

Sharon Public Library Board of Trustees

Regular Session

October 21, 2015

Attendance:

Trustees: Cheryl Weinstein, Bob Levin, Roberta Saphire, Carolyn Weeks, Heather Poliferno

Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:35pm by Bob.

Minutes

MOTION: Bob moved and Cheryl seconded a motion to approve the minutes of the September 16, 2015 meeting as corrected. The motion passed unanimously.

Treasurer's Report

- Eastern Bank Account: \$1,051.37
- MMDT Account: \$4,653.41

Friends

Annual meeting is tomorrow; discussed Downton Abbey further; discussed mini golf event;

Budget

Looks good.

Director's Report

Capital Outlay FY17 Request:

Received quotes for furnace replacement; waiting for others. Capital Outlay review is scheduled for December 17th.

Kick-Off program is November 4th at 7:00pm in the Community Room - it is a general overview of Memory Loss, Dementia and Alzheimer's Disease by Dr. Ruth Kandel, Director of the Memory Disorders Clinic and Geriatrician from Hebrew Senior Life.

Long Range Planning Committee:

Alyssa and Cheryl will remain on this committee and Heather will now be on the Community Planning Committee for the time they will be meeting.

Camera Replacement:

Director received quotes for new cameras.

Motion: Bob motioned to accept quote number three from Protection One Proposal for \$3,969.42, as well as any additional electrical work, and Cheryl seconded. The motion passed unanimously.

Staff:

Director is looking to increase the Library's pool of substitute staff. Technical Services Assistant position will be advertised for 20 hours per week, versus the original 27 hours.

FY17 Budget:

Salary increases, Assistant Library Director position; more detailed information to come.

Alternate Sites:

The Library will be one site, but One School Street will be our alternate site.

External Repairs:

MOTION: Bob motioned, and Cheryl seconded, to contract with Mazzone for \$1,800 for the repair of damaged concrete curbs, railing cores, resetting of bricks at front entrance. The funds to come from MMDT account. The motion passed unanimously.

Next meeting – November 16, 2015 - 7:30.

MOTION: Roberta moved at 8:45pm and Carolyn seconded a motion to adjourn for the evening. The motion was unanimously approved.

Action Items Update

- Reviewed Assistant Director position - Complete, Board accepts

Action Items Summary

October 21, 2015

- Cheryl to check with Alyssa regarding the Foundation
- *For March:* Discuss recognizing Friends group
- Lee Ann to look at electric bill for OnDemand

Respectfully submitted,

Heather Poliferno