

Sharon Public Library Board of Trustees
Regular Session
October 23, 2019

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Bob Levin, Wendy MacArthur
Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 8:35 by Cheryl Weinstein

MOTION: Bob moved that The board of trustees authorize the Director, Lee ann Amend, of the Sharon Public Library to attend the PLA conference in Nashville from Feb 25th - Feb 29th with airfare, hotel, registration, plus a \$75 per diem. Carolyn seconded. Passed unanimously.

Library needs to have something formal to say as to where the library is in the process of the building project.

- Lee Ann will create a director's update.
- Cheryl will create a little blurb for social media about the process

We don't need any CPA funds at this time.

MOTION: Wendy moved to approve the Carolyn Weinstein naming. Bob seconded. Passed unanimously.

Discussion of building custodian.

-If DPW budgets to spend cleaning services for 2 hours a day we would like to have that in our budget for the custodian instead of the cleaning.

- Lee Ann will get a copy of schools and rec center custodian job descriptions.

Budget:

Looks good

Children's programming is so popular the library now needs to enforce program registration.

Minutes:

MOTION: Carolyn moved and Bob seconded to approve minutes of 9/18/19, The vote passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$ 971.37

- MMDT Account: \$ 1925.88

Adjourn 9:45

New Action Items

10/23/19

1. Lee Ann - update of the building project in director's update
2. Cheryl - create a blurb for social media with update on the building project.
3. Lee Ann - get a copy of schools and rec center custodian job descriptions.

Respectfully submitted,

Cheryl Weinstein