

Sharon Public Library Board of Trustees
Regular Session
April 20, 2022

Attendance:

Trustees in person: Carolyn Weeks, Cheryl Weinstein, Sarah Windman, Cheryl Rosenfeld

Trustees on Zoom: Wendy MacArthur

Library Staff in person: Lee Ann Amend (Library Director)

The meeting was called to order by Cheryl Weinstein at 7:33 p.m.

Approval of minutes approved by consensus.

Treasurer

- Bank of Canton trust account at \$1,941.73; regular account balance at Eastern Bank \$546.37

Budget

- On track

Friends

- Book sale--volunteers needed

Director's Report Attached. In addition:

- State aid, \$16,959.77, check should be coming soon
- Sue Cohen has retired after 33 years. Lindsay Boyl has replaced one 9-hour page. Still opening for one 9-hour position.
- New youth services librarian; she already has planned a lot of programming. Story time in person, plus evening story time on Zoom. Planning programs for spring/summer
- Teen-Tween librarian doing a music & movement program, and then discovery-themed programs in the fall, plus crafting programs.
- Newspapers: some are moving to all digital. We will be downloading pdfs and digitizing them.
- Artwork: August.
- Long range planning surveys have been distributed with April 30 deadline for responses. Good response so far.
- Hoopla. It's not inexpensive. There's more interested in checking out materials. We have to cap at a certain number, we've raised the cap from \$400 to \$563/month. We're billed for how many books are checked out. Other towns do it only for residents with a three books/month limit. People can download books, music, videos, etc.
- OCLN is saving a ton of money by not having a headquarters in Braintree. It is increasing eContent, so more will be available to our patrons,
- Working on the Veterans Toolkit committee. Adding more things, and the MBLC will add the entire database to the state website.

- End of fiscal year: some computer replacements, changing wireless access (currently through town, free basic service, very slow). We have permission to switch over to the OCLN system, faster speed for half the price.
- Upgrading patron computer printing. After this fiscal year we will be purchasing an EZ Scan system, with scanning blocks on the tables (once our contract with the current vendor is up).
- Moving along with our new website, the librarians are working on organizing the materials. Anticipating the bulk of the work will be done by the end of May.
- Looking at changing out Event Keeper to Assabet Interactive. At \$2,000/year, it's a bit more expensive, but we get a lot more: Book museum passes, meeting space reservations, reservations of library of things materials
- We are upgrading the AV system in the community room.

New Business: Meeting Room Policy.

- Discussed last month. Motion to enact the new policy by Sarah, 2nd by Carolyn, unanimously approved.
- New form for requesting removal of materials a patron finds offensive. This is a vehicle for patrons to make requests. They can request a Reconsideration Form, which must be filled out completely. Trustees will discuss each request. Only residents can make these requests. Some simply may be outdated books. Motion to approve by Sarah, Wendy 2nd, unanimous approval.

Next meeting – May 25, 2022, upstairs in reading room

June 22, upstairs

July 20

Aug 17

Sept 28

Meeting adjourned at 8:24 p.m. by consensus.

Respectfully submitted,

Cheryl A. Rosenfeld

Secretary, Board of Library Trustees