairman Heitin asked Ms. Berger what she likes to do for fun. Ms. Berger enjoys traveling, being by the water, and is a big sports fan – her goal is to visit every ballpark in the country.

Chairman Heitin asked if she has any questions. Ms. Berger asked what the Board’s priority is for this position. Chairman Heitin said that we have good sports groups but this person will need to take a step back and find out the needs of the town. Integrating with the senior population is also important and added that field space is at a premium. Selectman Roach said that he is looking for someone who will sit down with the Town Administrator and the Recreation Advisory Committee to develop a five year plan. Ms. Berger added that she is President-Elect of the Massachusetts Recreation and Park Association and that is what they are doing.

The Board thanked her for her time.

One School Street Property Use Discussion

Chairman Heitin explained that the Library Board of Trustees have expressed interest to utilizing the One School Street site for a new library. Mr. Turkington said that the DPW has proposed minor improvements to the building using CPC funds. There also needs to be a discussion about future uses, such as railroad parking. Mr. Turkington asked the Board if they want to let the library proceed with their grant application based on using the One School Street site as their primary site and does the town proceed with repair work.

Selectman Roach does not want to sink a great deal of money into the building, but does not want it to deteriorate any further either. If the property is tied up with the library proposal, it will be several years before anything is done, provided the Trustees get the state grant. Mr. Turkington asked Library Board of Trustees Chair Cheryl Weinstein about the timeline. Ms. Weinstein explained that once application is submitted with One School Street as the primary site and it is approved, that commits the town to that site.

Selectman McGrath believes it is a historic and sound building. He feels it could be used for municipal offices or even a children's library. He is opposed to tearing down the building for a library. He believes that we should continue with preventative maintenance.

Chairman Heitin said that we are not going to tear down the building. Resident Mitch Blaustein said that the existing library could be renovated but there are parking issues. If the One School Street site was approved, the building could stay for several years but the old library would be available for the town to use once the new library was built. Chairman Heitin said that we don't know what could be done with the exiting library if there were a new building built. We need to come up with a plan for One School Street. He wonders what the minimum we need for maintenance at this point – he doesn't want to put a lot of money into the building until we have that discussion.

Chairman Heitin told Ms. Weinstein that what the Board feels, at this point in time, is that they don't want One School Street to come down, so the Trustees need to plan for a renovation of the existing library.

Selectman McGrath said that he feels that the town should not tear down an 1892 schoolhouse but acknowledges that it does need work, though. Ms. Weinstein said that she believes the library architects could develop a plan to keep the façade of the One School Street building. Selectman McGrath disagrees with that proposal, as a lot of the interior still remains.

Chairman Heitin said that there has been no discussion about what to do with the existing library if that were to be vacated if they were to get a new building and that is a big issue.

Selectman Roach noted that this Board is in agreement that they don't want to tie their hands for several years with the One School Street building. He doesn't want to see it fall into disrepair like the Wilber School.

Mr. Turkington asked what the Board wants to do with the CPC application this year. Selectman McGrath believes the application should move forward; Chairman Heitin believes that we should hold and not put forth the CPC application – we need to determine what we want to do with the building first. Selectman Roach believes that some work needs to be done to it.

Chairman Heitin believes that the 2011 school-sponsored study may have been inflated to justify a new administration suite at the middle school. Mr. Turkington suggested having the Facilities Supervisor review the building another time without referring to the 2011 study and he'll provide more information at the March 8 meeting.

Recreation Director Appointment Discussion

Chairman Heitin asked the will of the Board as to whether or not to defer the conversation until the next meeting. Selectman McGrath would like to review his notes and would like to defer to a future meeting.

Chairman Heitin suggested meeting next week, perhaps March 1, to come to a decision.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

None

Executive Session – 8:31pm

MOTION: To enter into executive session to discuss strategy with respect to collective bargaining and at the end, to adjourn for the evening. Discussion of this item in open session would be detrimental to the Town.
(Heitin – McGrath) 3-0 **PASSES**

Heitin: Aye

McGrath: Aye

Roach: Aye

Adjournment

MOTION: To adjourn at 8:50pm
(Heitin - Roach) 3-0 **PASSES**

Heitin: Aye

McGrath: Aye

Roach: Aye