

Sharon Standing Building Committee  
Meeting Minutes June 23, 2020

**SSBC Members**

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair	Richard Slater	Sara Winthrop absent
Matt Grosshandler	Steve Smith	
Rick Rice	Roger Thibault not present	

**SBC Attendees and Others**

Emily Burke – SBC – HS	Kevin Nigro – PMA – HS
Amy Garcia – SBC – HS	Matt Gulino – PMA – HS
Victoria Greer – SBC – HS	Chris Blessen – Tappe - HS
Tony Kopacz – SPS – HS	Chris Sharkey – Tappe – HS
Ken Wertz - SBC – HS	Christian Riordan – Consigli – HS
LeeAnn Amend – Library	Kristy Lyons – Consigli – HS
Cheryl Weinstein-LBC	Tim Ericson – Consigli – HS
Carolyn Weeks –LBC	Kyle Raposo – Consigli – HS
Joseph Kent – Town	Chandler Rudert – Consigli –HS
Matt Baldassari - Town	Drayton Fair – LLB – Library
	Jeff Porter – LLB - Library
Michael Stickney LLB	John Sayre Scibona – Design Technique – Library
	Kevin Monkiewicz – Design Technique – Library

- 1. ADMINISTRATION:** The Chair reads script from Town Administrators Office regarding the remote meeting.  
The meeting opened with a roll call acknowledgement of all members in attendance.

**Meeting Minutes:** The following SSBC minutes of June 9, 2020 were presented for approval.

**MOTION:** To approve the SSBC minutes of June 9, 2020 as submitted. (Benjamin/Rice – unanimous)

**Invoices:**

Consigli Construction Co. \$44,800  
Tappe \$492,857.14  
PMA \$79,688.00  
Gordon Gladstone \$21.00  
Gelman & Cabral \$ 95.00  
Gelman & Cabral \$468.00  
Gelman & Cabral \$760.50  
Gelman & Cabral \$ 78.00

**MOTION:** To approve the invoices for the High School Project as presented. (Slater/Tuck – unanimous)

## **2. High School Project Update:**

### **Discussion Topics**

#### Early Package #1 Update

Early package #1 has been released to all trade and non-trade subcontractors. Team will discuss timeline and upcoming next steps. The early release package has been advertised and is available on the Project Dog website. 14 contractors have taken the documents. The bids are due on July 9<sup>th</sup>. Consigli's bids are due on July 2<sup>nd</sup>.

COVID Update Consigli gave an update of the covid19 impacts for contractors in the Northeast. Consigli surveyed over 250 contractor in the North east. .

#### 60% CD Update

Tappe continues to develop the 60% Construction Documents. Team will discuss next steps including 60% CD estimate, estimate reconciliation and 60% CD submission to the MSBA Trade Contractor RFQ and Scoring Evaluation Guidelines

#### RFQ and Scoring Evaluation

Review the latest trade contractor RFQ and scoring evaluation guidelines. Documents need to be finalized by 7/31/2020 for distribution to all interested subcontractors who wish to be prequalified for the Sharon HS project.

There was a lengthy discussion on the evaluation criteria with regards to the assignment of points, comments will be incorporated. The revised document will be distributed

## **3. Town Hall Project Update:** There was no update

## **4. Library Project Update:** Design Technique gave an update on the prequalification process.

**Resident/abutter of the library: Mike Berkley asked the Chair to discuss the reasoning for going into the executive session.**

**Chair Gladstone responded by citing the Commonwealth of MA Open Meeting Law Guide and Educational Materials – January 2018**

*Litigation Strategy: Discussions concerning strategy with respect to ongoing litigation obviously fit within this purpose but only if an open meeting may have a detrimental effect on the litigating position of the public body. Discussions relating to potential litigation are not covered by this exemption unless that litigation is clearly and imminently threatened or otherwise demonstrably likely.*

## **5. Executive Session:**

### **REASON FOR EXECUTIVE SESSION:**

1. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares:
2. The Chair made the statement that the meeting will adjourn from Executive Session and will not return to the Open Meeting.

3. The Chair took a roll call vote to go into executive session.

**SSBC Members**

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair	Richard Slater	Sara Winthrop absent
Matt Grosshandler	Steve Smith	Matthew Baldasarri - Town
Rick Rice		

**The following guests and members of the Library Board of Trustees were invited into the Executive Session**

**SBC Attendees and Others**

LeeAnn Amend – Library	Drayton Fair – LLB – Library
Cheryl Weinstein-LBC	Jeff Porter – LLB - Library
Carolyn Weeks –LBC	John Sayre Scibona – Design Technique – Library
Wendy MacArthur -Trustee	Kevin Monkiewitz – Design Technique – Library
Geoff Gerriets - Trustee	

The Sharon Standing Building Committee and the Library Trustees went into executive session. The meeting will adjourn from executive session.

Submitted:

Maureen R. Doherty – Project Manager

Sharon Standing Building Committee

***Gordon Gladstone***

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(Gordon Gladstone) Signature of Chair

***July 7, 2020***

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Date of Acceptance