

## **Sharon Standing Building Committee - Selection Committee**

Zoom Meeting Minutes  
Thursday, December 21, 2023

### **SSBC Selection Committee Members**

Sam Liao – Town Moderator Appointee - De-facto Chair - present	David Blaszkowski – Planning Board Appointee - present	
Emily Smith Lee - Select Board Appointee – not present	Julie Rowe – School Committee Appointee – not present	
Ira Miller – Finance Committee – present	Matt Grosshandler – SSBC – Ex- officio and SSBC Chair – present	

### **SSBC Selection Committee Attendees and Others**

None present		

1. Call Meeting to Order  
Mr. Liao called meeting to order at 6:35 PM
2. Self-Introductions of the Sharon Standing Building Committee Selection Committee (SSBC-SC) Members

The Selection Committee (SBC-SC) Members present introduced themselves to each other.

3. Review Charge and Responsibilities of the Selection Committee (SSBC-SC)  
Mr. Liao reviewed the charge and responsibilities as follows:
  - Since this Committee often only meets only once a year, and each year there may be different members as appointed by the elected Town Committees and Boards, it's good to preserve tradition and practices to review the charge of the Committee.
  - This Selection Committee is the appointing Committee for the SSBC, a unique feature of Sharon Town government, as for example compared to the Finance Committee Nominating Committee, which per the bylaws only the nominating committee.
  - There was a new bylaw voted and approved by this past May Town Meeting, which updated and defined better the procedures and membership of the Selection Committee including: 1) Designating a member of SSBC to be an ex-officio advisory non-voting member; 2) Eliminated the member as previously appointed by the Capital Outlay Committee, so now the Selection Committee is only five voting members instead of six; 3) Terms of the Selection Committee have been defined now to commence July 1 through June 30 of each year; 4) The terms of the SSBC member have also been defined to all be three years, now to commence January 1 of the year to December 31 of the end for the terms. 4) Four members of the SSBC terms are expiring this year.
4. Review of Responsibilities and Present Projects and Being Overseen by the Sharon Standing Building Committee & of Future Projects - by Matt Grosshandler (Non-Voting Ex-Officio Advisory Member representing SSBC)

Mr. Grosshandler, SSBC Chair, provided review of responsibilities and presented projects being overseen by the Sharon Standing Building Committee & of future projects:

- PFAS Water Treatment Plant (WTP) – 50% design completed by design firm Environmental Partners, moving now to 90% design documents. Owner’s Project Manager (OPM) firm is Weston & Sampson.
- Sharon Public Library now under construction, in process of completing foundation construction.
- HS project nearly all completed, wrapped up.
- The SSBC now has a Change Order Subcommittee chaired by Gordon Gladstone.

#### Questions & Discussion:

- Ms. Smith-Lee asked regarding the composition of the SSBC, if there were any technical or other competencies that needed to be augmented on the Committee. Mr. Grosshandler stated that in the past, there may have been needed more construction management experience, but that is now more than represented on the SSBC. He suggested that perhaps having an attorney for contract and claims issues may be advantageous in the future.
- Mr. Blaszkowski asked if the scope of the SSBC include to matters beyond the construction completion of projects, to the lifetime of a building. It was clarified by Ms. Smith-Lee and Mr. Grosshandler stated that the SSBC does not continue to be involved in the maintenance of the buildings, but the design does consider optimizing lifecycle costs.
- Mr. Miller brought up that the School Committee is studying possibly building a new elementary school, and would the SSBC’s expertise in building projects be of use to have the SSBC be a consultant to assist the School Committee? Mr. Grosshandler stated the SSBC would be glad to assist, but this would be incumbent upon the School Committee to request such assistance.
- Other topics briefly discussed included if the SSBC might be involved with the Library Re-use Committee, implications of the new MBTA zoning bylaw requirements, as to possible future Involvement of the SSBC in these matters.

#### 5. Self-Presentations & Q&A by the Nominees or Appointment/Reappointment to the Standing Building

Interviewees who had been scheduled to be present this evening were not present, may be due to issues with the storm earlier today and blackouts of power service.

It was agreed to try to have the interviewees if available to all to be present on the upcoming scheduled meeting on December 21, and to be able to vote on all the appointments at the next meeting.

#### 6. Nominations and Vote(s) for Appointment/Reappointment of Members to the Standing Building Committee

Not Applicable.

#### 7. Topics not known 48 hours in advance.

None

#### 8. Adjourn

MOTION: Ms. Smith-Lee moved to adjourn. Mr. Blaszkowski seconded. Vote by acclamation approved 4-0-0.

The meeting ended at 7:35 pm.

**The above Minutes of Meeting were as recorded and submitted by Sam Liao.**