

Sharon Standing Building Committee
Sharon Town Hall
90 South Main Street
Sharon, Massachusetts 02067

SSBC Meeting Minutes
09/17/2019

SSBC Members

Gordon Gladstone, Chair	Marty Richards	Colleen Tuck
Deb Benjamin, Vice Chair	Richard Slater	Sara Winthrop <i>absent</i>
Matt Grosshandler	Steve Smith	
Rick Rice	Roger Thibault <i>absent</i>	Matthew Baldassari – Town Hall

SSBC Attendees and Others

Joe Sullivan – DPI – Town Hall	Kevin Paton – BKA – Town Hall
John Hobson – Colantonio – Town Hall	John Sayre- Scibona Design Technique, Inc. – Library
R. Drayton Fair – LLB Architects - Library	LeeAnn Amend – Library
Jeff Porter	Cheryl Weinstein Library
Carolyn Weeks – Library	

ADMINISTRATION:

The Meeting was called to order by Chair Gladstone at 6:35at the Public Safety Building.
Future meeting dates: October 1, 2019

MEETING MINUTES: The minutes of September 3, 2019 were submitted for review.

MOTION: To approve the minutes of 9/3/19 as written. (Benjamin/Tuck - unanimous)

INVOICES AS RECEIVED: The following invoices were submitted for payment.

Library:

Design Technique, Inc. - \$5,013.75

Public Safety:

Daedalus Projects, Inc. - \$10,105.00

Town Hall:

Colantonio Contractors - \$412,409.90

BKA Architects, Inc. - \$21546.00

Daedalus Projects, Inc. - \$14,000.00

Recycle Away - \$3,457.88

~~Pro-AV Systems - \$71,470.47~~ Hold until work is complete

Fitzmeyer & Tocci Assoc. - \$6,630.00

King Information Systems - \$11,500.00

Ace Locksmith - \$147.00

MOTION: To approve the invoices as submitted: (Benjamin/Rice – unanimous)

TOWN HALL PROJECT: Tell the architect to go forward with the plaque with the town seal. The Chair will send out the approved document so that everyone can review the spelling of their names.

Joe Sullivan, DPI– Town Hall is up and running and the move was handled by Sterling. The additional transition/move meetings help tremendously. The move was smooth and this is due to the efforts of Matt and Joe. The employee parking and additional signage has been helpful. The Assistant to the Town Administrator created and distributed a form for reporting warranty/operational concerns. This form is to be submitted to the Town Administrator's office and they will transmit it to Colantonio. Abatement has started and the building is scheduled to be demolished on October 10th. The barcode on the glass is the postal code of Sharon. The ceiling color on the porch is blue a historical New England color which was used to ward off evil spirits. Dates of demo will be given to Lauren Barnes to post in the event that residents may want to view the demolition from the roadway.

Member Baldassari reported on access control. Staff will be using the fob entrance control and keys to the individual offices. The doors will be tied to the fire alarm system. The finance committee will be the first official town government meeting to be held in the new building.

John Hobson, Colantonio– went through the project milestones. There is selective demo and abatement, there's additional site work and site access to be done. The punch list is about 85% complete. There are \$240K that is being released back into the contingency, the budget spreadsheet was sent out to the committee for review.

Contingency requests: The following requests were reviewed and approved by the Committee

Contingency Request #8: 2nd Floor Slab Coordination: Spray foam gap between elevator shaft and 2nd floor slab, install bent plate over it for floor install. \$2501.93

Contingency Request #13: Additional Flashing at Shingle Siding: added metal flashing at bottom course of shingle siding to cover air barrier per Architect request. \$4235.81

Contingency Request #14: Temp Striping in Parking Lot: temporary parking lot striping on binder course for town hall parking during phase 3 per DPI request. \$2300.00

Contingency Request #15: Elevator Operator: Time for elevator operator to control cab for pit light install, intumescent paint, pit ladder and sump pit grate. \$2128.00

MOTION TO APPROVE: (Rice/Tuck – unanimous)

PUBLIC SAFETY PROJECT: Joe Sullivan, DPI gave an update on the Hyper heat unit has been ordered and will be installed on 9/30/19

HIGH SCHOOL PROJECT: The chair asked the committee if they would like to invite former SSBC Joel Wolk and former Asst. Superintendent John Marcus who are now serving on the Stoughton High School Building Committee to come to a meeting and speak about lessons learned on their high school project. The committee was in favor of having them come to a future meeting.

LIBRARY PROJECT: 6:44pm

Drayton Fair gave an update on the conceptual project design for Estimates should be done the first week of October with reconciliation later and prepared for the second meeting of the month. The updated floor plans were presented. Main floor – public computer stations reconfigured for flexibility and storage. Could be used for higher end adult maker type spaces. Reference desk – tightened up the design. Stairway will be part of a display space. Basement – reconfigured janitors closet, plumbing and IT space, Second floor – reconfigured maker space and tech hub – fills the center of space, relocate the bathrooms, youth services desk is more accessible to children, tween and juvenile areas. Non-Adult fiction area is defined. Site lines are better throughout the second floor. The children's space has been reconfigured to have an activity space, this area would have

additional sound proofing. There would be additional storage. This area would have program materials, carts and seasonal items. The library is not the “quiet” facility that we remember from 20+ years ago. The committee member asked about sound transmission through this area and would it travel into the adult non-fiction area. There would be some enhancements to the walls and ceiling in this area. Members discussed the location of the study rooms. The study rooms usually have glass walls, for visibility for the staff. It was asked if this could be swapped with the sitting area. There was discussion with the members and architect discussed the types of flooring. The entrance should meet the LEED certification requirements. The vestibule has a closet. The library director stated that she would like the walkway to the main entrance to be heated. The committee reviewed the egress door on the elevations. The architect presented three different options for the entrance doors. The library members liked the original East elevation which was presented on September 3rd, which did not have any ornamentation over the window. The door design is still in flux. The activity area over the entrance is where the children’s activity area is located, the door looks very modern in relation to the other sides of the building. The 5 windows would provide a solarium type atmosphere. These windows are north facing windows. There was discussion regarding of window wells in the basement area with some sort of clear protection from the accumulation of leaves and other objects. The doors on the exterior are emergency egress only.

The architect reviewed in more detail the schematic plans. Member Rice asked if more information on floor and other materials would be included in the documents to the estimators. The plans would be revised based upon the conceptual, the next level of estimates will be done in DD’s. This current estimate will give guidance towards the further development of the project. Member Smith would like to see the floor plan on the first floor make more of a statement. The design is still in progress and can be further enhanced based upon comments received tonight. A question was if there was going to be an outdoor seating area?

Future meeting dates: The Committee members reviewed the revised meeting schedule for October, November and December. There was discussion regarding meeting on October 1st, which was the second day of Rosh Hashana, a couple of members would not be able to make the meeting but others stated they would be there. The Committee agreed to hold a meeting on this night. The future meeting schedule is as follows:
October 1 & 22, November 5 & 19, December 3 & 17 and January 7. This schedule accommodates the holidays in October, November and December. A regular meeting schedule will resume in January.

Member Grosshandler told the committee about the First Lego League (FLL) – International League of Robotics. There are about 20 teams this from Sharon and this year’s mission in on Community/governmental planning. He asked if the committee would have any objections to the team attending a meeting of the SSBC. The members supported this idea and welcomed their attendance.

Library Director Amend stated that there is not a warrant article to acquire the additional land abutting the library.

ADJOURNMENT:

Through unanimous consent, the meeting adjourned at 8:30

Submitted:

Maureen R. Doherty – Project Manager

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance