

**Change Order Subcommittee
of the SSBC**
Zoom Meeting Minutes
Tuesday, February 6, 2024

SSBC Subcommittee Members and Attendees (bold type indicates present at meeting):

Gordon Gladstone, Chair -- HS	Kevin Smith – PMA - HS	*Brian Valentine (Alternate) LLB - LIB
*Rick Rice * -- ALL	Emily Burke – SHS Rep. - HS	*Drayton Fair – LLB – LIB
Roger Thibault - ALL	Kevin Nigro – PMA – HS	Mark Luzaitis – CHA - LIB
Marty Richards - HS	Chandler Rudert Consigli –HS	David Hurley – CHA - LIB
*Colleen Tuck, Chair CO Sub. – LIB	Matt Gulino – PMA- HS	Casey Hochheimer – CHA - LIB
*Mike B. Martin - LIB	Johnathan Seibel – Consigli – HS	
*Mike B. Martin - LIB	Mike Winters -Consigli - HS	
Matt Grosshandler SSBC Chair	*Chris Blessen* - HS architect	

***Indicates the voting members and specifies project** (HS = High School; LIB = Library; WTP = Water Treatment Plant; All – All projects). **CODE:** PMA = PMA Consultants’ LLC, HS OPM; CCC = Consigli Construction Company, Inc., HS General Contractor; CHA = CHA Consulting Inc., Library OPM; LLB = LLB Architects, Library Architects; MOCC = M. O’Connor Contracting, LIB General Contractor; SHS = Sharon High School

Open meeting -- The Chair noted that the meeting was held remotely consistent with MA laws. The meeting opened at 5:35 PM. There will be no public comment.

A. The following changes were reviewed for the HS project:

Change Requests (increase to GMP)

- CR332 - _ CCD_052_Parking_Lot_Widening = \$41,342

MOTION by Mr. Rice to approve CR332 - _ CCD_052_Parking_Lot_Widening in the amount of \$41,342. Seconded by Gladstone. Unanimously approved, 4-0-0. (Thibault, Rice, Blessen, Gladstone)

Discussion: Work done partially on premium time around school operations per DPW plowing concerns. No further requests are pending for DPW. The concept was only on the table for a short time. Mr. Grosshandler reached out to Mr. Rudert directly about this issue and it prompted additional design solutions.

Transfer Change Orders (not an increase to GMP)

- CT126 - _ Refabrication_of_Auditorium_Mezzanine_Rails

MOTION by Mr. Gladstone to approve - CT126 - _ Refabrication_of_Auditorium_Mezzanine_Rails. Seconded by Rice Unanimously approved, 4-0-0. (Thibault, Rice, Blessen, Gladstone).

Discussion: This had to do with getting tiered seating rise and run correct.

- CT128 - _ RFI_761_Relocation_of_Softball_Windscreen_Footings

MOTION by Mr. Gladstone to approve CT128 - _ RFI_761_Relocation_of_Softball_Windscreen_Footings. Seconded by Rice. Unanimously approved 4-0-0 (Thibault, Rice, Blessen, Gladstone).

Discussion: Existing reserve leach field had a couple horizontal pipes removed.

- CT129 - _ RFI_749_Flared_End_Relocation

MOTION by Mr. Rice to approve - CT129 - _RFI_749_Flared_End_Relocation. Seconded by Gladstone. Unanimously approved 4-0-0 (Thibault, Rice, Blessen, Gladstone).

- CT130 - _RFI_742R1_Vacuuming_Existing_Drainage_Lines_&_Catch_Basin

MOTION by Mr. Gladstone to approve - _RFI_742R1_Vacuuming_Existing_Drainage_Lines_&_Catch_Basin. Seconded by Rice. Unanimously approved 4-0-0 (Thibault, Rice, Blessen, Gladstone).

Discussion: Mr. Rudert confirmed this is now draining properly. Have not seen any drainage issues on that side of the site.

B. The following changes were reviewed for the Library project:

1. PCO 003 - T&M Excavating of footings on Gridline 4: APPROVED – MOCC confirmed and provided labor rates, \$2,795.57.

MOTION by Mr. Rice to approve PCO 003 - T&M Excavating of footings on Gridline 4 in the amount of \$2,795.57. Seconded by Thibault. Unanimously approved 5-0-0 (Tuck, Martin, Fair, Thibault, Rice).

Discussion: MOCC had to bring up to grade with more stone for footing along School Street. Not a plan dimensional issue but a grade issue. Per architect, it was fully vetted. Mr. Luzaitis said there was a discrepancy between general contractor, surveyor and secondary surveyor that project hired. 60 to 80 feet of gridline was over excavated.

Mr. Rice and Mr. Thibault as CO Sub members at large and Ms. Tuck and Mr. Martin specific reps for LIB. Similarly, Ms. Tuck and Mr. Martin will function as CO Sub members at large and Mr. Rice and Mr. Thibault as specific reps to the WTP project.

Ms. Tuck will chair these SSBC CO Subcommittee meetings.

2. PCO 004 - RFI 18 Roof Leak Detection System Credit: REJECT – Reject credit and keep roof leak detection system per base scope.

Discussion: Something that was costed internally and rejected and there is no change does not need to come to the subcommittee. What OPM presents to the CO Subcommittee should focus on recommended/approved PCOs only.

3. PCO 006 - CPR 003 Plumbing Revisions: APPROVED – Per RWH review, PCO appears reasonable for scope coordination changes.

Mr. Fair said change to water coming off of N. Main Street rather than School Street along with some elevation discrepancies.

Mr. Rice said from procedural standpoint SSBC CO Subcommittee typically review RFIs that lead to CPR. Kept as separate PCOs regarding civil and plumbing, but work made necessary in part by change in water service location among other factors. Member requested full picture, not breaking up individual steps.

Member asked what coordination was for this to be a \$28K change for new building.

Member unclear why it costs more if only a drawing change. In original drawings, plumbing went straight out the back. Septic had to be lowered and changed pipe from exterior pipe to under foundation, and some coordination issues routing pipes around each other and elevator sump pit pipe per Mr. Fair.

This was being worked on in coordination, so member unclear why GC would get extra labor to dig this trench. Members expected to see an equal reduction of trench and pipe that would have been responsibility of site contractor prior to change.

Mr. Hurley said sitework for the interior excavation was included. If there is credit for exterior work, then the committee can move on this one. This item was held to review plumbing and site work together to give a complete picture of what needs to be changed and show a credit for the work that was changed.

4. Meeting Minutes

- a. Approve minutes from January 9, 2024 Change Order Subcommittee Meeting.

Did not have time to review minutes prior to meeting conclusion. Held for next CO Subcommittee meeting.

A. Adjournment

MOTION: absent any objection the chair assumed unanimous consent to adjourn.

Meeting adjourned at 6:30 PM.

These minutes were approved at the February 20, 2024 SSBC CO Subcommittee meeting.