

Sharon Standing Building Committee Meeting Minutes 11/1/16

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith absent
Deb Benjamin absent	Rick Rice absent	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Additional Attendees

Richard Marks	Chandler Rudert
Bill Roche	Peter Gaudreau

Administration

- The meeting of the Sharon Standing Building Committee was held at the Public Safety Building and called to order by Chair Gladstone at 6:45 PM. Due to the change in location from the Community Center to the Public Safety Facility, the start of the SSBC meeting was delayed 15 minutes so that the public had time to come to the new location from the old location. The location was changed due to an event at the Community Center that would limit parking for the meeting attendees.
- Future scheduled meetings: 11/15, 11/29, 12/13, 12/27

Town Hall Project

- Richard Marks of Daedalus attended the meeting to discuss the architect selection of BKA for the Town Hall Project. He stated that the contract came in quite high above market rates for the cost of the work. He reviewed it with SSBC member Rick Rice as well who agreed the fees were too high. After conversation with BKA they were able to have them drop the fees by 15% – 20 % in total from the original schedule.
- Mr. Marks recommended moving ahead with the schematic design portion due to the availability of the funds. He said fees may change slightly depending on if the size of the building changes. He said he will oversee defining the space needs, will provide an existing condones report, programming report and fully scoped work plan. Mr. Croteau requested research be performed to see what programs other municipal systems have used as compared to our size for bench marking.
- Mr. Marks commented that BKA brings a fresh look and that they are enthusiastic and appear to be a strong firm.
- Tuck/Slater moved and seconded that Chair Gladstone be authorized to sign the DPI and BKA contract so that we will have an OPM and Architect under contract. All voted in favor unanimously.

Architects Report

- 1 pending submittals, 0 open RFI's, 23 open change order requests that Consigli is pricing.
- A conversation ensued regarding creating the fence solution to cover the existing generator that sits outside of the front door of the facility. Chair Gladstone requested that color copies of the options be provided to all members, and he wants to see competitive pricing for the fence as well.
- Chief Kaufman said he will discuss additional parking options with Eric Hooper so as not to impede with winter conditions.
- The Public Safety Sign and its placement were reviewed and a brief conversation ensued. Additionally there was a discussion regarding the size and color of the letters as well as the lighting of the signs identifying the facility. Samples were requested.

Consigli

- The Construction Managers Report was presented and reviewed. Mr. Rudert stated that 90% of the punch list items for the police have been completed to date.
- The old police station was demolished on 10/26.
- The foundation excavation of the fire station is scheduled to start sometime next week.
- Police report that the dispatch cannot hear if someone is standing in front of the glass at the entry. This needs to be investigated as to why this is occurring.

Daedalus

- Bill Roche, new to this project, reviewed the Public Safety Project budget. He said they are ready for prep and excavation of the Building B foundation.

Minutes

Ms. Tuck moved and Ms. Winthrop seconded the motion to approve the minutes of 10/18/16. All voted in favor of approval.

Invoices

Through unanimous consent, the Committee voted in favor of approval of the following invoices:

Gelerman - \$1,204.50

Cybercom - \$101,746.18 and \$46,462.76

Sterling - \$4,931.88 and \$1,497.12

Hubtech - \$14,208.74 and \$33.75

Briggs - \$485 and \$180

Adjournment

Through unanimous consent the meeting adjourned at 8:00 PM

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.