

March 15, 2017  
Sharon Public Library Board of Trustees  
Regular Session

**Attendance:**

Trustees: Carolyn Weeks, Cheryl Weinstein, Heather Poliferno, Bob Levin

Staff: Library Director, Lee Ann Amend

The meeting was called to order at 7:30pm by Cheryl.

**Minutes**

**MOTION:** Cheryl motioned and Carolyn seconded a motion to approve the minutes of the February 15, 2017 regular meeting. The motion passed unanimously.

**Treasurer's Report**

- Eastern Bank Account: \$ 1051.37
- MMDT Account: \$2868.99

**Friends Report**

**Paint Night:** Went well - will do it moving forward.

**Friends Appreciation:** April 2nd won't work - now looking at September 11th Friends Meeting.

**Budget**

- Looks good.

**Director's Report**

**May Town Meeting** - May 1st at 7pm - "No-Money Article: To see if the Town will vote to accept the preliminary schematic design for the proposed SPL building, and that approval is contingent upon the receipt of the Massachusetts Public Library Construction Grant."

**AC Fan Replacement** - Automatic Temperature Controls replaced a motor for the exhaust vent fan - cost was \$852.56.

**Comcast Broadband** - The library will not be contracting for higher bandwidth at this time, due to an increase to bandwidth that was requested by the town.

**Library Legislative Day at the State House** - The “Innovative Showcase Exhibits” were very well received. State Rep Louis Kafka, his Senior Aide, Ed Philips, and Senator Walter Timilty visited the exhibit, asked questions, and attended both this event and the Library Legislative breakfast in Randolph this past February.

**Local History Disaster Plan** - This is almost completed, aside from the insurance coverage plan. Waiting on Town’s insurers to get information to Director.

**Adult Program Update** - Don’t forget to play the March Madness: Tournament of Books! Go to our website and click on the online voting form and choose your favorite books in each of the categories. Winning books will advance to the next round until a winner is crowned!

**Youth Program Update** - The Balloon Lady was a big hit, as was the Chinese Acrobats this past February. The Pets and People Foundation were here on March 6th for their “Read to Dog” program, which is limited to 4 children per visit for a 15-minute session. Upcoming program dates are April 3rd, 20th, and June 5th. We will also feature a Friends funded Patriots Day Presentation and Craft program on Thursday, April 20th from 10:30-11:30am. Historic New England will present a program about Colonel Samuel Pierce and his role in the Revolutionary War. Children will dress up in colonial era clothing and examine artifacts, make tin lanterns, write with quill pens, and create paper tricorne hats to wear.

**Director’s Review Update** - It is anticipated that at the May Town Meeting the Town will approve a 4% raise for the Director, which has been approved by the Personnel Board.

**Next meeting** – April 10, 2017 - 7:30.

**MOTION:** Bob moved to adjourn and Carolyn seconded at 8:25 pm to adjourn for the evening. The motion was unanimously approved.

#### **Action Items Update**

- Friends Appreciation - April 2nd won’t work, now looking at dates for the fall
- Heather ordered Friends Sign - waiting on proofs

#### **Action Items Summary**

March 15, 2017

- Carolyn to check dates in September/October for Friends Appreciation at Friends monthly/annual meeting
- Lee Ann to see if Library has secondary insurance, aside from the Town's

Respectfully submitted,  
Heather Poliferno