

**Sharon Standing Building Committee
Sharon Town Hall
90 South Main Street
Sharon, Massachusetts 02067**

**SSBC Meeting Minutes
6/12/18**

SSBC Members

Gordon Gladstone, Chair	Robert Atwood	Richard Slater
Colleen Tuck	open	Steve Smith absent
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

Special Members

Ken Wertz	Matthew Baldassari	Jim Wright, Fire Chief absent

Additional Attendees

Chris Powers Colantonio	Victoria Greer
Kevin Paton	John Marcus
Mary Bulso	Emily Burke
Jose Libano	Amy Garcia
Judy Crosby	Ken Wertz
Kevin Nigro PMA	Matt Galerno PMA

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings: 6/26, 7/10, 7/24, 8/7, 8/21

Public Safety Building

- No discussion.

Town Hall

- Mr. Atwood commented on a hazmat issue at the old fire station, He stated that when the hazmat inspection was performed last year, caulking in the building was tested. There is an issue as there might be PCB's in the caulking used to make it more pliable. Screening samples are now being looked at. They do not want the soil contaminated with possible PCB's so the soil will be taken off site. Mr. Atwood states that digging and doing confirmation is logical given there is private property that abuts the area. He said they should dig out the property line, protect the soil and ship it off site. He said that LSP makes a recommendation and provides an opinion statement submitted to DEP when it is all done.
- Mr. Atwood suggests the action now is to authorize Lord and Associates to proceed to dig and then do confirmation afterwards. LSP provided a

proposal through UEC for PCB monitoring/removal for a budget of \$5,000. Ms. Benjamin moved and Ms. Tuck seconded the motion to authorize entering into contract with UEC for an estimated \$5,000 to deal with the PCB issues and additionally, retain the services of LSP to provide services regarding PCBs. All voted in favor of approval.

- Ms. Benjamin moved and Ms. Winthrop seconded the motion to authorize the Chair or Vice Chair to approve a change order up to \$10,000 for Vinagro. All voted in favor of approval.
- Chris Powers of Colantonio stated the early bid packages for site, concrete and steel will hit the street on 7/5.
- The Committee discussed the Town Hall budget and additional costs suggested after approval of the budget at Town Meeting. These included the cupola for \$50,000, \$15,000 for additional bathrooms and \$75,000 for a rear covered entry and porch. The budget is affecting the contingency so a discussion of these items ensued. We now have 60% CDs so all parties are reviewing and updating the budget figures. DPI will request the proposal be updated in the language and then they will move it ahead for approval under DPI. There are a large number of subcontractors requesting to be prequalified. That will start happening tomorrow at DPI.
- Ms. Bulso stated that Chair Gladstone needs to sign the Colantonio contract.
- DPI will handle the UEC contract for \$7,500.
- Mr. Paton will provide the furniture budget for next meeting.

Sharon High School

- Chair Gladstone began the discussion by stating that the MSBA requires that Communities create an SBC - School Building Committee. MSBA dictates that the members will include: the superintendent, principal and school committee members. The responsibility falls to the SSBC so only the SSBC are voting members. The SBC are not voting members.
- Chair Gladstone also stated that the OPM, PMA Consultants help us go through the MSBA process to engage an architect. It is extremely important that non-voting members participate in the process of choosing an architect.
- Mr. Nigro of PMA stated that the MSBA Architect Selection Committee is unique. The MSBA Designer Selection Panel consists of 16 members; 13 standing members plus 3 from Sharon. The MSBA approves the RFS which was released to the architect community on 5/23/18. He said there was an answer period and the proposals are due tomorrow 6/13. 13 firms have requested the proposal. Once received PMA will prepare packets and drop them off to the Committee on 6/14. On 6/26 the proposals will be discussed and score sheets tabulated. On 7/10 there will be a meeting with the MSBA to rank and the top three choices who will be interviewed. There will be 3 representatives from Sharon in attendance at the meeting: Dr. Greer or her

designee; Amy Garcia and Bill Heitin or his designee. It is an open meeting for all to attend.

Minutes

Approval of 5/29/18 minutes deferred to next meeting.

Invoices

The Committee voted unanimously in favor of approval of all invoices.

Daedalus \$15,000

BAK \$105,133.20

Adjournment

Through unanimous consent, the meeting adjourned at 8:35 PM.

Attachments

PMA handout for review of designer selection process for Sharon High School

Daedalus progress summary

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.