

Sharon Public Library Board of Trustees  
Regular Session  
February 24, 2016

**Attendance:**

Trustees: Cheryl Weinstein, Roberta Saphire, Carolyn Weeks, Bob Levin, Alyssa Rosenbaum  
Library Staff: Lee Ann Amend (Library Director)  
Guest: Deborah Hoadley, Consultant - long range planning, Wendy MacArthur (resident)

The meeting was called to order at 7:05 pm by Cheryl.

Deb Hoadley - Long Range Plan needs to be submitted October 1, 2016 for fiscal years 2018 - 2022. Trustees need to approve the final plan, most likely at September's meeting look at 2nd draft in August, 1st draft in July. May - July written plan worked on. Met with Lee Ann and Mikki and did focus group with staff. Community focus group March 10th. March 24th, 2nd meeting with focus group focusing on the community vision.

**Minutes**

MOTION: Bob moved and Carolyn seconded a motion to approve the January 20, 2016 minutes. The motion passed unanimously.

**Treasurer's Report**

- Eastern Bank Account: \$1,051.37
- MMDT Account: \$2,857.33

**Friends**

Carolyn reported that the Friends are having the Downton Abbey tea on March 13 and bakers are needed. Tickets are on sale at the library. Library mini-golf event April 9-10. Town-wide mailing event on April 16. They are looking for new board members  
Lee Ann will publicize that on the library monitor.

**Budget**

Discussion of office supplies. Revolving funds don't cover the costs of the copier leases. We might have to charge more for copies.

**Director's Report**

FY 2017 budget was approved by the finance director, including additional substitutes. Board of selectmen approved this site to focus on, rather than the 1 School Street site, for the feasibility study.

Furnace has shut down and had to be restarted three times in the last month.

Library on Wheels: Media release will be sent out soon about this program. Based on the Local history survey results, we are in process of ordering map case and other things with the Historical Museum. Lee Ann met with the Commission this week and they understand that we'll be coming back with additional funding requests.

During the power outage, the emergency lights didn't work. The system has been fixed.

Technology classes are being offered by the adult and technology librarian and are going over well. Classes are being expanded. Many people are coming in who have not used the library before.

Children's update: They did Violet the Clown during the vacation week and a lot of people came. In January, youth programming included 30 programs with 704 attendees.

Roberta reported that Marcia is still on the board of the Foundation.

**Next meeting** – March 16, 2016 - 7:30.

**MOTION:** Bob moved at 8:35 pm and Roberta seconded a motion to adjourn for the evening. The motion was unanimously approved.

### **Action Items Update**

- Cheryl to email Steven Bergel to check in about the Foundation. Or ask David to reach out to him.

### **Action Items Summary**

October 21, 2015

- *For March:* Discuss recognizing Friends group

December 16, 2015

- APRIL: follow up regarding MMDT account and transferring to one account

- Lee Ann to reach out to all regions to research what they do regarding holiday decorating - *complete, to be discussed later*

Respectfully submitted,

Alyssa Weiner Rosenbaum