

**Change Order Subcommittee
of the SSBC**

Zoom Meeting Minutes

Tuesday, August 22, 2023

SSBC Subcommittee Members and Attendees:

Gordon Gladstone, Chair* -present	Roger Thibault* present	Chandler Rudert Consigli –HS -present
Rick Rice * -present	Emily Burke - SHS	Matt Gulino – PMA – present
Chris Blessen* - present	Kevin Nigro – PMA – HS	Johnathan Seibel – Consigli – HS present
Marty Richards* - absent	Kevin Smith – PMA - HS	Mike Winters -Consigli- present 6:02 PM

*Indicates the five voting members

Open meeting -- The Chair noted that the meeting was being held remotely consistent with MA laws. The meeting opened at 5:33 PM. For future Change Order subcommittee meetings, there will be no public comment.

Transfers for Subcommittee Review

CT115_- _Tile_Go_Back_Work_@_Bathrooms = \$10,021

A change in the fixture type caused a delay in the delivery of the fixtures to the job site. As a result, the contractor was directed to install their work to 95% completion. This additional work and labor were funded through contingency. The originally specified fixture was not suitable for the application, and there were also discrepancies in the part number and framing into the ceiling. The wrong part number was indicated in the submittal process and the fixtures were not the right length and couldn't be framed into the openings. The submittal was prepared by the electrical engineering team, and a corrected CD was issued to address the mistake.

MOTION by Mr. Rice to approve CT115_- _Tile_Go_Back_Work_@_Bathrooms in the amount of \$10,021. Seconded by Gladstone. Unanimously approved 4-0-0.

CT108_- _Stair_7_Redesign_(Engineering_and Design_Costs) = \$5,591

Delegated design process involves the architect providing the concept and layout of the staircase, and the engineer working with the final trade contractor to make the calculations and engineering work. The discrepancy between the architectural and structural drawings was not caught earlier because the structural drawings were released before the architectural drawings, and the delegated design engineer had to match the architectural intent of the staircase with the structural engineering. This issue is being addressed through contingency funds, and it is not increasing the contract price.

MOTION by Mr. Rice to approve CT108_- _Stair_7_Redesign_(Engineering_and Design_Costs) in the amount of \$5,591. Seconded by Gladstone. Unanimously approved 4-0-0.

CT094_- _Liquid_Asphalt_Escalation = \$26,317

MOTION by Mr. Gladstone to approve CT094_- _Liquid_Asphalt_Escalation = \$26,317 in the amount of \$26,317. Seconded by Thibault. Unanimously approved 4-0-0.

Total to be Transferred = \$41,929

Changes for Subcommittee Review

CR334_- _CCD_009_Superintendents_List_Casework_and_Painting_Pricing = \$48,641

Architect said casework necessitated from Superintendent's letter dated November 9, 2021, Item #3. Was a refinement of actual type of storage and there were upcharges for the difference.

MOTION by Mr. Gladstone to approve CR334_- _CCD_009_Superintendents_List_Casework_and_Painting_Pricing in the amount of \$48,641. Seconded by Rice. Unanimously approved 4-0-0.

CR325_-_RFP_062_WWTP_Alarm_Dialer = \$10,443

MOTION by Mr. Gladstone to approve CR325_-_RFP_062_WWTP_Alarm_Dialer in the amount of \$10,443. Seconded by Rice. Unanimously approved 4-0-0.

CR307_-_Auditorium_Catwalk_Access_Redesign_and_Added_Labor = \$34,158

Spiral staircase would not work on two story structure among other issues.

MOTION by Mr. Rice to approve CR307_-_Auditorium_Catwalk_Access_Redesign_and_Added_Labor in the amount of \$34,158. Seconded by Gladstone. Unanimously approved 4-0-0.

CR141_-_RFP_022_Added_PLAM_at_Seating_Areas_rev1 = \$9,570

This was discussed at July 25, 2023, meeting and reflected revisions.

MOTION by Mr. Gladstone to approve CR141_-_RFP_022_Added_PLAM_at_Seating_Areas_rev1 in the amount of \$9,570. Seconded by Rice. Unanimously approved 4-0-0.

Total = \$102,812

School has some Requests Priced from RFP's (Request for Pricing) that will be discussed with the full committee at tonight's meeting. Flagpole RFP reviewed.

Ms. Schustek acknowledged that Mr. King, resident, commented in the Zoom chat that the RFPs were not on the CO subcommittee agenda. Mr. King also verbalized his concern that the item wasn't on the subcommittee's agenda. Chair held discussion for the regular building meeting that evening.

MINUTES

Minutes were not discussed or approved.

Chair assumed unanimous consent to adjourn. Meeting adjourned at 6:20 PM.

Approved at the 10/03/23 SSBC Change Order Subcommittee meeting.