

**Sharon Standing Building Committee
Sharon Town Hall
90 South Main Street
Sharon, Massachusetts 02067**

**SSBC Meeting Minutes
11/20/18**

SSBC Members

| | | |
|-------------------------|----------------|-------------------------|
| Gordon Gladstone, Chair | | Richard Slater absent |
| Colleen Tuck absent | Marty Richards | Steve Smith |
| Deb Benjamin | Rick Rice | Roger Thibault absent |
| Sara Winthrop | | Matthew Baldassari (TH) |

Special Members

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|-----------|--|-------------------------------|
| Ken Wertz | | Jim Wright, Fire Chief absent |
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Additional Attendees

| | |
|------------------------------|----------------------|
| Kevin Paton BKA | Kim Joyce Colantonio |
| Joe Sullivan DPI absent | |
| Anne Castelnovo BKA designer | |

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:55 PM at the Public Safety Building.
- Future scheduled meetings: 12/4, 12/18, 1/8, 1/22
- Change Order Subcommittee had previously approved for unsuitable soils to be removed in the amount of \$19,339.78 through unanimous vote, Mr. Smith moved and Ms. Winthrop seconded the motion to approve Change Order #1 in the amount of \$19,339.78
- Chair Gladstone asked that he receive the paperwork for the change orders ahead of time so the Committee has the opportunity to review.

Town Hall

- Kim Joyce provided a progress update- includes samples of schedules, holds, use of contingency and the change order log. The slab is scheduled to be poured on 11/24. Erect building steel is scheduled for 11/26 – 12/14. There will be a beam signing for any Committee member that is interested.
- Ms. Joyce said we can deduct \$46, 920.68 to Vinagro's contract for demolition of the old fire station due to allowances that were not needed to complete the project. Mr. Smith moved and Ms. Benjamin seconded the motion. The Committee voted unanimously in favor of approval.
- There is a time lapse camera in the Selectman's office pointed at the NEW Town Hall. The webmaster will be asked to load the pictures onto the website.

- Urinals were proposed as waterless. Low flush urinals are most efficient and compatible with the septic system. Flush type urinals will be used in lieu of waterless. There is also additional maintenance on a waterless urinal.
- Proposed change orders should come through the Committee unless they are deemed time sensitive. Chair Gladstone and DPI have the authority and dollar level to approve going forward. Confirm the process for changes requested by the proponent verses changes required by code, safety, and/or time.
- Anne Castelnovo, interior designer with BKA for the project presented a layout of finishes to review.
- Change the high gloss tile under the seating to non-slip.
- Tile on the sides of walk off mats. How would a person walk on these? A person will have walked 8 feet at that time. The tile primarily identifies the path to and through the door.
- Palette is deliberately neutral to make it last. It is a flexible and traditional palette. Materials will have a 10 year warranty subject to following the maintenance instructions.
- Note that the larger tile for the main lobby is about a high setting which would make it difficult to transition to the lower height of the carpet. There is discussion regarding other options to lay the tile to keep the space looking big.
- Ceiling- changed to an acoustical tile to meet the sound engineer's specifications.
- Rick Rice wants to ensure that the metal base has a solid back to support kicking and/or the floor machines.
- Is carpet the right solution for the public stairs? Rubber stair treads? Will this look good? Need to check the available options that are not carpet.
- Discussion of the light hall carpet. Find alternatives to the lighter colored carpet
- Frog to be placed on the bench outside of the meeting room.

Minutes

Mr. Smith moved to approve the minutes of 11/6/18. Mr. Rice seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

None

Adjournment

Through unanimous consent, the meeting adjourned at 8:30PM

Attachments

Colantonio 11/20/18 update, hold summary and change proposal log
BKA 11/20/18 update and floor renderings
Daedalus 11/20 monthly construction management report

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

Note: Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.