

Sharon Standing Building Committee Meeting Minutes December 8, 2015

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater absent
Colleen Tuck	Bill Croteau absent	Steve Smith, absent
Deb Benjamin	Rick Rice	Roger Thibault absent
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Other Attendees

Chris Reavey Consigli	Mike Dupuis Consigli
Todd Costa Kaestle Boos	Joe Sullivan Daedalus absent

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 12/22, 1/5, 1/19, 2/2, 2/16, 3/1, 3/15, 3/29
- Chair Gladstone told all members that they must complete the conflict of interest online training program and provide Rachelle with the certificate of completion and the certificate of receipt of open meeting law materials. **Sara Winthrop was only certificate received to date.**

Architect's Report

- Todd Costa reported that KBA is continuing to review submittals and RFI's as they are received. He provided an update on the construction process. Mr. Costa also commented that they will start the E911 meetings with the technical people after the first of the year. In addition a meeting will be arranged regarding the furniture selection and ordering.

Daedalus

- Chris Reavey provided the Committee with the November 30, 2015 Monthly Construction Management Report and reviewed the progress through the various pictures.
- Chair Gladstone commented that complaints were received that neighbors were disturbed by vibrations during construction. Seismic readers were installed and it was determined that all vibrations were within acceptable tolerance.

- Change orders will be reviewed at the 12/22/15 meeting.

Consigli

- Mr. Dupuis reviewed the Construction Manager's Report. He commented that the GMP has not changed. \$359,000 of contingency is available. He commented that they are 90% complete in the procurement. Quotes are still being received for elevators and mismetals.
- Eversource is on site installing power lines.
- Electrical re-feed to the existing DPW garage will be completed by weeks end.
- The septic system installation is pending EverSource work.
- Structural steel is expected week of 12/21.
- Foundation for relocated DPW trailer is complete.
- Relocation of the existing DPW trailer is pending the power being moved. Mr. Dupuis commented that the delay is bringing us closer to snow season. He said he needs to determine if there will be a monetary impact to the delay in the trailer relocation. It should however not impact the final delivery of the completed project.

Meeting Minutes

Branca/Baldassari moved/seconded to accept the minutes of 11/24/15. Committee voted in favor of approval 7-0-1 (Tuck).

Invoices

An omnibus motion was made by Rice/Tuck and the Committee voted unanimously in favor of approval of the following invoices:

- ♦ Kaestle Boos - \$18,040 and \$6,050
- ♦ Briggs Engineering - \$450.00

Adjournment

Through unanimous consent the meeting adjourned at 6:55 PM

Attachments

Consigli Report
Kaestle Boos
Daedalus Report

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.