

Sharon Public Library Board of Trustees
Regular Session
March 18, 2015

Attendance:

Trustees: Bob Levin, Heather Peltier, Alyssa Wiener Rosenbaum, Carolyn Weeks, Cheryl Weinstein

Library Staff: Lee Ann Amend (Library Director)

The meeting was called to order at 7:35 p.m. by Alyssa.

Minutes

MOTION: Alyssa moved and Bob seconded a motion to approve the minutes of the February 25, 2015 regular meeting. The motion passed unanimously.

Treasurer's Report

Eastern Bank Account:	\$ 1,051.37
MMDT Account:	\$ 3,599.67

Friends

Evaluation of tea - it was fabulous. World cafe coming up. Book sale preparation.

Budget

Looks Good

Director's Report

Brief discussion of new employee.

Community Room policy Discussion:

Fine tuning the policies.

MOTION: Bob moved and Alyssa seconded a motion to increase the community room usage fee from \$15.00 to \$50.00 for all individuals and groups other than non profits.

The motion passed unanimously.

Lee Ann will make suggested modifications and will determine how the custodial payments will be handled.

Lee Ann will talk to Cindy about employee benefits that the town provides and that she was never given information about.

Next meeting - April 15, 2015 - 7:30.

MOTION: Cheryl moved and Alyssa seconded a motion at 8:45 to adjourn for the evening. The motion was unanimously approved.

Action Items Update

December, 2014:

Lee Ann - Review and propose updates to the community room staffing policy. - ongoing
Continue tweaking.

June 18, 2014 Meeting:

Lee Ann - Create the new assistant director job description. *Lee Ann wrote it up and we will continue tweaking.*

December 17, 2014 Meeting:

Lee Ann - discuss with Megan if the Union can grieve the custodian doing the community room after hours work. *Megan response: "Since those after hours duties are not part of our job descriptions, I don't think they would be grievable under the SEIU contract."*

February 25, 2015::

Lee Ann - Request remediation for air conditioner. *Complete and all set.*

Heather - Find out if the list serve has any furniture that we need. *Didn't have anything.*

Alyssa - Send a communication to the personnel board that the board has taken the vote and approved the 2% raise. *Complete*

Cheryl - Bylaws - look up MBLC replacement of trustee rules and bring back for next meeting. *The rules are based on the bylaws of the town. **MOTION:** Alyssa moved and Carolyn seconded a motion to accept the by-laws as amended on March 18th. The motion was unanimously approved.*

Action Items Summary

March 18, 2015

Lee Ann - Make suggested modifications to community room policy and determine how the custodial payments will be handled.

Lee Ann - Talk to Cindy about benefits that the town provides and that she was never given information about.

All - Review the updated community policy and continue tweaking.

All - Review the assistant director job description and continue tweaking.

Respectfully submitted,

Cheryl Weinstein