

Sharon Public Library Board of Trustees  
IRegular Session  
Sept 16, 2020

**Attendance:**

Trustees: Carolyn Weeks, Cheryl Weinstein, Geoff Gerrietts, Wendy MacArthur, Sarah Windman, Cheryl Rosenfeld

Library Staff: Lee Ann Amend (Library Director)

Guests: Chuck Goodman, Gordon Gladstone, Ruth Beckerman-Rodau,

The meeting was called to order at 7:02 by Cheryl Weinstein.

Motion to approve minutes for 8/19 and 8/20 carolyn moved sarah seconded unanimously passed

**Treasurer**

- \$971.37 in regular account \$1,936.61 in mmdt account. We made 40 cents interest.

**Budget**

- Any questions? Running the budget month to month because of covid...

**Friends**

- Book bins are at Shaws in Sharon. Working on which museum passes they want to renew and if we will get extra credits because of covid.

**Library Project**

- No update

**Director's Report**

- Annual report survey completed, submitted and approved.
- Working on compliance reports for state aid. Funding for the library often ends up in a general miscellaneous fund and we are not aware that funding has arrived. We have a hard time tracking down where the money is. Some funds have been appropriated to the wrong department. We haven't been informed when funds arrive.
- Completed the monthly mbic report for July. Working on August.
- Gary will be staying until at least April.
- Attendance numbers are increasing with remote and in person learning. Maintaining the limited number and number of people in the building. Maintaining distancing and regular cleaning. 120 - 130 people over the course of the day.  
Staff are at the doors controlling how many people can come in.

- Electric static sprayer. Has tablets to go with it but there are lots of restrictions. Really scary. Checked with DPW to get something that is not toxic. We want to make sure we stay on top of any germs for the staff and customers.
- Programming update. Young kids don't want to come in. So there are many online programs that we are continuing. Unitarian church is going to have storytelling on their yard. The first one is this Friday.
- Wendy asked what happens if the schools shut down. We don't always follow the schools. We will do curbside pickup and online programming. Did that during the quarantine period. . We will follow protocol to make sure we can be open as safely as we can. We follow both state and local restrictions.
- Bringing in Tina Cassidy author *Mr. President how long to we have to wait*. Anyone can join in.
- Grant for Sewing threads of diversity is coming, should get funding in October.
- Long range planning. We don't know when the building will be built. The current long range plan ends 2022. We have to work on a new one for the new building. We can create a one year plan for 2022 and then make another plan after that.
- There is a group working on a stimulus plan request to the Federal Government for the libraries that have received grants in this cycle. We want to get an additional 3.8 million towards the new library, if the stimulus passes.

#### **Vice Chair elections:**

- Cheryl nominated Carolyn as when zoom ends Carolyn will continue to go to all the meetings, and she is working on the new library so would be the best person to give an update if the chair is not there. Wendy nominated Geoff, Geoff does not want it.
- **MOTION** Sarah moved and Geoff seconded to appoint Carolyn as Vice Chair. It passed unanimously.

#### **Standing Committees:**

Library Building and Grounds: Cheryl W., Carolyn, Geoff

Finance: Carolyn, Cheryl W., Wendy

Director Review: Carolyn, Cheryl W., Wendy

Long Range Planning: Cheryl R., Geoff Cheryl W.

Priorities: Cheryl R, Sarah, Cheryl W.

Library Building Committee: Carolyn, Geoff, Cheryl W.

Foundation/Trustee Furnishings Committee: Cheryl W., Carolyn

Projects when new building starts:

Naming: Wendy and Sarah

Interactive Display: Geoff and Cheryl R.

Meeting adjourned at 7:38. Cheryl declares and Sarah seconded. Passes unanimously

**Action Items Update**

Cheryl will circulate a list of questions to ask the people applying for the open trustee position so we have similar questions for all applicants. Completed.

**Action Items Summary (new items)**

**Next meeting** - October 21

Respectfully submitted,

Sarah Windman