

# **Sharon Standing Building Committee Meeting Minutes July 29, 2014**

## **SSBC Members**

Gordon Gladstone, Chair	Tony Branca - absent	Richard Slater	Colleen Tuck
Matthew Baldassari	Bill Croteau	Steve Smith	
Deb Benjamin	Rick Rice	Roger Thibault	

## **Special Members**

Joe Bernstein, Police Chief	Eric Hooper, DPW Superintendent	Jim Wright, Fire Chief
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## **Other Attendees**

Daedalus Team	Dore & Whittier Team
Hill International Team	

### **1. Administration**

- a. The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 p.m. in the Town Hearing Room at the Community Center.
- b. Future Scheduled Meetings - 8/12 (KBA presentation on energy efficiency and sustainability strategies, final contract ratification), 8/19

### **2. Interviews for the Owner's Project Manager (OPM) for the Public Safety Facility Project**

- a. Chair Gladstone stated that the sole purpose of tonight's agenda is to interview the 3 shortlisted candidates for the position of Owner's Project Manager (OPM), of the Public Safety Building.
- b. The 3 candidates are Daedalus, Dore & Whittier and Hill International.
- c. Each interview is formatted for a ten minute presentation and thirty minutes of questions.
- d. Representatives of the Daedalus project team included Richard Marx President, Joe Sullivan, Shane Nolan and Bill Roche.
- e. Representatives of the Dore & Whittier project team included Donald Walter Principal, Trip Elmore and Chip Heitcamp.
- f. Representatives of the Hill International project team included Joseph Naughton Vice President, David Billings, Ingers Foley and Mark McDowell.
- g. Each set of interviewed firms were asked the same 5 questions determined by the Committee. These questions included:

1. Cite a problem that occurred on a job and how it was resolved, who participated in the resolutions, who led the resolution and what was the effect on the client?
2. This facility will be built on an existing site while police, DPW and later fire operations will be carried on. Please indicate how your firm will approach the necessary integration of construction and continued operations especially during the winter months.
3. What do you hope to accomplish during your first 60 days on the job?
4. Relate the specific public safety experience of each member of the team- not generalities, but specifics-role, and period of involvement.
5. What can you do to promote/ensure a good working relationship between all project team members including non-performance of any team member?
- h. After the interviews were completed, each Committee member ranked the 3 applicants in order of their preference. The results were tallied and the top candidate is Daedalus.
- i. Mr. Gladstone said he will send an email to Daedalus letting them know they have been chosen and also to the other two candidates to thank them for their participation and let them know they have not been chosen.
- j. The Committee in discussion determined that they would like KBA to use an estimator other than Daedalus as they are the chosen OPM firm. Mr. Gladstone will communicate this request to Mike McKeon of KBA.

## 6. Adjournment

The meeting adjourned at 10:40 PM (Slater/Wright) – unanimous

Submitted:  
 Rachelle Levitts  
 Sharon Standing Building Committee

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 (Gordon Gladstone) Signature of Chair

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 Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.