

**Sharon Standing Building Committee  
Sharon Town Hall  
90 South Main Street  
Sharon, Massachusetts 02067**

**SSBC Meeting Minutes  
1/23/18**

**SSBC Members**

Gordon Gladstone, Chair	Robert Atwood	Richard Slater
Colleen Tuck	open	Steve Smith
Deb Benjamin	Rick Rice	Roger Thibault
Sara Winthrop <b>absent</b>		

**Special Members**

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz		

**Additional Attendees**

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa <b>absent</b>
Richard Marks DPI <b>absent</b>	Sarah Connolly
Pete Gaudreau	

**Administration**

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- Future scheduled meetings: 2/6, 2/20, 3/6, 3/20, 4/3

**Town Hall Renovation Project**

- Mr. Paton introduced Sarah Connolly who is his project manager as well as Steve Garvin who works on the septic design.
- Two options were identified for the septic: one where it's more traditional on site and the other a potential pump tank on site with a forced main going to the Wilber School or High School.
- Discussions were held regarding the benefits and pitfalls of each including connectivity to existing systems, restrictions on setback, title V, venting, placement, logistics, political arrangements and challenges. More research has to be gathered to determine accurate costs for all options. There are many questions to be answered as there is capacity at the High School and the prospect of a new high school in several years away, can Wilber Apartments be used, and can the lot across near CVS be used as it is Town owned. It was suggested that this be discussed with Mr. Turkington. Mr. Rice asked for graphics of where and how things might work if done on site in a phasing plan.

- Mr. Paton redesigned the cupola and showed the new options to the Committee. A discussion ensued which included the added canopies over the walkways.
- There is no CM@Risk yet as we are waiting for the IG approval and then it needs to be posted.
- Mr. Smith asked for an updated schedule to be provided.

**Public Safety Building**  
**Kaestle Boos Architects Report**  
 No report.

**Consigli**

- Mr. Rudert stated that there will be a \$32,000 credit to the Town.
- He stated that they are almost at 100% billing.
- Mr. Baldassari has been given all of the as built drawings.
- The stair crack is the last item to be repaired under the warranty.
- The programming issue for the startup is being corrected by Mitsubishi. They verified that the heat operation is functioning as designed. Mitsubishi stated that at certain temperatures the system loses function and is functioning at 60% only. The HVAC system is working appropriately and they need to look at the building envelope and any associated deficiency. The units are sized appropriately to provide heat sources as per the calculations. Mr. Sullivan stated he wants more defined numbers as to whether the calculation is based on zero degree temperatures. This could lead to a design issue unless the envelope is contributing to the cold. The KBA engineers based on calculations and criteria say its correct based on the system design. They are looking at outside factors to see if it's contributing.
- Chief Wright will provide the password to Mr. Baldassari so our vendor can adjust the light signal.
- Mr. Smith moved and Ms. Benjamin seconded a unanimous vote to authorize the proposal for ADTECH to put in microphones in the ceiling for \$9,935.68

**Daedalus**  
 No report.

**Sharon High School RFS**

Mr. Gladstone said that MSBA approved the RFS for the OPM. It will be posted in the Central Register tomorrow. It was a huge effort and MSBA was helpful he said. The Selection Committee (the entire membership of the SSBC) approved the RFS and authorized the advertising of the RFS for the OPM.

**Minutes**

Mr. Slater moved to accept the minutes of 1/9/18 as amended. Ms. Tuck seconded the motion and the Committee voted unanimously in favor of approval.

**Invoices**

Ms. Benjamin moved to approve all invoices. Mr. Smith seconded the motion and the Committee voted unanimously in favor of approval.

BKA Architects - \$32,851.85  
Daedalus - \$3,500.00 and \$7,000.00  
Lantel Communications - \$7,470.90

**Adjournment**

Through unanimous consent, the meeting adjourned at 8:30 PM.

**Attachments**

Consigli Report

Submitted:  
Rachelle Levitts  
Sharon Standing Building Committee

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(Gordon Gladstone)    Signature of Chair

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Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.