

**Sharon Standing Building Committee  
Meeting Minutes  
January 19, 2016  
Approved February 2, 2016**

**SSBC Members**

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck - absent	Bill Croteau - absent	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault - absent
Sara Winthrop		

**Special Members**

Tilden Kaufman, Police Chief	Matthew Baldassari - absent	Jim Wright, Fire Chief
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**Other Attendees**

Chandler Rudert - Consigli	Chris Riordan - Consigli
Todd Costa - Kaestle Boos	Chris Reavey - Daedalus

**Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 2/16, 3/1, 3/15, 3/29, 4/12, 4/26, 5/10, 5/24

**Architect's Report.**

- Todd Costa reported that he will provide floor plans of the site to be kept in the SSBC office.
- Mr. Costa stated that the radio/communication meeting was held on 1/12 to review layout, placement and equipment requirements. Information was gathered and he commented that the minutes of the radio/communication meeting are being reviewed for thoroughness before being issued.
- KBA is reviewing submittals as received. There are 4 open change requests. CR004 for the rip rap swale at detention basin, CR009 for the manhole covers reduction, both of which are being held until the spring. CR005 for the unknown tank removal and CR008 for the septic system pea stone need to be reviewed.
- The masonry filed sub-trade vendor requested that the design team consider waiving the specification requirement that the precaster be a member of the Precast Concrete Institute. A monetary allowance of \$2,000 was offered as compensation. A discussion ensued and it was decided that Chris Reavey will perform additional research to advise the Committee as to how to best protect our interests regarding the PCI requirements and whether they are necessary or not necessary.

- Chris Reavey reviewed a pictorial overview of the sites progress during January, 2016 to date.
- Chair Gladstone stated that one area resident had commented about the noise level for the generator that runs throughout the day and night. He stressed that Eversource needs to set up temporary power so that the generator can be removed.

- Chandler Rudert reviewed the Construction Manager's Report. He commented that with reference to procurement, the balance to buy is \$665,082 which includes such things as flooring, carpet, landscaping, operable partitions, appliances and window treatments. He commented that outside work for the footprint of the building is suspended for the winter. They are working inside the structure.

Rice/Slater moved/seconded to accept the minutes of 1/5/16. Committee voted in favor of approval 7-0-1 (Smith).

An omnibus motion was made by Branca/Smith and the Committee voted unanimously in favor of approval of the following invoices:

- ◆ Daedalus - \$19,375
- ◆ Daedalus - \$19,375
- ◆ Consigli - \$686,735.50
- ◆ Briggs Engineering - \$2,965

Through unanimous consent the meeting adjourned at 7:33 PM

Consigli Report  
Daedalus Report  
Kaestle Boos

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

(Gordon Gladstone)      Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.