

Sharon Standing Building Committee
Meeting Minutes
April 14, 2020

SSBC Members

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|--------------------------|----------------|---------------|
| Gordon Gladstone, Chair | Marty Richards | Colleen Tuck |
| Deb Benjamin, Vice Chair | Richard Slater | Sara Winthrop |
| Matt Grosshandler | Steve Smith | |
| Rick Rice | Roger Thibault | |

SBC Attendees and Others

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| Emily Burke – SBC - HS | Kevin Nigro – PMA - HS |
| Amy Garcia – SBC - HS | Matt Gulino – PMA - HS |
| Victoria Greer – SBC - HS | Chris Blessen – Tappe - HS |
| Tony Kopacz – SPS - HS | Chris Sharkey – Tappe – HS <i>absent</i> |
| Ken Wertz - SBC – HS <i>absent</i> | Christian Riordan – Consigli - HS |
| Kristy Lyons – Consigli – HS <i>absent</i> | Tim Ericson – Consigli – HS <i>absent</i> |
| Chandler Rudert – Consigli -HS | Kyle Raposo – Consigli – HS <i>absent</i> |
| Joseph Kent – Town | Chandler Rudert – Consigli |
| Matt Baldassari - Town | Drayton Fair – LLB - Library |
| LeeAnn Amand - Library | Jeff Porter – LLB - Library |
| Cheryl Weinstein-LBC | John Sayre Scibona – Design Technique - Library |
| Carolyn Weeks –LBC <i>absent</i> | Kevin Monkiewicz – Design Technique - Library |
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1. ADMINISTRATION: The Chair read script from regarding the remote meeting and participation.

The meeting opening with a roll call acknowledgement of all members in attendance at 6:30pm:

2. Meeting Minutes: The following SSBC minutes of March 31, 2020 were presented for approval.

MOTION: To approve the SSBC minutes of March 31, 2020 as submitted. (Winthrop/Rice 9/0/1 Thibault abstained)

3. Invoices:

High School Invoices:

Consigli \$ 28,680.00
Tappe \$ 575,000.00
Tappe \$ 1,650.00
PMA \$ 86,041.66

Town Hall Invoices:

Hub Technical Services LLC 33,781.13

MOTION: To approve the invoices as submitted for payment. (Winthrop/Rice – Unanimous)

4. Town Hall Project Update:

- To review the proposals for the irrigation system at Town Hall:

- Labadini Corp. \$15,000.00
- H2O \$20,630.00

The members of the committee discussed the proposals and asked about the installation of back flow preventer's and the scope of work for Labadini. The Chair asked Matt Baldrassari if he could get a scope of work.

MOTION: To authorize the Chair to enter into an agreement with the Labidini Corp., based upon receipt of an acceptable scope of work. (Slater/Winthrop unanimous)

5. High School Project Update:

- **Discussion topics**

- Bid Package Scope Review

PMA gave a presentation on the scope of work for the early release packages for site work.

There would be two bid packages and Consigli, Tappe and PMA felt that this could be managed effectively. The scope will be defined in such a way that there is no misunderstanding on "ownership" of the work.

- Conservation Update

The Conservation Hearing is scheduled for April 16th for both the construction project and the fields. The field work was separated from the actual construction work. A continuance will be requested for the field work.

- MSBA/Sharon High School Project Funding Agreement

The Funding Agreement was distributed for information

- MSBA Comments regarding Design Development Submission

The Committee reviewed the MSBA comments on the Design Development Submission package.

- Prequalification Package for the electrical work on the early release package.

There was discussion regarding the establishment of the prequalification committee. The Committee will consist of a representative from Tappe and PMA, the SSBC members will be Gordon Gladstone, Matt, Grosshandler, Rick Rice, Steve Smith and Maureen Doherty.

6. Library Project Update:

- **Discussion topics**

- Selection of SSBC members for the Prequalification Committee

There was discussion regarding the establishment of the prequalification committee for General Contractor and filed sub bidders. The Committee will consist of a representative from LLB and PMA, the Design Technique, SSBC members will be Gordon Gladstone, Matt Grosshandler, Rick Rice, Steve Smith and Maureen Doherty.

- Responses – Should they be electronic only or paper, Similar Projects Narrative, Schedule

There was discussion on the submission requirements for the documents if they should be all electronic submissions or allow for electronic submissions.

- Update on ZBA process

The ZBA application has been submitted and it currently being reviewed by the Building Inspector prior to a hearing date being assigned.

- LEED Submission – tentative: April 14, or 15, 2020

- Update on Finish meeting with Library Proponents: results will be presented to the SSBC at a future meeting

- Construction Documents are ongoing, reviewing window well detail with Town facilities director, civil and structural engineers

The committee members discussed the window well detail. Matt Baldrassari will review this detail and provide comments on the drawing. He was concerned about maintenance and upkeep on this area could be problematic.

ADJOURNMENT:

Through unanimous consent, the meeting ended at 8:15pm

Submitted:
Maureen R. Doherty – Project Manager
Sharon Standing Building Committee

Gordon Gladstone

(Gordon Gladstone) Signature of Chair

4/28/20

Date of Acceptance