

Sharon Public Library Board of Trustees
Regular Session
May 22, 2023

Attendance:

Trustees in person: Carolyn Weeks, Cheryl Weinstein, Sarah Windman, Cheryl Rosenfeld, Sherrie King / Trustees on Zoom: Wendy MacArthur
Library Staff on Zoom: Lee Ann Amend (Library Director)

The meeting was called to order by Cheryl Weinstein at 7:30 p.m.

April 10, 2023 meeting minutes approved by consensus.

Treasurer

- Same as last month, no statements yet, for Harbor One and Eastern Bank accounts.

Budget:

- 7-8% ahead of where we can be at this time of year, so in good shape.

Friends

- \$11,000 made from the book sale, more than \$2,000 more than last year.
- Agree that the bake sale needs to be held on Saturday of the book sale (not Sunday)
- Agree that new signs for the book sale are needed

Foundation

- The Foundation now will gear up to sell naming rights, fundraising. Cheryl W. has fixed the website. Once we break ground the foundation will go back the people who have made pledges. Going forward, if donors want namings, the trustees will need to approve. There is a naming policy in place.

Standing Building Committee/New Library

- The SSBC received just one bid, which is higher than budgeted. This means we have a contingency of \$850,000 which is very low, less than 5%. Previously, the contingency was 14%. The SSBC will determine whether or not to go ahead with this bid. We can lower the cost and add to the contingency if we remove the \$500,000 for furnishings (this is for all the moveable furnishings, chairs, tables, etc.), \$60,000 for computers, and the \$30,000 AV budget. We can move all we have over to the new building and furnish as we go along, with the Foundation, etc. If there are contingency funds left at the end of construction we can use them. Cheryl W. spoke with Drayton, and the supply chain for furniture has returned to normal, about three months, so by the time we need to order furniture etc., we'll know how much we have left. The SSBB must decide whether to go forward. We have discussed with them the expenses that can be removed.
- **MOTION:** Move to bring over existing furniture, AV, and computers if there is not enough money left after construction. Sara moved, Sherrie second. Unanimously approved

Correspondence

- Social media policy--will discuss in June
- Adrienne DeMarco--LeeAnn took care of her request for a guest blog about banned books. LeeAnn explained that we do not engage in political discussions and sent her some resources from the ALA about the Freedom to Read policies we follow and confirmed that we do not ban books.

Director's Report Attached. In addition:

- ALEC training was adapted for library staff.
- Social Media policy draft, now working on management policy.
- Additional funding from the executive office of administration and finance. MBLC figured out how to use some of the funding for libraries with one-time maximum additional grant funding: \$773,916. Hopefully we also will get additional funding from Gov. Healy's fund.

Election of Officers:

- Wendy--willing to remain treasurer, Cheryl R--willing to remain secretary.
- **MOTION:** Sara moves keep the Trustees slate of officers as is. Sherrie second. Passes unanimously.

Joint meeting with School Committee:

- We discussed some time ago the idea to invite the School Committee to our meeting, to explain how the library works, how we can work together, and to foster goodwill and cooperation. Cheryl W. spoke with Avi Shemtov, who liked the idea. LeeAnn said we are involved with the school libraries on a certain level each year. Some dissent about the usefulness of such a joint meeting. Discussion to continue at our June meeting.

Meetings for the rest of 2023:

June 21

July 12

August 16

September 20

October 18

November 29

December 13

Meeting adjourned at 8:10 p.m. by consensus.

Next meeting – June 21, 2023

Respectfully submitted,

Cheryl A. Rosenfeld

Secretary, Board of Library Trustees