

Sharon Public Library Board of Trustees

Regular Session

November 19, 2014

Attendance:

Trustees: Bob Levin, Heather Peltier, Alyssa Wiener Rosenbaum, Roberta Saphire, Carolyn Weeks, Cheryl Weinstein

Library Staff: Lee Ann Amend (Library Director)

Guests: Rotary Club Members Steve Savrann and Michael Molyneux

The meeting was called to order at 7:35 p.m. by Bob.

Rotary Club Presentation

Discussion of rotary club's proposal to create a bricked seating area.

Minutes

MOTION: Bob moved and Carolyn seconded a motion to approve the minutes of the Oct 22, 2014 regular and additional session Nov 6, 2014 meetings. The motion passed unanimously.

Treasurer's Report

Eastern Bank Account: \$ 1,748.37
minus dev day check and united libraries renewal, will be 1,448.37

MMDT Account: \$ 8,596.57

Friends

Working on mission statement, planning for spring trip, Liz updating database, soliciting money for booksale, working on Musical cafe, voted budget with Lee Ann's wishlist approved.

Budget

Looks good

Director's Report

Community Room after-hours staffing - Alyssa will meet with Fred Turkington to clarify the payment of staff when the library is closed.

Elevator - the company went out of business. Hooper took over the maintenance of the elevators in the town. We pay the maintenance but Eric takes care of coordinating everything.

Trustee Items:

Centennial Report - Total spent to date 845.52. Centennial week is going well. Over 70 people on Sunday, 15 on Monday, and 25 on Tuesday

Next meeting - December 17, 2014 - 7:30.

MOTION: Bob moved at 8:55 and Alyssa seconded the motion to adjourn the meeting to enter into executive session for the purpose of approving the minutes of the prior executive session and then adjourn for the evening. The motion was unanimously approved.

Action Items Update

October 22, 2014 Meeting:

Lee Ann - Check with Jo about technology overage and look at electricity usage.-
Complete

Lee Ann - November agenda add trustee committees discussion - *Complete*

Action Items Summary

June 19, 2014 Meeting:

All trustees: Review the trustee calendar and update where you can

August 21, 2013 Meeting:

Cheryl - merge old and new timeline.

January 14, 2014 meeting:

All: Review bylaws on-line and prepare to discuss at next meeting.

May 21, 2014 Meeting:

Lee Ann - Review and propose updates to the community room staffing policy.

June 18, 2014 Meeting:

Lee Ann - Create the new assistant director job description.

October 22, 2014 Meeting:

Roberta - pay bill to renew United for Libraries

November 19, 2014 Meeting:

Alyssa - Meet with Fred Turkington to clarify the payment of staff when the library is closed.

Respectfully submitted,

Cheryl Weinstein