

April 19, 2017
Sharon Public Library Board of Trustees
Regular Session

Attendance:

Trustees: Carolyn Weeks, Cheryl Weinstein, Heather Poliferno, Wendy MacArthur, Andrew Hyland

Staff: Library Director, Lee Ann Amend

Guests: Loretta O'Brien

The meeting was called to order at 7:37 pm by Cheryl.

Minutes

MOTION: Cheryl motioned and Carolyn seconded a motion to approve the minutes of the March 15, 2017 regular meeting. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$ 1051.37
- MMDT Account: \$2869.98

Friends Report

Book sale: Looking for trustees to close the library after the book sale. Andrew will close Thursday and Cheryl will close Saturday and Sunday and possibly Friday..

Budget

- The roof is being put on hold for now.

Director's Report

New write up on Article 20:

South Wing Roof replacement. Total cost is \$25,720.

Leaks over computers: maybe issues with original drain pipe and skylight. The original drainpipe may have major backlog issues. Looking into what is the actual issue and how to fix it.

New Temp Youth Services Librarian for the summer to replace Jonah: Deanne Ross - A current 4th grade teacher at East Elementary. She will do part time.

Two grants submitted to the Cultural Council Department. Looking to see what happens

Other grants include a funding for "Serving Tweens and Tweens" for STEAM, and a FAIR program for a storyteller reading foreign language books.

3 Roku devices available for checkout.

Went through the grant project cost estimate. Look at the Director's report for more information.

Next meeting – May 17, 2017 - 7:30.

MOTION: Exam Proctoring Policy: The Sharon Public Library Information Services Department will proctor any mailed, e-mailed, faxed, or computer based exams, subject to the availability of staff.

Cheryl W motions, Heather P. seconds. The vote was unanimous.

MOTION: Local History Collections Gift agreement: Anyone may bestow papers which described their property to be used and/or disposed of by the Sharon.

Andrew H. motions, Heather P. seconds. The vote was unanimous.

MOTION: Internet Acceptable Use Policy: The internet acceptable use policy has been updated. Wendy M. motions, Andrew H seconds. The vote was unanimous.

Action Items Update

- Heather will give Cheryl the name of the person she was contacting for the Friends sign.

Action Items Summary

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- Lee Ann to see if Library has secondary insurance, aside from the Town's Update: No separate insurance other than the comprehensive municipal insure coverage plane. *Complete*

Heather motioned to adjourn the meeting at 8:20pm. Andrew seconded.

Respectfully submitted,

Wendy MacArthur

