

Sharon Public Library Board of Trustees
Regular Session
April 24, 2013

Attendance:

Trustees: Kirstin Gray, Bob Levin, Alyssa Wiener Rosenbaum, Roberta Saphire, Carolyn Weeks, Cheryl Weinstein

Library Staff: Barbra Nadler (Library Director)

Guests: Donna Cover, Kaye Ivatts

The meeting was called to order at 7:35 p.m. by Bob Levin.

Donna and Kaye expressed gratitude for the work Barbra has done, expressed their support for her and thanked her. They then exited the meeting.

Minutes

- **MOTION:** Carolyn moved and Cheryl seconded a motion to approve the corrected minutes of the March 20, 2013 regular meeting. The motion passed unanimously.
- **MOTION:** Cheryl moved and Carolyn seconded a motion to approve the corrected minutes of the March 20, 2013 executive session meeting. The motion passed unanimously.

Treasurer's Report

- Mass Municipal Depository Trust is now handled by Federated rather than Fidelity
 - Eastern Bank Account: \$1,710.53
 - MMD Account: \$8,570.67
- MOTION:** Bob moved and Kirstin seconded a motion to accept the treasurer's report. The motion passed unanimously.

Friends

- The book sale is coming up. Donations will begin the 29th.
- There are lots of people signed up for the tea.
- The Gun discussion with the Women's League was good.

Director's Report

- Barbra cancelled the Muslim Journeys grant. Sharon Pluralism network will still show the movie.
- The LSTA Preservation grant was submitted to hire someone to assess the collection, we should hear back sometime in July.
- Addition to capital outlay: Front steps are deteriorating and railing is in bad shape. Need to speak with historical commission regarding this.

ESOL

- The grant will be used up by Oct 14th. We will have to find some other funding.

Trustee Items:

- Timeline was discussed. The following table identifies the items discussed to date.

Task	Date
Aris	Mid August
Budget	
➤ Info sent by Town Manager	September

➤ Review	October
Capital Outlay	October
State Aid	Mid October
➤ Long range plan	Oct 1 every 5 years
➤ Long range Action Plan	Dec 1 annual
Annual Director's Review	
➤ Distribute Paperwork	Mid November
➤ Paperwork returned	January 1
➤ Review delivered	January meeting
Quarterly or mid-year reviews. These should be occurring. Further discussion required.	
Running for Trustee	
➤ Take out Trustee application	February
➤ Return Trustee application	1 st Tuesday in April

New Director Items:

- May 30th is the final date for resumes
- Bob will post on the MBLC site next week
- Bob will ask Ben for advice on notifying townspeople regarding the contract non-renewal.

Action Item Update

- Lanette has put the centennial info on the website.
- The Town will pay Theodosi \$ Michael \$1,025.
- Who-to-call list for the alarm company is updated.
- Cheryl contacted the library foundation people but still needs to give them their materials.
- Search committee: Bob will contact Sandy to be the community rep. Kirstin may be the Friends rep, will talk to Friends. Carolyn and Bob will be on the search committee and Bob will make all resumes available to the trustees.

MOTION: Carolyn moved at 9:00 p.m. and Roberta seconded the motion to adjourn for the evening. The motion was unanimously approved.

The next regular meeting will be Wednesday May 22, 2013 at 7:30.

Action Items Summary

Ongoing:

- Trustees: Review timeline

March 20th Meeting:

- Bob: Check with Wimpy Kids author to see if he can do something for the Friends as a money maker.
- Trustees: Form a search committee to find a new director.

April 24th Meeting:

- TBD: Need to speak with historical society regarding the front steps.
- Bob will post the job on the MBLC site next week
- Bob will ask Ben for advice on notifying townspeople regarding the contract
- TBD: Funding for ESOL
- Moved from February: Look into what it will take to alarm the new front door.

- Bob: Talk to Peter O'Cain after town meeting regarding capital outlay projects.
- Bob: Ask Sandy if she wants to be community search committee rep.
- Kirstin: Talk to the Friends about being the Friends search committee rep.
- Cheryl: Contact library foundation again.

Respectfully submitted,

Cheryl Weinstein