

Sharon Standing Building Committee Zoom  
Meeting Minutes November 10, 2020

**SSBC Members**

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair	Richard Slater absent	Sara Winthrop
Matt Grosshandler	Steve Smith	
Rick Rice	Roger Thibault - absent	Maureen Doherty - MCPPO

**SBC Attendees and Others**

Julie Rowe – SBC – HS - <i>Present</i>	Kevin Nigro – PMA – HS - <i>Present</i>
Judy Crosby – SBC – HS	Matt Gulino – PMA – HS
Meg Dussault - SBC	Chris Blessen – Tappe – HS - <i>Present</i>
Joseph Scozzaro – HS Principal	Chris Sharkey – Tappe – HS
Tony Kopacz – SPS – HS - <i>Present</i>	Christian Riordan – Consigli – HS
Matt Baldassari – Town - <i>Present</i>	Kristy Lyons – Consigli – HS
LeeAnn Amend – Library	Tim Ericson – Consigli – HS
Cheryl Weinstein-LBC	Kyle Raposo – Consigli – HS
Carolyn Weeks –LBC	Chandler Rudert – Consigli –HS - <i>Present</i>
Emily Burke – SC <i>Present</i>	Drayton Fair – LLB – Library
Chris Jankun – PMA - <i>Present</i>	Jeff Porter – LLB – Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
Chris Carroll – PMA – HS - <i>Present</i>	Kevin Monkiewitz – Design Technique – Library

1. **ADMINISTRATION:** Gordon Gladstone reads script from Town Administrators Office regarding the remote meeting:  
The meeting opened with a roll call acknowledgement of all members in attendance.

**Meeting Minutes:** The following SSBC minutes of October 27, 2020 were presented for approval.

**MOTION:** To approve the SSBC minutes of October 27, 2020 as submitted. (Benjamin/Tuck – unanimous)

**Invoices:**

No invoices were presented at this meeting

2. **High School Project Update:**

- **Smart Building Assurance Program: Integrated Data Systems – Bill Gnerre - Automation Consultant Services**
  - The proposal from IDS was distributed to the members of the SSBC for their review and discussion at a future meeting. The purpose of this service is for monitoring of the Building Maintenance System (BMS) during the warranty period. It is useful for the first year operation of the building. This is could be value added for the operation of the building.

**Project Procurement**

- **SOQ Review Trade Bids**
  - a. Update Committee on remaining trade bid package SOQ review.

## **Design Update**

- **Interior Finishes and Exterior Materials and finishes**

- a. Tappe reviewed interior finishes with SSBC. Samples of finishes have been dropped off at Consigli's site trailer for the SSBC members to review.
- b. Hardscape, Landscape vegetation and site views of the project were designed. There is an area that will feature the site wetlands so that they can be used as part of the science classes. The outdoor classroom was shown.
- c. The Committee discussed the meaning of the acronym "STEAM" which stands for Science, Technology, Engineering, Art and Music.

- **Updates and upgrades to the Wastewater Treatment Plant**

- a. This is included in the project budget – there was a discussion that addressed the repair items that are part of deferred maintenance.

- **Proprietary Items**

- a. Review proprietary items and seek SSBC approval.

As the design has become more detailed the Town has identified a few products that they require to be proprietary for the Sharon High School. In accordance with the MSBA requirement of notification if proprietary products are specified for the project and also understanding that any product must be voted on by an elected body, the Design team identifies the list below as products targeted for proprietary specification.

- Vicon VAX System
- Vicon GUI ACS management software
- Vicon visitor badging and credential software
- Bosch burg system
- Bosch IDS keypads
- Vicon video management software and local NVR/Servers
- Extreme Networks for Network and wireless LAN equipment
- AES Radio Master Box

The proprietary items listed above are part of the security and surveillance scope and data network and are intended to work with other town wide systems. The Project Team has worked with members of the School Administration, Town Administration and the Town wide Technology and Securities Committee and determined that this project needs to be compatible between new and existing system components. In order to be fully integrated into the existing District Wide Systems the manufacturers will need to be proprietary, however contractors and installers will not. This project will be expanding the existing district wide system to accommodate the new High School Building.

**MOTION:** To Move that the Sharon Standing Building Committee, based upon MGL c30§39M make the determination that the following proprietary items are essential to Town function and operations. A reasonable investigation has been made by the Project Team that the following propriety items are needed as they continue the District wide compatibility between security, technology and life safety.

- Vicon VAX System
- Vicon GUI ACS management software

- Vicon visior badging and credential software
- Bosch burg system
- Bosch IDS keypads
- Vicon video management software and local NVR/Servers
- Extreme Networks for Network and wireless LAN equipment
- AES Radio Master Box

Motion: Gladstone Second: Benjamin

Roll Call Vote: Unanimous

### **Change Orders**

- **Change Order #1**

a. Review change order #1 for SSBC approval - \$39,024.00

CR005 – Abatement of unforeseen asbestos on water and drain lines

**MOTION:** To approve Change Order #1 - \$39,024.00 (Gladstone/Smith – unanimous)

b. Review Project Transfer Change Order 001T

**MOTION:** To approve Transfer Change Order 001T (Gladstone/Benjamin – unanimous)

### **Schedule**

1. CCC to provide schedule update: Consigli stated that the approval of Change Order #1 was on the critical path. The project is on schedule.
2. PMA gave an update on the review and reconciliation of the project schedule in conjunction with Consigli's scheduling team.

**Town Hall Project: - no update**

**Library Project: - no update**

**Public Safety Project:** Consigli is helping to resolve the door issues with the auxiliary building at the Public Safety Building.

**ADJOURNMENT:** Through unanimous consent the meeting ended at 8:30pm .

Submitted:

Maureen R. Doherty – Project Manager

Sharon Standing Building Committee

*Gordon Gladstone*

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(Gordon Gladstone) Signature of Chair

*November 24, 2020*

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Date of Acceptance