

**Sharon Standing Building Committee
Meeting Minutes
September 15, 2015**

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater	Colleen Tuck
	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice	Roger Thibault	

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Other Attendees

Shane Nolan - Daedalus	Mike Dupuis - Consigli
Todd Costa - Kaestle Boos	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- Future scheduled meetings: 9/29, 10/13, 10/27, 11/10, 11/24, 12/8, 12/22
- Discussion of the Value Engineering Schedule continues to be deferred.

Architect's Report

- Mr. Costa said that Langone and Associates will present at the next meeting regarding their recommendations as the radio consultant reviewer.
- Mr. Costa reviewed the preliminary FF&E schedule. He said they will bid on the furniture no later than 2/1/16. Chair Gladstone suggested the Chiefs discuss the furniture they want in order to get ahead of schedule.
- Mr. Costa will speak with Kristen regarding the furniture procurement and the economies of scale to determine if the police and fire department furniture should be ordered separately or together.

Daedalus

- Mr. Nolan said that Consigli has mobilized on site and is currently clearing brush and trees. They have started excavation in the rear of the site to enlarge the detention pond.

- Mr. Nolan said the easement agreement for Columbia Gas was signed by the Town and returned to Columbia on 9/14/15. The Committee processed the invoice for \$12,891.95 for this work.
- Mr. Nolan said that Daedalus requested proposals from 3 firms to carry out testing and inspection services. After reviewing the price proposals and qualifications each submitted, they recommended Briggs Engineering and Testing be appointed to perform these tasks. The Committee voted unanimously to authorize Chair Gladstone to sign the contract for Briggs Testing in an amount not to exceed \$60,000.00.

Consigli

- Mr. Dupuis stated that the trade subcontractor bids opened earlier today at Sharon Town Hall. He provided the Committee with a worksheet containing a comparison of the 90% estimates and the FSB bid results. A brief discussion ensued. He said at this moment the bids are \$136,207 over budget. Mr. Croteau commented that the numbers need to be de-scoped before we can realize what the numbers really mean.
- Mr. Dupuis stated that in a week they will be able to provide a better summary and a preliminary GMP.
- Preliminary work is being done on site. They are preparing the temporary parking lot. Paving is scheduled for 9/17/15. An electrician has been hired to make the building safe. Demo and abatement will begin on Monday, September 22nd on the Civil Defense Building and it should take approximately a week and a half. They are ready for Verizon to install the poles on 9/16/15.

Meeting Minutes

Slater/Branca moved/seconded to accept the minutes of 9/1/15. Committee voted unanimously in favor of approval 12-0-0.

Invoices

An omnibus motion was made by Tuck/Wright and the Committee voted unanimously in favor of approval of the following invoices:

- ♦ Kaestle Boos \$20,000
- ♦ Columbia Gas \$12,891.95
- ♦ Daedalus - \$12,400
- ♦ M. Polimer \$169.14
- ♦ Gatehouse Media \$98.56
- ♦ Rachelle Levitts - \$7.31

Adjournment

Through unanimous consent the meeting adjourned at 7:20 PM

Attachments

Daedalus Report
 Kaestle Boos Report - none
 Consigli Report

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.