

March 20, 2019

Sharon Public Library Board of Trustees

Regular Planning Session

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Bob Levin,, Andrew Hyland

Library Director, Lee Ann Amend

The meeting was called to order by Cheryl at 7:05 Pm

Minutes:

- Carolyn moved to approve the minutes for January 16, 2019. Cheryl seconded. Passed unanimously.
- Bob moved to approved the minutes of the January 23 and January 30 Project Planning Meetings. Carolyn seconded. Passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$ 971.37
- MMDT Account: \$1,916.78

Friends Report

The Friends pledged donation of \$10,000 to the Foundation.

Budget

- Reviewed by Board, on track

Foundation :

Working on a postcard for a townwide mailing.

Lawn signs are in production. Signs will be at the Library and available for pickup by April 2.

Standing Building Committee

- Lee Ann and Bob attended with John and Drayton. The Sharon Historical Commission attended and discussed the project with the Standing Building Committee.
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Director's Report:

- Lee Ann reports we are fully funded for 2019.

- Repair of the Carnegie addition was approved by the Community Preservation Commission.
- Traffic study is complete and forwarded on the Gordon from the Standing Building Committee.

Action Items Update

- Looking to have the Finance Committee to do a walkthrough of the library space to understand the issues of the current space.
- Carolyn will check if we can use historic society for Jan trustee meeting. *Complete*
- Cheryl will contact Fred and ask about insurance limits see insurance binder. Liability insurance, Physical premises. Liability is the important one. *Complete - Cheryl gave the documents to Lee Ann.*
- Lee Ann will make up packets for the library reuse committee of the timeline and send to them.

Action Items Summary

- Cheryl will work on the Trustee/Foundation write up for the newsletter.

Respectfully submitted,

Andrew Hyland