

**Sharon Standing Building Committee
Meeting Minutes
Town Hall Project
7/26/16**

SSBC Members

| | | |
|-----------------------------|---|---|
| Gordon Gladstone, Chair | Tony Branca | Richard Slater |
| Colleen Tuck absent | Bill Croteau | Steve Smith |
| Deb Benjamin | Rick Rice | Roger Thibault recused on advice of counsel |
| Sara Winthrop absent | Matthew Baldassari in attendance (not voting) | |

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:47 PM.
- Future scheduled meetings: 7/26, 8/2, 8/16, 8/30, 9/13, 9/27
- Chair Gladstone commented that the sole purpose of this meeting is to shortlist OPM's for the Town Hall Project based on the RFP's received from the applicants. The purpose of this project is to renovate and rehab Town Hall.
- Chair Gladstone commented that many respondents did not provide financial statements and he does not want this to be a mitigating factor in the decision making. A conversation ensued amongst the members. For future projects the Committee will ask for financials in the RFS to be delivered separately and confidentiality until they are short listed next time. The SSBC members each shared their opinion of the candidates. Daedalus, Vertex and STV were selected based on scoring.
- It was determined that all members will participate in the voting on the selected firms. They will be ranked after the presentations are seen at the meeting on August 2, 2016.

Adjournment

Through unanimous consent the meeting adjourned at 7:30 PM

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.