

**Sharon Standing Building Committee
Meeting Minutes
June 10, 2014
Approved June 24, 2014**

Members Present: Chair Gordon Gladstone, Colleen Tuck, Bill Croteau, Matthew Baldassari, Rich Slater, Rick Rice, Tony Branca, Steve Smith, Chief Wright, Chief Bernstein and Eric Hooper

Absent: Deb Benjamin and Roger Thibault

1. Administration

- a. The meeting of the Sharon Standing Building Committee was called to order by Chair Gordon Gladstone at 6:30 p.m. in the Conference Room at the Community Center.
- b. MOTION: To approve regular session minutes of the Sharon Standing Building Committee meeting of May 27, 2014 (Slater/Tuck) - unanimous
- c. Chair Gladstone introduced Rachelle Levitts as the new Secretary to the Committee.
- d. Future Meetings - Chair Gladstone suggested the Committee meet on a more regular basis. Scheduled meetings to date are to be held on : 6/24, 7/8, 7/15, 7/22

2. Invoices

- a. Cape Building Systems invoice #8 for the prefabricated Steel Building in the amount of \$162,098.50 was presented. Mr. Hooper commented that the concrete floor is in place. The apron is poured on the backside, they are starting to work on the storage units and the conduit is in place for the electrical.

MOTION: To approve Cape Building Systems invoice for \$162,098.50 (Smith/Tuck) voted unanimously.

**3. Discussion on the Owner's Project Manager for the Public Safety Facility
Project Request For Services**

Chair Gladstone stated that as per the Attorney General, we do not need to go through the designer selection process. The architect already decided on, can be used as the original contract gave the architect the allowance to continue. Being discussed was the a) Town of Sharon Standing Building Committee request for owner's project Management Series (RFS) and b) Contract for Project Management Services.

Mike McKeon, Architect for KBA said he would like to continue with the survey work. He received proposals from several firms based on the RFP issued and recommends Dunn McKenzie, Inc. to perform the professional land surveying services related to the preparation of an existing conditions site plan on the future site of the Safety Building at 215 South Main Street.

Mike McKeon, Architect for KBA said he would like to continue with the geotechnical work. He received proposals from several firms based on the RFP issued and recommends LGCI to perform geotechnical services for the proposed public safety facility in the amount of \$13,990 as stated within their June 6, 2014 proposal.

4. Adjournment

Submitted:
Rachelle Levitts
Sharon Standing Building Committee

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.