

Sharon Public Library Board of Trustees
Regular Session
July 17, 2019

Attendance:

Trustees: Wendy MacArthur, Bob Levin, Carolyn Weeks, Cheryl Weinstein, Geoff Gerriets, Janis Hill

Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:05 by Cheryl Weinstein

Minutes

MOTION: Wendy moved and Janis seconded a motion to accept the minutes of the April 17, 2019; the May 22, 2019 regular meeting; the June 19, 2019 NLNS meeting; and the June 19, 2019 regular meeting. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$ 971.37
- MMDT Account: \$ 1922.25

Friends

- Friends have not met since last meeting. Will meet next week for planning session.

Budget

- End of fiscal year report
- Made best use of unspent salary
- Turning back \$11678.09

Foundation

- Eager to raise funds

MOTION: Geoff moved to designate the site as a naming opportunity for a large donor, subject to the approval of the Trustees. Carolyn second. The motion passed unanimously.

- Mural will be movable but size not yet known
- Fliers at the Square Jam table
- Will not get money until contracts with Trustees
- Will connect with other Foundations about how money is disbursed to town
- Cheryl will put together a subcommittee to review naming
- Trustees agree that signs on the site of the new library would be good.

New Business

- Carolyn will write a letter to the NLNS to get an update on their process.
- Review of the permanent committees
 - Library Service committee meets a couple times a year to do review process.

- Library Building Committee is who should be coordinating the building process
- Committee assignments were handed out
- Bob told the board he was resigning and left.
- Cheryl, Janis, and Carolyn will assume the naming policy and naming contract/application.
- Cheryl will write a letter to Gordon about the SSBC delegates
- Reviewed proposed letter.

MOTION: Wendy moved to accept the letter presented to the Trustees to send to the SSBC. Janis seconded. The motion passed unanimously.

Director's Report

- Construction Contract received, and signatures and notarizations are required.
- Personnel board meeting went well and we have posted the position
- Conservation work completed on Eugene Tappan papers.

Next meeting - Aug 21, 2019

MOTION: Geoff moved and Wendy seconded a motion at 8:56 to adjourn for the evening. The motion was unanimously approved.

New Action Items

- *Geoff and Wendy will take suggested revisions to town by-law to the Select Board on Aug 20.*
- *Carolyn, Janis, and Cheryl will come up with a naming policy and a naming contract/application.*
- *Cheryl will find out when the town needs to know about parking spot availability.*
- *Cheryl will write a letter to Gordon about the SSBC delegates*
- *Carolyn will write a letter to the NLNS to get an update on their process.*

Updated Action Items

Respectfully submitted,

Geoff Gerrietts