

Sharon Standing Building Committee

Meeting Minutes

6/7/16

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater
Colleen Tuck	Bill Croteau	Steve Smith absent
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
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Other Attendees

Chandler Rudert - Consigli	Peter Gaudreau - Kaestle Boos
Todd Costa - Kaestle Boos	
Joe Sullivan - Daedalus	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM.
- Future scheduled meetings: 6/21, 7/5, 7/19, 8/2, 8/16, 8/30
- Chair Gladstone circulated the request for owner's project management services to rehab the Sharon Town Offices. A discussion ensued. The Committee reviewed how they would like to score and determined that they will delete the weighting factor and rank 1 – 5 only for firms that respond.
- Mr. Baldassari will determine if there is a need for a fence around the detention pond.
- Chair Gladstone said the Town was approved to participate in the green repair program to replace the roof at Heights Elementary School. Paperwork is in process. An OPM and Architect will be appointed by the State. The School Committee will look to the 5/17 Town Meeting for funding.

Architect's Report.

- KBA is reviewing submittals and RFI's as received. There are 18 pending submittals, 2 open RFI's, 0 open proposal request and 18 open change order requests.
- Mr. Costa reviewed the field observation report with comments on items that need to be corrected on site.
- Mr. Costa provided the project specification for the moveable furniture and equipment for both the police and fire stations. Also included were pictures of each item along with a budget analysis.

- Mr. Costa reviewed the dedication plaque draft. Changes were suggested to him.
- Mr. Costa along with Mr. Sullivan reviewed the 2 potential UPS configurations. A single unit is approximately \$35,000 that will require a new battery every 5 years as well as an \$8,000 markup in cost because they would procure it. The alternative is individual units whose batteries would need to be replaced as needed. Chair Gladstone requested that Consigli price installation for these units. He said the Committee needs better information to make a decision and requested a proposed cost for the big system, a proposed installation cost, a cost for the individual UPS's and what additional hook up charges are required.

Daedalus

- Joe Sullivan provided the monthly construction progress report dated May 31, 2016. He reviewed the change order log to date as well as the photo report. Chair Gladstone reviewed the total budget report.
- Mr. Sullivan stated that the transfer switch which was estimated to be \$45,000 in actuality came to \$48,963. The Committee agreed to this slight increase. Mr. Rice moved to increase the authorization amount for the transfer switch to \$48,963. Ms. Benjamin seconded the motion and all voted in favor.

Consigli

- Chandler Rudert reviewed the Construction Managers' Report. Mr. Rudert stated that some highlights include that the gutter installation began, the AVB is complete, the brick façade installation is ongoing, framing of second floor should be completed next week, and window installation is scheduled for the end of June. Additionally for the storage building 2/3 of the slab is poured.
- Mr. Rudert also commented that current GMP amount is \$19,309,806, unchanged from the 5/24 report.
- Mr. Rudert said that the site contractor will begin work in July. He and Mr. Sullivan created new milestone tracking so to that they were able to cut down the excess slippage time.

Meeting Minutes

Benjamin/Branca moved/seconded to accept the minutes of 5/24/16. The Committee voted unanimously in favor of approval.

Invoices

An omnibus motion was made and the Committee voted unanimously in favor of approval of the following invoices:

- ◆ Hubtec - \$371.25
- ◆ Kaestle Boos - \$16,360

Adjournment

Through unanimous consent the meeting adjourned at 8:05 PM

Attachments

Kaestle Boos
Consigli
Daedalus

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.