

Sharon Standing Building Committee

Meeting Minutes

7/19/16

SSBC Members

Gordon Gladstone, Chair	Tony Branca absent	Richard Slater absent
Colleen Tuck	Bill Croteau	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop absent		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
------------------------------	--------------------	------------------------

Other Attendees

Chandler Rudert - Consigli	Peter Gaudreau - Kaestle Boos
Todd Costa - Kaestle Boos	
Joe Sullivan - Daedalus	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:50 PM. The group toured the site at 6:15 PM.
- Future scheduled meetings: 7/26, 8/2, 8/16, 8/30, 9/13, 9/27
- Chair Gladstone commented that he would like to schedule 7/26 as a meeting to shortlist OPM's for the Town Hall Project.
- Chair Gladstone commented that he will ask the Selectmen to appoint Matthew Baldassari as a special member to the SSBC with regards to the Town Hall project.

Architect's Report.

- KBA is reviewing submittals and RFI's as received. There are 5 pending submittals, 4 open RFI's, 2 open proposal request and 24 open change order requests.
- Mr. Costa provided a furniture update and said the purchase of the furniture is critical to be put out to bid. A brief conversation ensued over whether it made sense to purchase steel desks versus laminate desks for both chiefs. It was determined that both were satisfied with the original choices and Chair Gladstone told Mr. Costa to proceed with soliciting bids for the furniture.
- Additionally Chair Gladstone stated that through communication by KBA with Ed Redmond, sales representative from WB Mason, the broken chairs in the SSBC conference room will be replaced.
- Mr. Costa reviewed the picture overview of the site as of 7/19/16.

- Joe Sullivan reviewed the job cost report and total project budget report that he prepared.

- Chandler Rudert reviewed the Construction Managers' Report. Mr. Rudert stated that some highlights include: the landscaping and monument packages have been bought out, the weather vane needs to be purchased for the police station, \$138,000 is projected for change orders which are less than 1% of the GMP. He also stated that the site contractor is currently working on grading new access road and transformer/generator area behind the building. Interior drywall is 90% - 95% complete.
- Mr. Rudert also commented that the current GMP amount is \$19,308,128.
- Chair Gladstone moved to approve the requisition for Consigli in the amount of \$898,133.03. Mr. Croteau seconded the motion and the Committee voted in favor of payment 10-0-0.

. The Committee voted unanimously in favor of approval of the 7/5/16 minutes.

The Committee voted unanimously in favor of approval of all invoices.

- ◆ Kaestle Boos - \$10,009.49
- ◆ Kaestle Boos - \$16,360.00
- ◆ Kaestle Boos - \$898,133.03

Through unanimous consent the meeting adjourned at 7:25 PM

Kaestle Boos
Consigli
Daedalus

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.