

**MINUTES**  
**SHARON BOARD OF SELECTMEN**  
*May 22, 2018*

The meeting of the Sharon Board of Selectmen was called to order at 7:00pm in the Town Hearing Room at the Sharon Community Center with Selectman William A. Heitin, Selectman Walter B. Roach, Selectwoman Emily E. Smith-Lee, Town Administrator Frederic E. Turkington, Jr. and Assistant to the Town Administrator Lauren Barnes. The meeting commenced with the recitation of the Pledge of Allegiance. Chairman Heitin called for a moment of silence for the victims of the school shooting in Sante Fe, Texas and the Stoughton High School students who died in an automobile accident.

**Pinning Ceremony - Firefighters Brian Gray & James Koch**

Fire Chief James Wright appeared before the Board and provided some background on Firefighters Brian Gray and James Koch. Joining with the Chief are Deputy Chief Murphy and many members of the department. The parents of FF Gray and the fiancé of FF Koch participated in the pinning ceremony. The Board congratulated the newest members of the department and welcomed them to Sharon.

**Police Chief Candidate Discussion**

Chairman Heitin noted that the search for a new Police Chief was an extensive process and summarized the events that led to this point. At last Thursday's meeting, the Board interviewed the three finalists and since then, the Board members have had a chance to review the applicants' materials.

Selectman Roach explained that this is a difficult decision to make, as all three are great candidates. He would like to see Deputy Chief John Ford as the next Police Chief. Selectwoman Smith-Lee acknowledges that her decision is based on the interview materials and not the background that the other two Selectmen have. She agrees that the leadership team in the department is strong. She noted that all three have a real passion for what they do. She too feels that Deputy Chief John Ford is her choice for Police Chief. Chairman Heitin commented that the decision is unanimous added that all three candidates are very strong. He said that the structure beneath the Chief needs to be evaluated.

**MOTION:** To appoint John Ford as the next Chief of Police  
(Heitin - Roach) 3-0 **PASSES**

Selectwoman Smith-Lee sees the pros and cons of external and internal candidates, but hopes that internal candidates will continue to expand on professional development in order to compete possibly with external candidates in the next search.

Mr. Turkington will discuss a contract with Deputy Chief Ford and get back to the Board at a future meeting.

**Annual Town Meeting Follow-up**

Mr. Turkington reviewed some of the matters that require action as a result of Town Meeting actions. The survey for the Civil Defense building and related issues for the land swap are being prepared now. The municipal aggregation program will be a focus for the Energy Advisory Committee. The Town will engage with a consultant to assist the Town in the design and implementation of the aggregation plan and will help with the development of the RFP to solicit bids for a supplier.

As part of the state's licensing process, Four Daughters Compassionate Care must hold an engagement meeting in the community. The meeting will take place on Thursday, May 31 at 3:00pm at the Community Center.

There is a process under state law to fill the vacancy caused by the election of Selectwoman Smith-Lee to the Board. The joint meeting with the Board of Selectmen and the School Committee will take place on Wednesday, June 6 at 7:00pm at the Middle School. The School Committee wants to make a decision quickly so the Committee can reorganize with the new membership. Selectwoman Smith-Lee noted that there are five candidates as of today, including the person who ran in the recent Town Election. She noted that the School Committee is essentially selecting their colleague due to the majority of School Committee members as opposed to the Board of Selectmen members and asked to have a discussion about the Board would like to approach these interviews at the June 5 Board meeting.

Selectwoman Smith-Lee asked about insight into the municipal aggregation process. Chairman Heitin explained that the Energy Advisory Committee will vet the process and come to the Board with a suggestion as to which firm should be engaged. Mr. Turkington said the Town will need to hire a broker for assistance with the design and implementation of the aggregation plan, and who will also assist the Town along all of the steps in the process including reviewing the bids for the supplier. Mr. Turkington hopes to have this program up and running by the end of the year.

### Trash Program Update

Mr. Turkington explained that this is the beginning of public outreach for the upcoming new trash program. Additionally, he is taping a program on SCTV with Colleen Tuck about the new program. Details about the program rollout include:

- Mailing to all residents by June 15 with calendar, updates on yard waste collection, cardboard dumpster, what to recycle, billing information, etc.
- Delivery of carts weeks of June 18-22 and June 25-29
- Overflow bag locations (list to be on website and mailer) and timing
- Use of carts beginning week of July 2
- Collection of unwanted plastic barrels week of July 9
- Billing sent with water bills around mid-July for July-September quarter

Mr. Turkington commented that 1,900 households did not choose a barrel, so they will be receiving a 35-barrel. Additional spare barrels were ordered but may not cover all.

Selectman Roach asked that information about bulk pickup be included in the mailing going out to residents.

