

Sharon Public Library Board of Trustees  
Regular Session  
November 16, 2016

**Attendance:**

Trustees: Andrew Hyland, Carolyn Weeks, Bob Levin, Cheryl Weinstein, Wendy MacArthur, Heather Poliferno and Library Director, Lee Ann Amend  
The meeting was called to order at 7:40pm by Cheryl.

**Minutes**

**MOTION:** Cheryl moved and Heather seconded a motion to approve the minutes of the October regular meeting. The motion passed unanimously.

**Treasurer's Report**

- Eastern Bank Account: \$1051.37
- MMDT Account: \$2864.06

**Friends Report**

- Friends will do a tea just not a Downton theme this year.

**Budget**

- The budget is tight

Action Item : LLB architect will be looked at so that we decrease our amount billed to equal  $\frac{1}{3}$  as is should be. We paid too much last cycle. This cycle should be decreased to correct for that.

**Performance Review Form**

- Performance Reviews to be completed by next meeting.

MOTION: Restrict all dogs to the library with the only exceptions being certified therapy and service dogs.

MOTION: Accept the pets and service animals as written. Only service animals are allowed in the library. Cheryl motioned, Carolyn seconded. All approved.

MOTION: \$25 donation to Cooley Dickinson in North Hampton for Lou Stubbs. Bob motioned and Cheryl seconded. This is to come from the Trustee's account.

**Next meeting** – December 21, 2016 - 7:30.

**MOTION:** Bob moved at 8:30 pm and Carolyn seconded to adjourn for the evening. The motion was unanimously approved.

### **Action Items Update**

Oct 19, 2016

- Heather has come up with a design. The sign will have the friends logo and the words: "Thank you to the Friends of the Library for the continued support and dedication to our library. *April 2nd in 2-4 pm?*

Oct 19, 2016

- Heather and Wendy will figure out a date for a Friends of the Library reception to show our appreciation., *WIP*

### **Action Items Summary**

- Directory evaluation due by all next meeting
- Heather to order the Friends Sign

Respectfully submitted,

Wendy MacArthur