

Sharon Public Library Board of Trustees
Regular Session
November 16, 2015

Attendance:

Trustees: Cheryl Weinstein, Roberta Saphire, Carolyn Weeks, Heather Poliferno, Alyssa Rosenbaum

Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at Cheryl by 7:35pm.

Minutes

MOTION: Cheryl moved and Carolyn seconded a motion to approve the additional session minutes of the September 21, 2015 meeting as corrected. The motion passed unanimously.

MOTION: Cheryl moved and Carolyn seconded a motion to approve the October 21, 2015 minutes. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$1,051.37
- MMDT Account: \$4,653.41
 - **MOTION:** Cheryl motioned and Carolyn seconded to close MMDT account and transfer funds to Eastern Bank checking account. The motion passed unanimously.

Friends

Passed all items on Lee Ann's wish list; discussed museum passes - adding 3 museum passes; worked on budget

Budget

Looks good.

Director's Report

Final Phase Carpet Installation: Cleaners will be here Saturday, December 12th, notices to be sent soon. Upper floor of the library will be closed starting on Friday, December 11th.

Library Building and Selection Committee Update: 1 School Street property has been chosen as its alternate site review in accordance with grant requirements.

Camera Replacement: repairs and replacement equipment will be installed on 12/1/15

Programs/Attendance and Homework Station: Youth program had attendance figures of approximately 800 in the month of October.

Technical Services Assistant: Position has been internally posed as a 20-hour position. Should be filled by mid-December.

NLM Grant Program Request: Now a 20 part series. Alan O'Hara is a professor at Lesley University Graduate School. He wrote a play and is willing to perform for \$500 at the end of the program series. He will also facilitate two movies added to programs.

MOTION: Alyssa moved to amend the Supervision of Children Policy to read:

Children age 9 or under must be accompanied in the library (Accompanied is defined as "within sight" by someone who is 16 years or older, who can take responsibility should an emergency occur.

Carolyn seconded. The motion passed unanimously.

Head of Adult Services wishes to apply for a grant offered by the MBLC called *Customer Experience in the Digital Age*.

Next meeting – December 16, 2015 - 7:30.

MOTION: Roberta moved at 8:40pm and Carolyn seconded a motion to adjourn for the evening. The motion was unanimously approved.

Action Items Update

October 21, 2015

- Cheryl to check with Alyssa regarding the Foundation -- Cheryl to talk to Nancy
- *For March:* Discuss recognizing Friends group
- Lee Ann to look at electric bill for OnDemand -- Complete

Action Items Summary

November 15, 2015

- Carolyn to invite Treasurer to a meeting to discuss having town on bank account

Respectfully submitted,

Heather Poliferno