

October 18, 2017  
Sharon Public Library Board of Trustees  
Regular Session

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Andrew Hyland, Bob Levin, Loretta O'Brien,  
Library Director, Lee Ann Amend

Absent: Wendy MacArthur

The meeting was called to order by Bob by 7:34PM

Loretta moved to accept the August minutes. Seconded by Carolyn. Approved unanimously  
Bob moved to accept the September minutes. Cheryl seconded. Approved unanimously.

Treasurer's Report

- Eastern Bank Account: \$ 1,085.87
- MMDT Account: TBD. Waiting on the town.

Friends Report

- Annual Meeting Thursday, October 19th.

Budget

- Reviewed by Board.

Foundation

A meeting was held with interested candidates to fill the position of officers for the Sharon Library Foundation. The following individuals will serve as Foundation officers. Robert London, President, Karen Baytch, Treasurer, Sarah Graf, Clerk, Deena Segal, member. Open for

additional members. The Board appointed the Trustee Chair as non-voting liaison of the committee. Library Director will serve as non-voting ad hoc consultant.

#### Board Advertising Committee

Board agreed to work together on a presentation to promote the new library project. Andrew Hyland will put together a list to circulate to Board outlining the who, what, where, when, and why of the project.

#### Director's Report

- Construction Meeting on November 16th, 2017
- Received quote for new HVAC Air handling equipment.
- FY19 budget voted on and approved with changes.

Next meeting – November 15, 2017 - 7:30.

#### Action Items Summary

- Trustees will take photos to use in the future for promotional materials for the Friends of the Library.
- Andrew will produce a who, what, where, when, and why to use for the PR for the new building.

#### Action Items Update

October 15, 2017

- Friends Sign - Cheryl described the portable sign the Board will give to the Friends as a gift. Bob moved to buy the 12" by 36" PVC Board using state aid funds. Cheryl seconded. Motion pass unanimously.

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Bob moved to adjourn the meeting at 9:05 pm. Carolyn seconded. The motion passed unanimously.

Respectfully submitted,

Andrew Hyland