

# Sharon Standing Building Committee Meeting Minutes 5/10/16

## **SSBC Members**

Gordon Gladstone, Chair	Tony Branca absent	Richard Slater
Colleen Tuck	Bill Croteau absent	Steve Smith absent
Deb Benjamin	Rick Rice absent	Roger Thibault absent
Sara Winthrop		

## **Special Members**

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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## **Other Attendees**

Chandler Rudert - Consigli	Peter Gaudreau - Kaestle Boos
Todd Costa - Kaestle Boos	
Joe Sullivan - Daedalus	

## **Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:40 PM.
  - Future scheduled meetings: 5/24, 6/7, 6/21
  - Chair Gladstone reviewed the 4 change orders that were approved by the subcommittee at the 4/26/16 meeting. These include:
    - 1) CR004 - Manafort rip-rap swale at detention basin. \$2,589.00
    - 2) CR022 - Correct grading discrepancies on the D-boxes at the new septic system. \$2,150.00
    - 3) CR024 - Provide additional wall hydrants in building A. \$9,190.00
    - 4) CR026 - Install vent pipe for drain. \$1,553.00
- Benjamin/Slater moved to approve Change Order #4 for a total of \$15,547.00 and the Committee voted unanimously in favor.
- Chair Gladstone reviewed the job cost estimate sheet he prepared which is based on the best available information and approved change orders. He said the Committee must be mindful to protect the contingency. A discussion ensued regarding School Guard glass at a cost of approximately \$28,869.00. Chief Kaufman expressed his desire to have this installed for the safety of the staff within the building. Chair Gladstone moved to authorize the installation of the school guard glass on the first floor and Mr. Slater seconded the motion. The committee voted 7-1(Tuck) - 0 in favor.
  - Chair Gladstone commented that Town Meeting voted \$600,000 for plans to be drawn up for Town Hall to make it ADA compliant as well as determine if the fire station can be used for office space. He said this project falls under the jurisdiction of the Committee and an OPM and Architect need to be selected.

- Chair Gladstone said the Town Meeting voted to expend \$80,000 for schematic drawings for a new roof at Heights Elementary School. An OPM and Architect will be assigned by the state for this project. This will also fall under the jurisdiction the Committee.

#### **Architect's Report.**

- Mr. Costa introduced Peter Gaudreau as KBA's new Construction Administrator.
- KBA is reviewing submittals and RFI's as received. There are 20 pending submittals, 5 open RFI's, 0 open proposal request and 18 open change order requests.
- Mr. Costa provided Field Observation Reports to Chair Gladstone as he had requested. They were briefly reviewed.
- Mr. Costa said that a security meeting was held with the detention area being the primary focus. This included discussion on addition of audio recording to the detention area, duress alert to the Sally port and control of the overhead doors from dispatch. He stated that the next generation 9-1-1 will not be ready for occupancy date and therefore the existing equipment will be brought over for use. He also stated that at the end of the week they will meet with both Chiefs to review WB Mason furniture samples. The bid package will be brought to the next meeting for the Committee to review. Mr. Costa stated that the bunk and dining equipment for Building B will be different vendors and will be discussed closer to occupancy time.

#### **Daedalus**

- Joe Sullivan reviewed the total project budget summary with the Committee. He stated that the quality of work is going well. He said the vapor barrier is being inspected as it is going on the envelope. He said the contingency log is overall within the scope of the project. Changes have been minimal and they are vetted as they move forward. He and Mr. Rudert are preparing a recovery schedule since they are behind 2 months. They will show where the variations are from the schedule.

#### **Consigli**

- Chandler Rudert reviewed the Construction Managers' Report. Mr. Rudert stated that the backfilling at C-building is scheduled to start, installation of retaining walls is ongoing at front and north side of A building, roof installation is ongoing with roughly 80% of the slope roof having the vapor barrier, insulation and nail board installed. Also the footings and foundation walls are complete on the storage building.
- Mr. Rudert also commented that the project is 8 weeks behind schedule. Once it is water tight they can pick up time on the inside work. He is working with KBA on a recovery schedule.

#### **Meeting Minutes**

Tuck/Slater moved/seconded to accept the minutes of 4/26/16. The Committee voted unanimously in favor of approval. Ms. Benjamin abstained.

**Invoices**

An omnibus motion was made by Wright/Benjamin and the Committee voted unanimously in favor of approval of the following invoices:

- ◆ Daedalus - \$19,375
- ◆ Kaestle Boos - \$16,360
- ◆ HubTech - \$1,335.29

**Adjournment**

Through unanimous consent the meeting adjourned at 7:30 PM

**Attachments**

Kaestle Boos  
Consigli  
Daedalus

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone)    Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.