Sharon Public Library Board of Trustees
Regular Session
July 15, 2015

Attendance:

Trustees:  Bob Levin, Alyssa Wiener Rosenbaum, Roberta Saphire, Carolyn Weeks, Cheryl Weinstein, Heather Peltier

Library Staff:  Lee Ann Amend (Library Director)

The meeting was called to order at 7:30 by Cheryl.

## Minutes

**MOTION:**  Bob moved and Carolyn seconded a motion to approve the minutes of the June 17, 2015 as corrected.  The motion passed unanimously.

## Treasurer's Report

- Eastern Bank Account:          $ 1,081.37
- MMDT Account:                  $ 3,602.09

## Friends

Friends did not budget although approved $1,000 for adult programming. Next meeting August 31, 2015. Nancy Bass (Friends Treasurer) resigned.

## Budget

Looks good.

## Director's Report

Request to increase the hours of the Administrative Assistant position to 25 hours.

**MOTION:** Bob motioned and Carolyn seconded that the Administrative Assistant position hours be increased from 20 to 25 hours. The motion passed unanimously.

Library Building and Selection Committee Report
**MOTION:** Cheryl motioned and Carolyn seconded that the Committee can spend $74,245.00 for projects, but must get approval from Board on excess funds. The motion passed unanimously.
**MOTION:** Cheryl motioned and Carolyn seconded that the Committee is authorized to hire Design Technique as the owner's project manager.

## Home Bound Delivery Service Policy (revised)

**MOTION:** Cheryl motioned and Alyssa seconded to accept the Library on Wheels Policy with proposed changes and revisit in six months. The motion passed unanimously.

**Next meeting** – September 16, 2015 - 7:30.

**MOTION**:   Bob moved at 8:50 and Carolyn seconded a motion to adjourn for the evening. The motion was unanimously approved.

## Action Items Update

## Action Items Summary

March 18, 2015

- All - Review the assistant director job description and continue tweaking.

May 20, 2015

- Lee Ann - Library on Wheels Policy - Remove Karen Mafera's name.  Discuss interlibrary loan with staff. Check with insurance.

Respectfully submitted,

Heather Peltier