### Consent Calendar

- I. Vote to approve regular session minutes of May 7, 2018
- II. Vote to adopt the MAPC Housing Production Plan
- III. Vote to approve the following banner requests: Sharon Adult Center – Lakeside Gallery Event – June 11-18, 2018 in second position (waive fee) & Linda Valentin of the Bilingual Montessorri School of Sharon for the fundraiser benefiting Isabel Cowell – May 29-June 4 in second position [this was added as part of a supplemental agenda]
- IV. Vote to approve the employment agreements for executive group amended to reflect FY2019 salaries
- V. Vote to reappoint Tahira Sajid to the Sharon Cultural Council for a term through June 30, 2021
- VI. Vote to approve the Dreamfar 10k road race scheduled for Sunday, January 20, 2019

- VII. Vote to authorize the Susan G. Komen second annual Impact Ride cycling event to pass through the Town of Sharon on Saturday, September 29, 2018 from approximately 8:30am to 1:00pm on the following designated route: Lakeview St to East Foxboro St to Beach St to Pond St to Massapoag Ave to Capen Hill Rd to Morse St to Mountain St to East St to Bay Rd. Also, allow for road paint to be applied two weeks prior to the event to mark the route and for signage to go up one week before the event. Event logistics to be coordinated with the Police Department. Police Detail required.
- VIII. Vote to approve the Notice of Award and sign the Agreement for the Department of Public Works Refueling Area Canopy Project with Tower Construction Corp.
- IX. Vote to grant Parrish Family, LLC a Sewer Connection Easement in accordance with the vote taken under Article 7 of the November 6, 2017 Special Town Meeting and to sign the Agreement related thereto
- X. Vote to approve and sign the Town of Sharon and Town of Stoughton Sewer Connection Agreement with respect to Crescent Ridge Dairy, Inc. located at 355 Bay Road in Sharon

Selectwoman Smith-Lee asked for item I to be held, as she was not serving on the Board when this meeting took place. She also commented that the Housing Production Plan draft was dense and hopes it will be posted to the website.

**MOTION:** To approve the May 22, 2018 consent calendar, with the exception of item I  
 (Heitin - Roach) 3-0 **PASSES**

**MOTION:** To approve the regular session minutes of May 7, 2018  
 (Heitin - Roach) 2-0-1 **PASSES** (with Selectwoman Smith-Lee abstaining)

**Town Administrator's Report**

The Town Administrator reported the following:

Participated, along with Chairman Heitin, Finance Director Krishan Gupta and Assistant to the Town Administrator Lauren Barnes, in a credit rating call with Standard & Poor's. In the call, the Town reviewed the town's position and provided them with financial documents and related policies. The next step is for Standard & Poor's to go to committee and consider the rating.

Met with the Norwood Town Manager and the engineering and public works staff from both community about the emergency connection to the MWRA through the Town of Norwood. Negotiations are going well.

With respect to the June 3 After Graduation Party at the Community Center, he met with the organizing group and public safety officials to address issues that have occurred in recent years. The organizers have tweaked the hours of the event and increased security.

The collective bargaining agreements between the Town and the police union and the clerical association are expiring, and he is seeking a member of the Board to participate in bargaining session along with him. Selectman Roach offered to participate in negotiations with the clerical association and Selectwoman Smith-Lee offered to participate in negotiations with the police union.

The Finance Committee met on Monday to organize for the upcoming year, and the following appointments were made:

Chair	Pat Achorn
Vice Chairs	Dan Lewenberg & Ira Miller
Clerk	Anja Bernier
Priorities	Chuck Goodman & Dan Lewenberg (Ira Miller alternate)
Capital Outlay	Gordon Gladstone & Anja Bernier (Ted Philips alternate)
Liaison Schools	Bill Brack
Liaison Library	Hanna Switekowski
Liaison Planning Board	Arnie Cohen

Additionally, Alex Korin submitted his letter of resignation, so the Finance Committee will consist of 10 members for the year.

**Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

Chairman Heitin made the following announcements:

**DOG LICENSES**

To avoid late fees, dogs must be licensed at the Town Clerk’s Office no later than May 31, 2018.

**SCHEDULE OF MEMORIAL DAY ACTIVITIES**

*Friday May 25, 2018*

6:00 P.M.

Decoration of Veterans Gravesites - Rock Ridge Cemetery Sharon, MA

\*\* Should there be heavy rain Friday, assembly will take place Saturday May 26, 2018 at 10:00 A.M.

Volunteers are needed: You need not be a Veteran.

*Sunday, May 27, 2018*

1:30 P.M. Gravesite Services – Rock Ridge Cemetery

Assembly at 1:15 P.M. at the intersection of East and Mountain Streets

2:20 P.M. Civic Ceremony

A Civic Ceremony will take place in front of Town Hall, 90 South Main Street

Essays will be read by Middle School students as part of the ceremony.

**Adjournment**

**MOTION:** To adjourn at 7:42pm  
(Smith-Lee – Roach) 3-0 **PASSES**

**List of Documents:**

- Fire Chief James Wright - Email correspondence requesting pinning of firefighters Gray and Koch
- Donald Brewer – Resume and Police Chief Screening Committee response materials
- Donald Williams – Resume and Police Chief Screening Committee response materials
- John Ford – Resume and Police Chief Screening Committee response materials
- May 7, 2018 Board of Selectmen minutes
- Sharon Housing Production Plan 2018-2023 update
- Banner requests – Sharon Adult Center, Lakeside Gallery Exhibit
- Article 4 – Personnel By-Law
- Sharon Cultural Council Membership spreadsheet
- Jamie Chaloff – Email correspondence - Dreamfar 10k request for permission
  - Feedback from Police Chief John Ford and Fire Chief James Wright
- Patricia Belden – Request letter for the Susan G. Komen Impact Ride to pass through Sharon

- Race route
  - Feedback from Superintendent of Public Works Eric Hooper, Police Chief John Ford and Fire Chief James Wright
- Peter O’Cain – Memo re: Signing of Notice of Award for DPW Gas Canopy Project
- Peter O’Cain – Memo re: Signing of Agreement for DPW Gas Canopy Project & agreement
- 355 Bay Road – Crescent Ridge – Sewer Easement and Agreement
- Town of Stoughton and Town of Sharon Sewer Connection Agreement
- Miscellaneous Correspondence