

# Sharon Standing Building Committee Meeting Minutes 3/14/18

## **SSBC Members**

Gordon Gladstone, Chair	Robert Atwood	Richard Slater
Colleen Tuck absent	open	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop		

## **Special Members**

Tilden Kaufman, Police Chief Absent	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz Absent		

## **Additional Attendees**

Joe Sullivan DPI Absent	Chandler Rudert Consigli Absent
Kevin Paton BKA Architects Absent	Todd Costa KBA Absent
Pete Gaudreau KBA Absent	Mary Bulso DPI

## **Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings:, 3/20 (HS Short list), 3/27 (interviews), 4/3, 4/10, 4/17, 5/1
- The SSBC voted unanimously to enter into Executive Session to discuss the heating issues on the PSB. The SSBC left Executive Session via unanimous vote.

## **Town Hall Renovation Project**

- Reviewed questions for Town Hall.
- 4-6 questions will be asked during interviews, all others will be given to the respondents in advance.
- ACTION- Steve Smith to send edited questions to Chair Gladstone.
- ACTION- DPI to add details to the RFP to include % involvement, time with firm, and previous project involvement for proposed staffing.
- Continued ACTION - Gordon to reach out to JJ McGrath regarding the memorial trees.
- RFP going out to 3 respondents today. Questions will be sent out as an addendum in order for respondents to be prepared for the interviews.

## **Public Safety Building**

- Proposals for peer review (GGD G & B) - the scope includes what we need to review for the HVAC documents and conditions to resolve the heating issues for the fire station side of the PSB.
- ACTION- DPI to request written proposals with details from both Engineering firms.

**Sharon High School RFS**

- Rubric to review and score the OPMs for the High School.
- RFS states 1-5 as grade points. 0 will not be considered.

**Minutes**

Ms. Benjamin moved to approve the minutes of 3/6/18 Mr. Smith seconded the motion. The Committee voted unanimously in favor of approval.

**Invoices**

None

**Adjournment**

Through unanimous consent, the meeting adjourned at 8:30 PM.

**Attachments**

None

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone)      Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.