

Sharon Public Library Board of Trustees
Regular Session
September 17, 2014

Attendance:

Trustees: Bob Levin, Heather Peltier, Alyssa Wiener Rosenbaum, Roberta Saphire, Carolyn Weeks, Cheryl Weinstein

Library Staff: Lee Ann Amend (Library Director)

Guests: Rotary Club Members Steve Savrann, Michael Molyneux, Jerry Saphire

The meeting was called to order at 7:40 p.m. by Alyssa

Minutes

250th committee from rotary club - The Rotary Club representatives discussed a plan to build a patio in the lawn area of the library as a permanent 250th project. DPW piece is missing. Septic has been moved and this area is not near where the septic is. Proposing maybe bushes, trees landscaping etc between where they are going to pave and the street. Would like DPW to help prep the area. Rotary cannot really pay labor they cannot use nonunion labor but they could pay the DPW. Could maybe repair bricks on the walkway and try to get donated materials. Would try to get volunteers and would like town to cooperate. Goal is to have it down by a year from today. Bob suggested they contact Boy Scout troop 95. Thinking of a plaque on one of the rocks (rotary plaque) This will be a service project and would like to get the community involved.

MOTION: Bob moved and Alyssa seconded a motion to invite the Sharon Rotary Club to proceed to draw up the design and plans for a patio to be placed on the front lawn of the SPL and that this design be brought back to the board for finalization when we get back to that point. The motion passed unanimously.

Treasurer's Report

Eastern Bank Account:	\$ 1,748.37
MMD Account:	\$ 8,593.97

Director's Report

Digitalized yearbooks - free to do, won't take space

MOTION: Alyssa moved and Carolyn seconded a motion to approved the library's plans to digitalize the high school yearbooks through BPL. The motion passed unanimously.

Construction project - will go with Gregg Miller for painting the bathrooms.

Still working on Roof window skylight project.

Palladian Window - Sharon Historical approved Peter Andrews who will use wood frames instead of aluminum going to CPC.

Water tank needs to be replaced. Bob asked Lee Ann to see if she could get a quote on a demand water heater.

AV repairs needed - Receiver has problems. Lee Ann asked for a wireless microphone system.

Tech update - working on outgoing fax print management system - being tweaked.

Tuition reimbursement - Melissa can apply for this in the spring semester after she has satisfied her 6 month probation and upon completion of courses.

Roberta will tell Mort Kaufman that he could buy a tabletop podium for his donation to honor the centennial.

MOTION: Alyssa moved and Roberta seconded a motion that the trustees form a library building feasibility committee composed of 8 people two of whom will be trustees and the rest will be members of the community. The two trustees will be Bob and Cheryl. Roberta seconded. The motion passed unanimously.

Next meeting - October 22 - 7:30.

MOTION: Carolyn moved at 9:00 and Roberta seconded the motion to adjourn for the evening. The motion was unanimously approved.

Action Items Summary

June 19, 2014 Meeting:

All trustees: Review the trustee calendar and update where you can

August 21, 2013 Meeting:

Cheryl - merge old and new timeline.

January 14, 2014 meeting:

All: Review bylaws on-line and prepare to discuss at next meeting.

May 21, 2014 Meeting:

Lee Ann - Review and propose updates to the community room staffing policy.

December 18, 2013 Meeting:

All: Review new library card policy in June.

June 18, 2014 Meeting:

Lee Ann - Create the new assistant director job description.

Trustees - Attend Sep 17th rededication at 5:30.

August 20, 2014 Meeting:

Alyssa - Update Lee Ann's employment contract.

Lee Ann - create an ARIS report for the September meeting.

Respectfully submitted,

Cheryl Weinstein