

**MINUTES**  
**BOARD OF SELECTMEN MEETING**  
August 8, 2012  
7:30 p.m.

The meeting of the Board of Selectmen was held at 7:30 p.m. in the Sharon Town Hall with Chairman William A. Heitin and Selectman Walter Joe Roach.

**LEALDON LANGLEY; ONE-DAY LIQUOR LICENSE SHARON COMMUNITY CENTER**

Mr. Langley asked the Selectmen to approve a one-day liquor license at the Sharon Community Center for Saturday August 11, 2012.

**VOTED:** (Roach/Heitin) Voted to approve a one-day liquor license for Lealdon Langley at the Sharon Community Center on Saturday August 11, 2012.

**MICHAEL BOSSIN: CANDIDATE FOR RECREATION DIRECTOR SCREENING COMMITTEE**

Chairman Heitin explained that there is a Recreation Director Screening Committee being compiled for the open Recreation Director position. Mr. Bossin said that he is interested in helping locate a candidate who would stay in the position for the long-term. He said he has experience interviewing people for different jobs. He said he has a recreation background and believes he can bring something to the table and help out.

**TODD ARNOLD: CANDIDATE FOR RECREATION DIRECTOR SCREENING COMMITTEE**

Mr. Arnold stated that he would also like to find a person who would stay in the position for the long-term. He said he been involved in the screening capacity in other areas. He said he would like find a candidate who would emulate Dave Clifton who served as Recreation Director for forty years.

**STEVEN FERRARA: CANDIDATE FOR INTERIM APPOINTMENT TO THE RECREATION ADVISORY COMMITTEE**

Mr. Ferrara said that he has always considered becoming part of the Recreation Advisory Committee and has been active in the Town's recreation activities. He said he is a facility manager at a cancer center and is knowledgeable in the ins and outs of running a building. He would like to use these skills to help the Town obtain a return on its investment in the Community Center. He was very complimentary of interim Recreation Director Amanda Deni. He spoke about renting out the Community Center to private vendors for after-school activities to generate income. He said because people sign-up for activities on-line they tend to go to the Community Center less. He believes we need to bring people back to the Sharon Community Center and he believes he can make a contribution towards that goal. Selectman Roach asked how he felt about having programs on the weekend. Mr. Ferrara said he was in agreement. However, the Town needs to figure out who is going to staff the building in terms of the custodians and who is going to absorb the additional expenses.

## **CHAIRMAN OF THE BOARD OF HEALTH SUZI PECK: DISCUSSION REGARDING HEALTH ADMINISTRATOR COMPENSATION**

Ms. Peck explained that the Board of Health has recently selected a new Health Administrator to replace Linda Rosen who retired. The successful applicant is Bridget Sweet who has been serving as the Town's Sanitarian. The Board of Health would like to bring Ms. Sweet in at Step 3 or Step 4 because of her previous work experience, both for the Town and outside of the Town. Ms. Peck said that she believes based on advice from Town Administrator Puritz the Selectmen make this decision. Ms. Sweet was paid approximately \$14,000 as sanitarian and worked approximately 8 hours per week as sanitarian. She will now be incorporating this position into the Health Administrator's position. In order to give her the time to do perform the Sanitarian responsibilities Ms. Peck is asking that Linda Callan's assistant position be increased from 12 hours to 20 hours. Ms. Peck said that the job description for the Health Administrator is going to be revised and she will be going back to the Personnel Board to make the change. There was discussion regarding the fact that Ms. Callan now will be eligible for the Town's health insurance. Chairman Heitin said he is comfortable doing this if the Board of Health is in favor of this plan.

Selectman Roach said he does not want to vote on this until the Board of Health sends a written recommendation in terms of Ms. Sweet's step recommendation. Ms. Peck said she would send the memo in time for the August 21, 2012 meeting. .

## **APPOINTMENT TO THE CONSERVATION COMMISSION**

**VOTED:** (Heitin/Roach) Voted to appoint Linda Orel to the Conservation Commission

## **OPENING OF DECEMBER 3, 2012 TOWN MEETING**

Chairman Heitin said that this item is going to be held.

## **EXTENSION OF INTERIM DEPUTY FIRE CHIEF CONTRACT**

Fire Chief Wright explained that the number of candidates for the Deputy Fire Chief position has been narrowed to five. These five will be attending an assessment center. He said the final three candidates will come before a committee. The Chief said that he will advise the Board of Selectmen of the person selected/appointed to the Deputy Chief position. He said Deputy Chief Cumming is working four days a week.

**VOTED:** (Heitin/Roach) Voted to extend the Interim Deputy Fire Chief Contract to September 28, 2012

Chief Wright also discussed this year's September 11<sup>th</sup> memorial ceremony. He also discussed the other promotions that most likely will be taking place in the Fire Department because of the Deputy Chief opening. .

## **APPROVAL OF CROSSING GUARDS CONTRACT**

**VOTED:** (Heitin/Roach) Voted to approve the crossing guards contract from August 1, 2012 to June 30, 2013.

### **APPROVAL OF LIBRARY CONTRACT**

Chairman Heitin said that this item is going to be held.

### **APPROVAL OF AFSCME FY'14 WAGE ADJUSTMENT**

**VOTED:** (Heitin/Roach) Voted to approve the AFSCME 2% wage adjustment as discussed for FY '14.

### **APPROVAL OF BANNER REQUEST**

**VOTED:** (Heitin/Roach) Voted to approve the banner request by Heights Elementary School PTSO to hang a banner from Oct 15 – Oct 22, 2012 (2<sup>nd</sup> position)

### **APPROVAL OF TOWN ADMINISTRATOR PURITZ' REQUEST FOR OUT-OF-STATE TRAVEL EXPENSES**

Chairman Heitin explained that Town Administrator Puritz has requested approval to attend the International City Management Annual Conference scheduled from October 5 – 10, 2012. The total cost including registration, airfare/travel and meals totals \$2,280.

**VOTED:** (Roach/Heitin) Voted to approve the expense request by Town Administrator Puritz to attend the International City Management Annual Conference for \$2 280.

### **REQUEST TO CLOSE WOODLAND STREET FOR ANNUAL BLOCK PARTY**

Chairman Heitin explained that this is annual request. from Debbie Milley to close Woodland Street from Pond Street to Grove Street for the Annual Block Party. The date is Sunday September 9<sup>th</sup> and the time from 2:00pm – 7:30pm

**VOTED:** (Heitin/Roach) Voted to approve blocking Woodland Street from Pond Street to Grove Street September 9<sup>th</sup> from 2pm – 7:30pm for the Annual Block Party.

Chairman Heitin said that there would be no Executive Session this evening.

**VOTED:** (Roach/Heitin) Voted to adjourn for the evening.

The meeting adjourned at 8:15 p.m.

Heitin: Aye

Roach: Aye