

Sharon Standing Building Committee Meeting Minutes 1/9/18

SSBC Members

Gordon Gladstone, Chair	Robert Atwood	Richard Slater
Colleen Tuck	open	Steve Smith absent
Deb Benjamin	Rick Rice absent	Roger Thibault
Sara Winthrop		

Special Members

Tilden Kaufman, Police Chief	Matthew Baldassari	Jim Wright, Fire Chief
Ken Wertz absent		

Additional Attendees

Joe Sullivan	Chandler Rudert
Kevin Paton	Todd Costa
Richard Marks DPI absent	Bill Roche absent
Michael Williams KBA absent	Pete Gaudreau
Dan Bradford KBA absent	Greg Walsh KBA
Matt Walsh KBA absent	Mary Bulso DPI
JJ McGrath 11 Roberta Road	

Administration

- The meeting of the Sharon Standing Building Committee was called to order by Chair Gladstone at 6:30 PM at the Public Safety Building.
- The By-laws state that elections must be held during the first January meeting. By unanimous consent Chair Gladstone and Vice Chair Benjamin were re-elected.
- Future scheduled meetings: 1/23, 2/6, 2/20, 3/6, 3/20, 4/3

Town Hall Renovation Project

- Mr. Paton said he met with the Council on Disabilities regarding the handrails and they suggested contrasting colors for ease of seeing. The elevator size was also ~~discussed~~ confirmed and approved as well as the possibility of an audio directory.
- Mr. Paton reviewed the building's views showing the Committee a 3 D model. Lighting, security and a break area were discussed as well as suggested egresses and maintenance accesses. The commemorative trees on the property were discussed as well as the impact the new design might have on them. If necessary an arborist will prepare a conditions report for each of the commemorative trees.
- Mr. Paton provided a view of what the building would look like with a brick front as well as with a cupola on top. After much discussion the Committee by consensus determined that brick was not appropriate for the front of the building. A cupola or clock on the roof needs further evaluation.

- Chair Gladstone sent out a series of documents pertaining to the RFQ for Town Hall. The process was reviewed by the Committee. Chair Gladstone said he will forward to Town Counsel so we can move ahead.

Public Safety Building
Kaestle Boos Architects Report

No report.

Consigli

- Mr. Rudert stated that they are finalizing all construction related issues. The punch list is complete. He stated they are waiting for the traffic consultant to come out. The warranty on the items is being worked on. Final as-built drawings will be delivered.
- He also stated that the HVAC meeting is scheduled for tomorrow to work through all systems to ensure all issues are identified as to why the temperatures are low in the apparatus bay and dorm areas. A final resolution must be identified to get heat.
- Change Order #20 was presented and reviewed in the amount of \$21,313.00. This included water reels at the apparatus bays and aiphone and cameras at building B. Ms. Winthrop moved and Ms. Benjamin seconded the motion to authorize the Chair to sign the change order.
- Chair Gladstone stated that the building came in approximately \$1.5 million dollars under budget.
- Chief Wright commented that he is working with a consultant to reprogram the traffic signal at the entrance to the facility to work better and shorten the wait time where appropriate. He also commented that the opticon is working properly.
- Chief Wright stated they need to add chains to the trucks in bad weather and would like to purchase a mat for underneath the trucks so as not to damage the floors. The cost is approximately \$1,200.00. The Committee agreed to allow the Chief to purchase the mats.
- Chief Wright stated that there are insulation issues in the rafter section of the compressor room where it is frigid cold. The Committee unanimously consented that if insulation does not help correct the problem, the Chief is authorized to purchase electrical heat to be installed in the space not to exceed \$3,000.00.

Daedalus

No report.

Heights Elementary School Roof Project

- Greg Walsh came before the Committee to wrap up the Heights Roof Project. The Committee voted unanimously to have Chair Gladstone sign the certificate of substantial completion.

- Mr. Walsh presented requisition 4 and 5 for Greenwood Industries in the amount of \$65,080.45 and \$67,109.23 as well as the final invoices for Knight Bagge and Potomac Capital.
- He stated that the DCAM rating they gave to Knight Bagge Anderson was a perfect score. They gave a DCAM rating of passing to Greenwood. The Committee voted unanimously for Chair Gladstone to sign the DCAM ratings for KBA and Greenwood. Mr. Walsh will provide the Chair with copies of the signed documents.

Sharon High School RFS

No discussion.

Minutes

Mr. Slater moved to accept the minutes of 12/26/17. Ms. Winthrop seconded the motion and the Committee voted unanimously in favor of approval.

Invoices

Ms. Tuck moved to approve all invoices. Mr. Slater seconded the motion and the Committee voted unanimously in favor of approval.

Robert H Lord, Inc. \$8,034.16

Brodie Inc. \$8,900.00

Ms. Benjamin moved to approve all invoices and Ms. Winthrop seconded the motion. The Committee voted unanimously in favor of approval.

Knight, Bagge, Anderson \$6,050.00

Potomac Capital \$10,000.00

Greenwood Industries, Inc. \$65,080.45 and \$67,109.23

Adjournment

Through unanimous consent, the meeting adjourned at 9 PM.

Attachments

Consigli Report

Change Order #20

Daedalus Report

Daedalus instructions for procuring the CM at Risk Contractor

CM at Risk RFQ Scoring Form

Draft RFQ

Submitted:

Rachelle Levitts

Sharon Standing Building Committee

(Gordon Gladstone) Signature of Chair

Date of Acceptance

NOTE: All Standing Building Committee minutes and attachments will be available for the public to read at the Standing Building Committee office located at the Community Center upon request.