

Sharon Standing Building Committee Meeting Minutes November 4, 2014

SSBC Members

Gordon Gladstone, Chair	Tony Branca	Richard Slater - absent	Colleen Tuck
Matthew Baldassari	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice - absent	Roger Thibault	

Special Members

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent - absent	Jim Wright, Fire Chief
-----------------------------	---	------------------------

Other Attendees

Shane Nolan - Daedalus	Todd Costa – Kaestle Boos
------------------------	---------------------------

1. Administration

- a. The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 PM at the Community Center.
- b. Future Scheduled Meetings: 11/18, 12/2, 12/16, 1/6
- c. Mr. Gladstone provided the Committee members with an excel spreadsheet depicting the estimates for the projects costs. This includes figures from Opinion Probable Cost, Daedalus and RLB. He will update the document as changes occur.
- d. Mr. Gladstone said the bids for the CM are due on 11/12. A box of responses will be prepared for each Committee Member and will be available at the Fire Station. 9 firms requested documents in response to the ad and 6 replied they would be submitting bids. At the next meeting we will rank the candidates and choose 3 to interview. Mr. Nolan said he will prepare a schedule for the requests for proposals. It was determined the entire committee will review the applications, interview the candidates and vote on the short list as well as final decision. At this point the short list is set to be determined on 11/18.
- e. Mr. Gladstone also stated that the original budget for the DPW building was \$1,575,360.00; \$1,303,941.00 was expended leaving a savings of \$267,000. He said that there is a list of items that the DPW performed liked paving that saved money. Mr. Gladstone asked the Committees opinion on reimbursing the DPW for amounts expended on the building. A brief discussion ensued. The Committee was all in agreement that the committee would consider reimbursing the DPW for materials already purchased and future materials as appropriate.

2. OPM Report

- a. See conversation above regarding the Construction Manager at Risk Application and schedule to be prepared.

3. Architects Report

- a. Todd Costa stated that over the past two weeks they have focused on the budget.
- b. Mr. Costa commented that the design team reviewed the Police Department archive storage modification options and the impact on the building. He provided a handout which laid out multiple options.
- c. Mr. Costa also discussed the proposed detention pond modifications and impact to the site. Sketches were provided.

4. Meeting Minutes

Ms. Tuck moved to accept the meeting minutes of October 21, 2014. Ms. Benjamin seconded the motion and the Committee voted unanimously in favor of approval.

5. Invoices

The following invoices were voted unanimously as pertains to Fire and Safety facility:

- a. \$13,500.00 Daedalus Contract for Public Safety Building

6. Adjournment

The meeting adjourned at 7:20 PM – unanimous vote.

7. Attachments

11/4 Architects Report, Archive and Detention Pond Expansion Layouts
No OPM Report

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.