

Sharon Public Library Board of Trustees
Regular Session
December 17, 2014

Attendance:

Trustees: Bob Levin, Heather Peltier, Alyssa Wiener Rosenbaum, Roberta Sapphire, Cheryl Weinstein

Library Staff: Lee Ann Amend (Library Director)

Guests: Mary Lou Kirkpatrick, Kirstin Gray, Nancy Bass, (Friends of the Sharon Public Library)

The meeting was called to order at 7:35 p.m. by Alyssa.

OBOT Discussion

OBOT was funded by the bank in 2009. Original management of OBOT fell apart and didn't do all the management steps a regular committee would do. They had money and no account to put it in, then asked the Friends if they could use their account. The Friends allowed them to hold their money there. The library can claim the program for statistical purposes.

The Friends do not have oversight over the funds.

OBOT's relationship to the library is the same as any other non-profit and the same rules apply, the organization must request and pay for hours opened beyond the normal operating hours and they can ask trustees if someone wants to be responsible for the program.

Minutes

MOTION: Alyssa moved and Bob seconded a motion to approve the minutes of the November 19, 2014 regular meeting. The motion passed unanimously.

Treasurer's Report

Eastern Bank Account: \$ 6313.37
Activity - \$5,000 fund transfer from MMDT, Centennial expenses 435.00.
Outstanding checks total \$300.00 Balance on books - 6,013.37

MMDT Account: \$ 3,597.81
Activity - Transfer \$5,000 to Eastern Bank

Budget

Looks Good

Director's Report

MOTION: Bob Moved and Alyssa seconded a motion to revote on the motion to repair/replace the skylight bubbles to increase the maximum amount to be spent to \$4,600. The motion was unanimously approved.

Community Room after-hours staffing - Need to ensure that the union cannot grieve if the custodian has this job. Lee Ann will ask Meghan. She will also find out the rate from the DPW. We will then create an official policy.

Bob suggests that we say that we currently are unable to have Sunday programming and that in order for us to open on Sunday there will definitely be a charge for staff or custodian which will be paid in advance.

For OBOT - if trustees wish to open and close they will, otherwise OBOT will need to pay. OBOT dates Sunday March 29th, writing contest celebrity reading, Tuesday March 10th Wampanoag documentary. 7-9.

Trustee Items:

Centennial Report - Total spent - 845.52.

Next meeting - January 21, 2014 - 7:30.

MOTION: Alyssa moved at 9:15 and Roberta seconded the motion to adjourn for the evening. The motion was unanimously approved.

Action Items Update

December, 2013 meeting:update to show today's date

All: Review bylaws on-line and prepare to discuss at next meeting.- Cheryl will bring 6 copies to the Feb meeting for discussion.

December, 2014 Meeting:

Lee Ann - Review and propose updates to the community room staffing policy. - ongoing

October 22, 2014 Meeting:

Roberta - pay bill to renew United for Libraries - complete

November 19, 2014 Meeting:

Alyssa - Meet with Fred Turkington to clarify the payment of staff when the library is closed. - will try to meet him

Action Items Summary

December, 2014:

All: Review bylaws on-line and prepare to discuss at next meeting.- Cheryl will bring 6 copies to the Feb meeting for discussion.

December, 2014 Meeting:

Lee Ann - Review and propose updates to the community room staffing policy. - ongoing

June 18, 2014 Meeting:

Lee Ann - Create the new assistant director job description.

November 19, 2014 Meeting:

Alyssa - Meet with Fred Turkington to clarify the payment of staff when the library is closed.

December 17, 2014 Meeting:

Lee Ann - discuss with Meghan if the Union can grieve the custodian doing the community room after hours work.

Lee Ann - Find out the after hours rate from DPW.

Cheryl - bring 6 copies of the bylaws to the Feb meeting.

Respectfully submitted,

Cheryl Weinstein