

**Sharon Standing Building Committee
Sharon Town Hall
90 South Main Street
Sharon, Massachusetts 02067**

**SSBC Meeting Minutes
7/10/18**

SSBC Members

Gordon Gladstone, Chair	Robert Atwood absent	Richard Slater
Colleen Tuck	open	Steve Smith
Deb Benjamin	Rick Rice absent	Roger Thibault absent
Sara Winthrop		

Special Members

Ken Wertz absent	Matthew Baldassari	Jim Wright, Fire Chief

Additional Attendees

Chris Powers Colantonio absent	Victoria Greer
Kevin Paton	John Marcus
Mary Bulso	Emily Burke absent
Jose Libano	Joe Sexton absent
Judy Crosby	Paul Queeney PMA absent
Kevin Nigro PMA	Matt Galerno PMA
Amy Garcia	Todd Costa
Joe Sullivan	Marty Richards

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings: 7/24, 8/7, 8/21

Public Safety Building

Heating issues were updated by Todd Costa and Joe Sullivan. Todd reviewed the past discussions and shared that the design engineer at BER has retired. BER is struggling to provide specifications for the supplemental heat system so, as a result we will move forward with completing the outstanding balancing reports and the few directed adjustments that require a proposal from Consigli. Increasing the heat output to 145 degrees was investigated and determined will not harm the flooring. We will not really know whether any of this will resolve the situation until the next cold season. The design is to 7 degrees. The supplemental heat is being designed so that the cost is ready and we are prepared in case it is needed. DPI is requesting pricing direct from known vendors for comparison prices against Consigli's proposal.

Town Hall

- With reference to the Colantonio contract- one signature is required from the accountant to confirm the funds. Mary will check with Rachelle for the contract and take it to get is signed.
- The sub contract proposals are in and being reviewed for qualifications. Only a few were questionable. Those qualified will be notified to be able to bid as of the drawings on the 25th. Two subs were re-advertised due to low response.
- Discussions related to the soil removals and an email with details from Roger. The results will determine where the soil can be sent. The levels look to be low enough to go to landfill without added costs.
- Eversource letter- pricing their work ~\$2,700 cost to the Town. There will likely be more costs from Comcast and other wiring going/coming from the pole. Transformer location will be at South Main St. It must be serviceable and cannot be concealed. Sara suggested that there may be a decorative shrink wrap.
- Audio enhancements- Ken W made some suggestions related to what is already being used in the schools. The building structure may impact the audio enhancements. There are systems (FM Systems) that are being used that will work well as per the consultant. FM system is standalone and can be tied into the speakers. It is not tied into the building systems so troubleshooting will be easier. This will only be installed into the meeting room but can be extended to the lobby to listen in to the meeting audio.
- Chief- Generator transfer switch. Are we using both? Yes. Taking down the switches should be in the bid spec so that everyone is prepared for the changeover. The unit is heavy so, plan on specialty equip to remove it from the basement.

Sharon High School

- MSBA meeting with the designer selection panel. We were well represented. Process- Two meetings for architects. 1) review proposals and short list to ~ 3. 2) two weeks later the short listed architects have 30 mins to present. Town of Millbury was first on the agenda today to have their architect presentations. We were able to observe the process. The three town representatives do not have the opportunity to discuss anything before the votes. A formal vote was taken immediately at the end of the presentations.
- Although there were three proposals we would not have to interview three. Voted 7 to 5 to interview all three. Therefore, the committee did not have to rank the three. There was discussion as to why any of them did not want to interview or rank all three.
- PMA met with the group on Friday 7/6. Drafted questions which have been passed around. Ask MSBA to send to firms prior to the interviews. During the meeting designer selection members heard that there are 8 criteria for Sharon and noted that only one of the firms addressed them specifically.

- Discussion regarding what should be in the content of the presentations. MSBA gave Kevin a few example questions. We revisited this to determine that we should try to incorporate these questions. 5 of the 6 of our questions can be found in the MSBA 6 bullets. #3 for Sharon and the last bullet for MSBA are very different. Firms will be given all questions in advance but there could be a few extra questions from the committee. There was discussion related to the question about square foot costs and how that relates to the reimbursement back to the Town and if this will make the list of final questions. It is suggested that we prioritize the questions to be able to meet the needs of Sharon. Overall we want to know- How is the architect going to help us to make the right decision for the Town to present back to the MSBA?
- How many times has MSBA not chosen a new school? PMA said that they have not been denied the preferred option for Town School projects. The Towns usually are approved for the type of building they want/need. Renovate or new or add/reno.
- Note* we do not want to be on the cutting edge. Some technology is too complicated. Computers and computer run equipment is complicated. We have to expect that there will be challenges along the way and that systems will have issues. However, we do not need to be the first to deal and troubleshoot with the newest technology. Simple is ok too.
- Gordon- give us an example of a true innovation. This might be a good bull pen question.
- Plan to keep our questions in the order as listed. What about community involvement? Expect that this will be incorporated due to the discussions at the first meeting. Can incorporate it into question #1.
- Question about if any of the firms had been granted a project in the recent past. SMMA had been granted an elementary school last month.

Minutes

Mr. Smith moved to approve the minutes of 6/26/18. Ms. Benjamin seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

None

Adjournment

Through unanimous consent, the meeting adjourned at 8:10 PM.

Attachments

Submitted:
 Rachelle Levitts
 Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.

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